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Patrick A. De Orio
Director of Administration
CITY OF NORTH CANTON

MEETING NOTICE

A meeting of the Records Commission has been called for **Monday, September 16, 2019** in the Conference Room of City Hall at **9:00 a.m.**

In accordance with the Sunshine Law, this meeting is open to the public.

A handwritten signature in blue ink, appearing to read "P. De Orio", is written over a horizontal line.

Patrick A. De Orio
Director of Administration

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cc: Mayor
Director of Finance
Director of Law
Clerk of Council
The Canton Repository
Akron Beacon Journal

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North Canton Records & Archives Meeting Agenda
Monday, September 16, 2019

The North Records & Archives will meet on **Monday, September 16, 2019 at 9:00 a.m.** in the Council Chambers at North Canton City Hall.

Items to be discussed:

1. Introductions
2. Review/Update Records Commission Members and Records Officers
3. Nominate New Members
4. Review Minutes from January 22, 2019 Meeting
5. Discussion/Questions Regarding Process
6. Address Any Other Concerns
7. Adjourn