

**North Canton City Council Notice
Committee of the Whole Agenda
Monday, February 5, 2018 - 7:00 p.m.**

North Canton City Council will meet as a Committee of the Whole **Monday, February 5, 2018 at 7:00 p.m.** in Council chambers at North Canton City Hall.

Items to be discussed

1. Community and Economic Development Committee

Chairperson: Marcia Kiesling
Vice Chairperson: Mark Cerreta
Doug Foltz
Dominic Fonte
Daniel Peters
Daryl Revoldt
Stephanie Werren

Discussion: Municipal Income Tax Program.

2. Park and Recreation Committee

Chairperson: Doug Foltz
Vice Chairperson: Stephanie Werren
Mark Cerreta
Dominic Fonte
Marcia Kiesling
Daniel Peters
Daryl Revoldt

(a) Discussion of a Gold Star Memorial

(b) Discussion of the Little League

3. Personnel and Safety Committee

Chairperson: Daniel Peters
Vice Chairperson: Dominic Fonte
Mark Cerreta
Doug Foltz
Marcia Kiesling
Daryl Revoldt
Stephanie Werren

An ordinance amending Section 20 COMPENSATION, of Chapter 155 Personnel Regulations, Part One - Administrative Code of the Codified Ordinances of the City of North Canton, to adjust the titles and compensation of certain employees.

4. Finance and Property Committee

Chairperson: Stephanie Werren
Vice Chairperson: Marcia Kiesling
Mark Cerreta
Doug Foltz
Dominic Fonte
Daniel Peters
Daryl Revoldt

(a) An ordinance amending Ordinance No. 100 – 2017 authorizing the Mayor of the City of North Canton to enter into a contract by and between the City of North Canton and the City of Canton for the purpose of providing legal representation in the Canton Municipal Court for the prosecution of criminal cases, by increasing the total cost not to exceed from \$19,500 per year to \$22,000 per year, for a period of two years beginning January 1, 2018 through December 31, 2019, and declaring the same to be an emergency.

(b) An ordinance authorizing the Director of Administration of the City of North Canton to advertise and receive bids according to specifications now on file in the Director's office, and authorizing the Mayor of the City of North Canton, upon Board of Control approval, to enter into an agreement for the purchase of two marked cruisers from a vendor or, in the alternative, pursuant to the Ohio Cooperative Purchase Act, and declaring the same to be an emergency.

(c) An ordinance authorizing the supplemental appropriation of funds of the City of North Canton, to be appropriated from the unappropriated resources of the Fire Operating Fund to the Misc. Grant Expenditures Account in the amount of \$49,980.00 for the current expenses during the fiscal year ending December 31, 2018, and declaring the same to be an emergency.

5. Adjourn.

Mary Beth Bailey
Clerk of Council

MEMO OF UNDERSTANDING
BETWEEN THE CITY OF NORTH CANTON, OHIO
AND
GOLD STAR FAMILIES MEMORIAL MONUMENT COMMITTEE,
HERSHEL WOODY WILLIAMS MEDAL OF HONOR FOUNDATION

This Memo of Understanding is made and entered into by and between THE CITY OF NORTH CANTON, OHIO, an Ohio municipal corporation, ("North Canton" or "the City") and GOLD STAR FAMILIES MEMORIAL MONUMENT COMMITTEE (GSFMMC), HERSHEL WOODY WILLIAMS MEDAL OF HONOR FOUNDATION (HWWMOHF) as of the date indicated below for the purposes of constructing, erecting and dedicating a Gold Star Families Memorial in the City of North Canton.

WHEREAS, The City of North Canton, Ohio has profound respect for the men and women who have given and dedicated their lives to the service of their country, and;

WHEREAS, the City seeks to honor the families of servicemen and women who sacrificed their lives while serving in the military;

THEREFORE, BE IT RESOLVED that the City and GSFMMC and HWWMOHF agree to the following terms for this project:

The City will:

(1) dedicate by ordinance a specific portion of city-owned land as identified by GSFMMC as a permanent location for a Gold Star Families Memorial. The land will be of sufficient size to support the design of the monument, its plaza, accessories, design features, approaches and sidewalks (Monument);

(2) determine at its own expense the viability of the selected site as it relates to soil-bearing pressures, soil condition and composition, soil grading and natural hazards;

(3) provide electric power to the site for construction purposes, if needed, and as a permanent fixture to accent the Monument;

(4) be responsible for keeping dry by tenting for a limited-time an area to be excavated, if necessary, depending on weather;

(5) obtain the services in-kind of a design engineer or architect to provide site renderings of the Monument;

(6) be responsible for selection and installation of the final landscaping materials and plantings immediately adjacent to the Monument;

(7) secure the site after the concrete is poured and after the Monument is installed, but prior to dedication, with temporary fencing;

(8) be responsible for carrying sufficient property and casualty insurance on the Monument;

(9) and relocate, remove or replace trees and shrubbery and other man-made structures that might interfere with the final placement of the Monument.

GFSMMC, HWWMOHF will:

(1) be responsible for securing the necessary funding from private sources to design, construct, and install the Monument;

(2) be responsible for all design components and features of the Monument;

(3) select the final design of the monument panels with an allowance for at least one of the monument panels to be about the Hoover Company and its efforts to assist our Allies in relocating children out of war-torn Europe into North Canton or any other locally prominent military service connection from the City.

(4) be responsible for selecting commemorative seating benches or plaques and securing sponsorships for the necessary financial resources to purchase, construct, and install;

(5) will be responsible for securing the necessary commercial contractors, project managers, labor, materials and components for construction of the Monument;

(6) will make a \$7,500 contribution to a memorial fund established by the City for purposes of ongoing care and maintenance of the Monument.

IN WITNESS WHEREOF, The City of North Canton, Ohio by David Held, its Mayor and Gold Star Families Memorial Monument Committee, by Dr. Timothy Novelli, its Chairman, have caused this Agreement to be executed on the 12th day of February 2018.

WITNESSED BY:

CITY OF NORTH CANTON, OHIO

By: _____
David J. Held, Mayor

WITNESSED BY:

GOLD STAR FAMILIES MEMORIAL
MONUMENT COMMITTEE

By: _____
Dr. Timothy Novelli, Chair



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Phone: 330-499-8223 Fax: 330-305-0603
pdeorio@northcantonohio.gov

CITY OF NORTH CANTON
Patrick A. DeOrio
Director of Administration

Legislation Request

To: Jeff Peters, Council President
Date: February 1, 2018
Subject: **Memo of Understanding**

Please place the above subject matter on the next available Committee of the Whole agenda for consideration of authorization of Memo of Understanding by and between the City of North Canton, Ohio an Ohio municipal corporation, ("North Canton" or "the City") and Gold Star Families Memorial Monument Committee (GSFMMC), Hershel Woody Williams Medal of Honor Foundation (HWWMOHF).

The purpose of the Memo of Understanding as indicated below is for the purposes of constructing, erecting, and dedicating a Gold Star Families Memorial in the City of North Canton.

The City of North Canton has profound respect for the men and women who have given and dedicated their lives to the service of their country and seek to honor the families of servicemen and women who sacrificed their lives while serving in the military.

EMERGENCY REQUESTED: YES NO

Time is of the essence to begin this project. The weather is a factor in the development and completion of this project in a timely fashion.

Respectfully Submitted,

Patrick A. DeOrio
Director of Administration

Copy; File

North Canton City Council
Personnel and Safety Committee

Ordinance No. - 2018

An ordinance amending Section 20 COMPENSATION, of Chapter 155 Personnel Regulations, Part One - Administrative Code of the Codified Ordinances of the City of North Canton, to adjust the titles and compensation of certain employees.

WHEREAS, due to the reorganization of certain City departments, and the shifting of certain duties and responsibilities, titles and compensation levels relative to those duties and responsibilities require corresponding adjustments.

NOW, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, AND STATE OF OHIO:

Section 1. That Chapter 155 Personnel Regulations of Part One, Administrative Code, specifically, COMPENSATION, be, and the same is hereby amended to read as follows:

COMPENSATION

Full-Time Schedule of Compensation: Full-time employees shall be paid an amount equal to or less than the amount set forth in the following schedule:

Position	Bi-Weekly Compensation
Director of Administration	\$4,423.08
Director of Law	\$4,423.08
Director of Finance	\$4,423.08
City Engineer	\$4,423.08
Chief of Police	\$3,461.54
Chief of Fire & EMS	\$3,461.54
Supt., Permits & Inspection	\$3,269.23
Supt., Water Distribution & Parks	\$3,269.23
Supt., Streets & Sewers	\$3,269.23
Superintendent - Drinking Water Plant	\$3,269.23
Design Engineer	\$3,269.23
Deputy Director of Administration and Development	\$2,884.62

Deputy Director of Finance	\$ 2,884.62
Operations Managers:	
Water Distribution & Parks	
Streets & Sewers	
Drinking Water Plant	\$ 2,884.62
Clerk of Council/Law Dept.	\$ 2,115.38
Accountant	\$2,000.00
Client Coordinator	\$1,765.00
Administrative Assistant	\$1,730.00

To fill a position listed in the preceding schedule, the Mayor (or in the case of a Council/Law/Finance position, City Council) shall post the open position for a minimum of two weeks on the City's website, bulletin boards in each City facility, and in a local newspaper. The posting may also be advertised on websites and/or in trade publications relevant to the position.

Part-Time Schedule of Compensation: Part-Time employees shall be paid an amount equal to or less than the amount set forth in the following schedule:

Position	Hourly Rate
<u>Public Safety - FIRE / EMS</u>	
Assistant Fire Chief	\$15.63
Fire Captain	\$15.26
Fire Captain / EMT - Paramedic	\$15.26
Fire Captain / EMT - Basic	\$15.26
EMT – Paramedic	\$15.26
Firefighter / EMT - Paramedic	\$15.26
Firefighter / EMT - Basic	\$14.77
Firefighter	\$14.77
EMT – Basic	\$14.77
Fire/Medic	\$13.90
Paramedic	\$13.90
Firefighter	\$12.85
Basic	\$12.85

Part-time employees staffed at station will not receive standby wages and will work a minimum of four hours.

<u>Public Safety - Police</u>	
Radio Dispatcher	\$12.76
School Crossing Guard	\$12.30
Auxiliary Police	\$11.54
Special Patrolman	\$15.63

<u>Financial & Clerical</u>	
Fiscal/Clerical Specialist	\$12.41
Payroll Manager/Admin. Assist.	\$19.47

<u>Department of Engineering</u>	
Engineering/Permit Clerk	\$12.41
Special Project Inspector	\$17.58

<u>Building & Permits</u>	
Building Inspector	\$25.16
Nuisance Officer	\$17.77
Plans Examiner/Chief Building Officer	\$60.00

<u>General Government</u>	
Summer I	Minimum Wage
Summer II	Minimum Wage +7.3%
Intern	Minimum Wage +25.3%
Skilled Worker	\$15.15
Laborer	\$13.59

<u>Recreation</u>	
Class "A" Instructor	\$11.00
Senior Program Director**	\$203.50
**Paid bi-weekly	

A. In the event the Senior Program Director works less than 20 hours in a bi-weekly pay period, the actual hours worked will be paid at the Senior Program Director's applicable hourly rate.

B. Effective January 1 of each year, any employees receiving minimum wage shall have their hourly compensation automatically adjusted to reflect the applicable Federal or State minimum wage, whichever is higher.

Section 2. That any and all legislation inconsistent herewith, be, and is hereby repealed.

Section 3. That if a provision of this ordinance is or becomes illegal, invalid or unenforceable, that shall not affect the validity or enforceability of any other provision of this ordinance.

Section 4. That this ordinance shall take effect and be in full force from and after the earliest period allowed by law.

Passed by Council this _____ day of _____, 2018

David Held, Mayor

Signed: _____, 2018

ATTEST: _____
Mary Beth Bailey, Clerk of Council



145 North Main St. · North Canton, OH 44720
Phone: 330-499-3466 Fax: 330-499-2960
lbrown@northcantonohio.gov

CITY OF NORTH CANTON

Laura Brown
Director of Finance

January 26, 2018

TO: Daniel J. Peters
President of Council

RE: Amendment of Compensation Ordinance

I am requesting that Council consider legislation to amend the compensation ordinance. The attached draft legislation was compiled from requests made by Council members and the Administration, and from items that were included in the 2018 appropriations.

Emergency legislation is requested, as the more quickly the Engineering Department can fill the design engineer position, the more they can save on contracted design costs.

Respectfully submitted,

Laura Brown
Director of Finance

North Canton City Council
Finance and Property Committee

Ordinance No. - 2018

An ordinance amending ordinance 100 - 2017 authorizing the Mayor of the City of North Canton to enter into a contract by and between the City of North Canton and the City of Canton for the purpose of providing legal representation in the Canton Municipal Court for the prosecution of criminal cases, by increasing the total cost not to exceed from \$19,500 per year, to \$22,000 per year, for a period of two years beginning January 1, 2018 through December 31, 2019, and declaring the same to be an emergency.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, AND STATE OF OHIO:

Section 1. That ordinance 100 - 2017 is hereby amended to permit the Mayor of the City of North Canton to enter into a contract by and between the City of North Canton and the City of Canton for the purpose of providing legal representation by the City of Canton through its Law Department and Prosecutor's Office with regard to the prosecution of criminal cases and other related matters as provided for therein in the Canton Municipal Court, and increasing the amount from a total cost not to exceed of \$19,500 per year, to \$22,000 per year, payable in eight equal payments to be made on the first day of each quarter.

Section 2. That the agreement by and between the City of North Canton and the City of Canton shall be effective for a period of two years beginning January 1, 2018 through December 31, 2019, and reflects the increased number of cases sent from Canton's Municipal Court as a result of abolishing North Canton's Mayor's Court.

Section 3. That the Director of Finance of the City of North Canton, Ohio, be, and is hereby authorized to draw funds necessary for the payment of the above specified agreement from the following appropriation:

622	DIRECTOR OF LAW	
101.622.5225	Professional Services (Canton)	\$22,000/yr.

upon receipt of vouchers duly approved by the proper departmental authority.

Section 4. That if a provision of this ordinance is or becomes illegal, invalid or unenforceable, that shall not affect the validity or enforceability of any other provision of this ordinance.

Section 5. That this ordinance is hereby declared to be an emergency measure necessary for the preservation of the health, safety and peace of the City of North Canton and further necessary for the timely renewal of the contract without a loss of service; wherefore, provided it receives the affirmative vote of six or more members of Council elected thereto, this ordinance shall take effect and be in full force immediately upon its adoption by Council and approval by the Mayor.

Passed in Council this _____ day of _____ 2018.

David Held, Mayor

Signed: _____, 2018

ATTEST:

Mary Beth Bailey, Clerk of Council

CONTRACT

THIS AGREEMENT is entered into this _____ day of _____, 20____, by and between the City of Canton, Ohio, and the City of North Canton, Ohio.

WITNESSETH:

WHEREAS, the City of Canton, through the City Law Department and the City Prosecutor's Office, provides legal representation to the City of North Canton with regard to the prosecution of criminal cases and related matters; and

WHEREAS, the parties wish to enter into contractual agreement for a period of two (2) years effective January 1, 2018 thru December 31, 2019, specifying the services to be provided by the Canton City Prosecutor's Office and the amount of compensation to be paid the City of Canton by the City of North Canton for its services;

NOW, THEREFORE, the parties do mutually agree as follows:

1. The City of Canton, Ohio, through the Law Department and City Prosecutor's Office, shall provide the following listed services in representation of the City of North Canton, Ohio, for the prosecution of criminal cases:

- a. Acceptance for prosecution of transfers pursuant to Ohio Revised Code Section 2937.08 from the Mayor's Court;
- b. Private affidavits;
- c. Unofficial prosecutor's hearings involving bad checks, domestic disputes, neighborhood disturbances and other similar problems;
- d. Preliminary hearings on felonies;
- e. Advising the municipality's police officers and its police department;
- f. Preparation of search warrants;
- g. Preparation of misdemeanor and felony summons and warrants;
- h. Issuances of trial subpoenas;
- i. Attendance at criminal court arraignments and criminal pretrials;
- j. Representation at all trials to the court and jury trials;
- k. Representation on points and refusal hearings;
- l. Representation in the appeals of any of the foregoing matters.

2. The City of North Canton shall pay to the City of Canton as and for full compensation, the sum of \$44,000.00. This amount is for services rendered from the period of January 1, 2018 thru December 31, 2019, and shall be divided into eight (8) equal payments to be made on the first day of each quarter.

IN WITNESS WHEREOF, the parties have hereunto set their hands on the date first above written.

WITNESSES:

CITY OF CANTON, OHIO

BY: _____
Joseph Martuccio
Law Director

CITY OF NORTH CANTON

BY: _____
David Held
Mayor

Approved as to Form:

Joseph Martuccio
Canton Law Director

North Canton City Council
Finance and Property Committee

Ordinance No. - 2018

An ordinance authorizing the Director of Administration of the City of North Canton to advertise and receive bids according to specifications now on file in the Director's office, and authorizing the Mayor of the City of North Canton, upon Board of Control approval, to enter into an agreement for the purchase of two marked cruisers from a vendor or, in the alternative, pursuant to the Ohio Cooperative Purchase Act, and declaring the same to be an emergency.

WHEREAS, the City of North Canton must replace two marked cruisers;
and

WHEREAS, the Ohio Cooperative Purchase Act enables municipalities, such as the City of North Canton, to benefit from economies of scale, expedite its procurement process, and achieve a substantial purchase savings for the purchase of two marked cruisers.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, AND STATE OF OHIO:

Section 1. That the Mayor of the City of North Canton, upon Board of Control approval, and pursuant to the Ohio Cooperative Purchase Act, be, and is hereby authorized to enter into an agreement for the purchase of two marked cruisers at a cost not to exceed \$64,000.00.

Section 2. That the Director of Finance of the City of North Canton, be, and is hereby authorized to draw funds necessary for the payment of the above-specified contract from the following appropriations:

330	CAPITAL IMPROVEMENT FUND	
330.101.5500	Equipment	\$64,000.00

upon receipt of vouchers duly approved by the proper departmental authority.

Section 3. That if a provision of this ordinance is or becomes illegal, invalid, or unenforceable, that shall not affect the validity or enforceability of any other provision of this ordinance.

Section 4. That this ordinance is hereby declared to be an emergency measure necessary for the preservation of the health, safety, and peace of the City of North Canton and further necessary for the timely purchase of the two marked police and to ensure continued efficient operation of the Police Department; wherefore, provided it receives the affirmative vote of six or more members of Council elected thereto, this ordinance shall take effect and be in full force immediately upon its adoption by Council and approval by the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed in Council this _____ day of _____ 2018

David Held, Mayor

Signed: _____, 2018

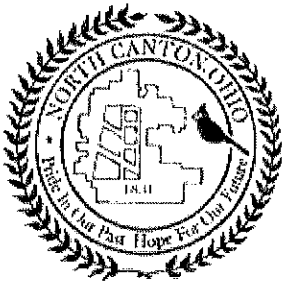
ATTEST:

Mary Beth Bailey, Clerk of Council

RECEIVED

JAN 22 2018

ADMINISTRATION
NORTH CANTON, OHIO



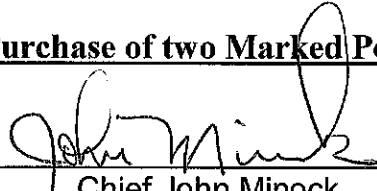
City of NORTH CANTON, OHIO

145 NORTH MAIN STREET
NORTH CANTON OHIO 44720-2587

LEGISLATION REQUEST

To: **Daniel Jeff Peters, President of City Council**

Subject: **Purchase of two Marked Police Cruisers**

Requested By: 
Chief John Minock

Date: January 22 2018

Approved By: 
Director of Administration

Date: 1-22-18

Request: An ordinance authorizing the Director of Administration to advertise and receive bids according to specifications now on file in the office of the Director of Administration and authorizing the Mayor through the Board of Control to enter into an Agreement for the purchase of two Marked Cruisers for use by the Police Department from a vendor, or in the alternative, purchase the vehicles pursuant to and within the purview of the Ohio Cooperative Purchase Act.

Funds have been allocated as follows:

Budget Line #	Amount
330.101.5500	\$64,000.00

EMERGENCY REQUESTED: Yes X No

Time is of the essence to place an order through the current Cooperative Purchase vendor price. Also, delivery of the vehicles is generally not a quick process and equipment has to also be ordered to receive it in time for installation into the vehicles. The current patrol vehicles being replaced have high mileage and will incur a maintenance cost to keep them patrol worthy.

RECEIVED

JAN 22 2018

COUNCIL OFFICE
NORTH CANTON, OHIO

North Canton City Council
Finance and Property Committee

Ordinance No. - 2018

An ordinance authorizing the supplemental appropriation of funds of the City of North Canton, to be appropriated from the unappropriated resources of the Fire Operating Fund to the Misc. Grant Expenditures Account in the amount of \$49,980.00 for the current expenses during the fiscal year ending December 31, 2018, and declaring the same to be an emergency.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, AND STATE OF OHIO:

Section 1. To provide for the current expenses and other expenditures of the City of North Canton, during the fiscal year ending December 31, 2018, the following funds, be, and are hereby set aside and appropriated as follows:

Appropriate From:

The unappropriated resources of the 204 Fund FIRE OPERATING FUND	\$49,980.00
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Appropriate To:

204 FIRE OPERATING FUND 204.133.5201 Misc. Grant Expenditures	\$49,980.00
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Section 2. That the Director of Finance of the City of North Canton, be, and is hereby authorized to issue warrants from appropriations established herein for the payment of vouchers duly approved by the proper departmental authority.

Section 3. That if a provision of this ordinance is or becomes illegal, invalid or unenforceable, that shall not affect the validity or enforceability of any other provision of this ordinance.

Section 4. That this ordinance is necessary to appropriate these dollars to be used towards the purchase of MARCS (Multi-Agency Radio Communications Systems) radio equipment for the Fire Department using the State Fire Marshal Grant. The Fire Department will need to complete the grant requirement process so the equipment can be order. That this ordinance shall take effect and be in full force from and after the earliest period allowed by law.

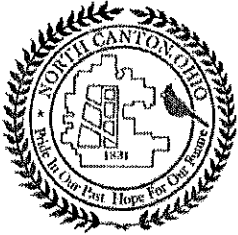
Passed in Council this _____ day of _____ 2018

David Held, Mayor

Signed: _____, 2018

ATTEST:

Mary Beth Bailey, Clerk of Council



145 North Main St. · North Canton, OH 44720
Phone: 330-499-3466 Fax: 330-499-2960
lbrown@northcantonohio.gov

CITY OF NORTH CANTON

Laura Brown
Director of Finance

January 17, 2018

TO: Daniel J. Peters
President of Council

RE: Supplemental Appropriation Request

I am requesting that Council consider legislation appropriating funds in the amount of \$49,980 due to a grant received from the State Fire Marshal. The grant funding will be used for MARCS radio equipment. The supplemental appropriation is as follows:

- \$49,980 from the Unappropriated Resources of the Fire Fund to account 204.133.5201

Emergency legislation is requested, as the Fire Department would like to order equipment and complete the grant requirements as soon as possible.

Respectfully submitted,

Laura Brown
Director of Finance