

CITY OF NORTH CANTON, OHIO

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IN RE:)
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 COMMITTEE OF THE)
 WHOLE MEETING) **TRANSCRIPT OF PROCEEDINGS**
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Transcript of Proceedings taken before North
Canton City Council, taken by the undersigned, Shannon
Roberts, a Registered Professional Reporter and Notary
Public in and for the State of Ohio, at the offices of
North Canton City Hall, 145 North Main Street, North
Canton, Ohio, on Monday, the 18th day of March, 2019,
at 7:00 p.m.

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APPEARANCES:

- Daniel Jeff Peters, Chairperson
- Douglas Foltz, Vice-President of Council
- Mark Cerreta, Member
- Daryl Revoldt, Member
- Marcia Kiesling, Member
- Stephanie Werren, Member
- Dominic Fonte, Member
- Timothy Fox, Director of Law
- Laura E. Brown, Director of Finance
- Patrick DeOrio, Director of Administration
- David Held, Mayor
- Robert G. Graham, PE

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1 MR. PETERS: I'd like to call to order
2 the committee meeting, Monday, March 18th,
3 7:01 p.m. Call the roll.

4 Laura, will you call the roll?

5 MS. BROWN: Peters.

6 MR. PETERS: Here.

7 MS. BROWN: Foltz.

8 MS. FOLTZ: Here.

9 MS. BROWN: Cerreta.

10 MR. CERRETA: Here.

11 MS. BROWN: Revoldt.

12 MR. REVOLDT: Here.

13 MS. BROWN: Kiesling.

14 MS. KIESLING: Here.

15 MS. BROWN: Werren.

16 MR. WERREN: Here.

17 MS. BROWN: And Fonte.

18 MR. FONTE: Here.

19 MS. BROWN: All present.

20 MR. PETERS: All right. Thank you very
21 much. First up, Community and Economic
22 Development, Chairwoman Kiesling.

23 MS. KIESLING: Yes. Is that one -- no,
24 no. Yes, we have on the agenda that was just
25 passed in a meeting this morning the CRA

1 agreements. Nothing new. These are all
2 existing agreements. We have a residential
3 on Harmon, a residential on North Main, and
4 we have two -- yeah.

5 MR. REVOLDT: Commercial.

6 MS. KIESLING: Thank you -- commercial
7 properties included, as well; LMD Realty and
8 Insight Realty. We are going to put these on
9 the agenda for next week. But I do believe I
10 would like some more information. I think in
11 the last few years, we had the addresses of
12 these properties. We have the residential,
13 but we don't have the --

14 MR. DEORIO: I believe that's in your
15 packet that I passed out.

16 MS. KIESLING: The first one is not. I'm
17 looking through it right now.

18 MR. REVOLDT: It's in the packet, but
19 what I'd like to have -- if I might
20 interrupt. I'd like to have the addresses of
21 the property reflected in the prospective
22 ordinances.

23 MS. KIESLING: Ordinances.

24 MR. REVOLDT: So, for example, on item C,
25 it would say 825 North Main Street -- or

1 South Main Street as the project site. And
2 1605 Portage Street, Northwest for Insight
3 Realty.

4 MR. FOX: I'll add those to -- to next
5 week.

6 MS. KIESLING: Tell me where these are,
7 because I thought we always knew. That would
8 be great. We'll add those next week. I
9 think we can give it the first reading this
10 week. They are not new. So they are
11 existing CRAs -- or not this week, but on the
12 agenda to give it its first reading next
13 week.

14 Any questions, concerns?

15 MR. FONTE: No.

16 MS. KIESLING: Okay. I think that is all
17 for my agenda.

18 MR. FOLTZ: E.

19 MS. KIESLING: We got E. So the Planning
20 Commission made a recommendation regarding
21 the rezoning of properties over on Witwer and
22 Hower. I think at this point, we just need
23 to set a public hearing.

24 MR. DEORIO: The origin of this is in
25 some requests that had come to the

1 Administration, and discussing with the
2 Mayor, exercised his options to refer to the
3 Planning Commission for consideration
4 possibility of rezoning some parcels on Hower
5 and Witwer. It appears by the zoning map
6 that approximately up to 15 properties were
7 zoned to be in the light industrial, but did
8 not include a mixed use overlay.

9 Some of those properties, almost all of
10 them, are residential. And those
11 individuals, at least one, is in the process
12 of trying to sell their home. And they are
13 unable to secure a deal because, A, how -- if
14 I can't sell it as a residence, because it's
15 in a light industrial, doesn't have a mixed
16 use overlay, and it gums up the financing for
17 these individuals, because banks have to have
18 certain covenants and certainties and
19 guaranties. It has come from the building
20 department, and they can't get that.

21 So the Planning Commission held a public
22 hearing and came up with the solution of
23 rezoning the parcels R2F. This is a
24 residential classification. The lots are too
25 small to be R50. So that's where the R2F

1 comes in. And then to apply a mixed use
2 overlay on top of that.

3 So the Administration has been tasked
4 with going out, taking pictures of these
5 properties, getting the parcel data,
6 contacting the property owners to move this
7 process along. In referring it out to
8 Council from the Planning Commission, they
9 will be looking to you to set a date for a
10 public hearing and to follow the normal
11 process, would -- with an item coming from
12 the Planning Commission.

13 Meantime, I would get the information to
14 Council, so that you can bring it back at
15 your next committee meeting and then start to
16 look at the pictures and understand exactly
17 what's going on.

18 MS. KIESLING: That would be great. It
19 looks like, Tim, I'm counting out probably
20 May 6th. Six weeks is April 29th, but we are
21 not going to meet. That's the fifth Monday.

22 MR. FOX: Right. We'll need just less
23 than a week for Repository notification; then
24 at 30 -- add 30 days to that. So that -- we
25 have to give 30 days' notice.

1 MS. KIESLING: Right.

2 MR. FOX: And we let their classified
3 section know. It just takes them a couple
4 days. But just to be safe, perhaps 30 days,
5 plus a week.

6 MS. KIESLING: Right. So I still -- I
7 think May 6th is our best bet.

8 MR. FOX: Okay. May 6th.

9 MS. KIESLING: You want to do 6:30? I
10 don't know how many people -- I don't think
11 it's going to be real exciting. Let's do
12 6:45, yeah; if it runs over, it runs over.
13 Everybody okay?

14 MR. FONTE: May 6th.

15 MS. KIESLING: May 6th, 6:45. All right.
16 Thank you, Pat. I appreciate it.

17 MR. DEORIO: Thank you.

18 MR. PETERS: All right. Thanks, Marcia.
19 Next up, our finance -- do you have -- Daryl,
20 do you have something?

21 MR. REVOLDT: Yeah, before you move out
22 of Community and Economic Development, I want
23 to call everyone's attention to the materials
24 that were prepared for the TIRC. I haven't
25 seen anything like this --

1 MS. KIESLING: This is awesome.

2 MR. REVOLDT: -- in my long history. I
3 think this is -- you have done a terrific job
4 in the Administration. If you pull on the
5 second page, I think one of the things that
6 we have struggled with is notification. And
7 there is a -- there is a transmittal report,
8 the very top of the document. So I think we
9 are trying to do a better job on
10 notifications or at least the document
11 notifications.

12 So, Cathy, great job on this. And I
13 think it's really -- really nice.

14 MS. FARINA: Along with Kelly Hart --

15 MR. REVOLDT: Well, good team effort.

16 MS. FARINA: Thanks.

17 MR. REVOLDT: Clearly, it got done. And
18 I might note the Housing Council had a
19 similar document prepared for it when it met
20 earlier this week.

21 MR. PETERS: I understand.

22 MR. REVOLDT: Or last week.

23 MR. PETERS: Thank you, Daryl.

24 MR. REVOLDT: Thank you.

25 MR. PETERS: Okay. Next up. Chairman

1 Werren.

2 MS. WERREN: So Laura and I had talked
3 about doing this sometime last year and kind
4 of said let's put this on the radar, and it's
5 a way to look at warning signs. And I'll let
6 Laura talk about it, but I think it keeps us
7 looking forward. So thank you.

8 MS. BROWN: Sure. What we have is a
9 draft general fund balance policy. This is
10 something that is a best practice recommended
11 by GFOA, the Government Finance Officers
12 Association. It's also a policy that debt
13 rating agencies really like to see cities
14 have in place, and not just, you know, an
15 informal something the Finance Director looks
16 at day after day, but, you know, something
17 Council approved and that we are dedicated to
18 following each and every year.

19 The reason that rating agencies like to
20 see this is because it basically sets forth a
21 minimum fund balance that the general fund is
22 going to keep. So that's just kind of our
23 safety net, that if revenues would drop off
24 suddenly, like what we had, you know, a
25 number of years ago, when Hoover left and the

1 recession hit. You have kind of a safety net
2 there to back you up in the general funds.

3 As we know, general fund is on the hook
4 for any fund of the City. So if any fund has
5 trouble, general fund is there to bail it
6 out. The policy I drafted, I did that by
7 looking at best practices, like I said, from
8 national and state groups, as well as
9 gathering up sample policies from a lot of
10 cities around Ohio that have these policies
11 in place.

12 And I want to give a special thank you to
13 the fiscal officer at North Canton Library,
14 as she was undergoing a similar project.
15 There is an e-mail where we can send out, you
16 know, please send us your policy to other
17 governments. And she had already gathered
18 those, so she shared that with me, so I thank
19 her for that.

20 But I went through; I had things from all
21 over the state. I had Kent, Louisville,
22 Chardon, Dublin, just a number of cities that
23 I -- and I tried to take the best parts of
24 each. This has a lot of rationale and kind
25 of technical stuff in it, accounting-wise,

1 but the base policy is that the general fund
2 year-end balance will not be less than 25
3 percent of general fund appropriations, which
4 what that means is we have about three months
5 of expenses in the bank; that, you know, if
6 RITA shut down for some unknown reason, a
7 tornado blew them away, we didn't get income
8 taxes for three months, we'd still be okay,
9 still be able to pay the bills.

10 So that's what this policy is. If
11 anybody has any questions, I'd be happy to
12 try to answer them.

13 MR. REVOLDT: Historically, are you aware
14 of any situation where we had less than 25
15 percent balance moving into the new year?

16 MS. BROWN: We typically don't.

17 MR. REVOLDT: I'm not aware of any.

18 MS. BROWN: No.

19 MR. REVOLDT: But, again, this is just
20 good practice.

21 MS. BROWN: Yeah, this is just a minimum.
22 And one thing it asks us to do is that when
23 we do the budget for, let's say, next year,
24 2020, I will let you know, this budget either
25 complies with this policy or it doesn't, so

1 we don't budget ourselves into a hole.

2 MR. REVOLDT: So if I understand this,
3 looking at the application description on
4 page 2, essentially, the Finance Director
5 would be setting off a fire alarm in the last
6 quarter if that fund balance was less than --
7 appeared to be less than 25 percent?

8 MS. BROWN: Really, in any quarter,
9 because I monitor balances every month, so if
10 I saw it was headed that direction --

11 MR. REVOLDT: But from a reporting
12 standpoint, there is a formal obligation to
13 report to Council and the Administration?

14 MS. BROWN: That's correct.

15 MR. REVOLDT: That a shortfall could be
16 anticipated.

17 MS. BROWN: Right. And there are some
18 conditions in there where you can use the
19 balance. You'll see those at the bottom of
20 page 2. If we had a natural disaster, if we
21 had an unexpected decline. But then there
22 are some things in the policy that say if you
23 use them, you have to put a plan in place to
24 replenish that balance.

25 MR. REVOLDT: Essentially --

1 MS. BROWN: Any other questions on that?

2 MR. FONTE: Like a lot -- you know, it
3 has been said that you should have three
4 months minimum, six months is better, one
5 year is great. That's like from a planning
6 standpoint.

7 MS. BROWN: Right.

8 MR. FONTE: Pat would probably know a lot
9 about that. So three months is our magic
10 number, not four or five or six?

11 MS. BROWN: Right. The GFOA
12 recommendation is at least two. Three is
13 better. Some cities do six, but not very
14 many. Twenty-five percent is pretty common.

15 MR. FONTE: Okay. Thank you.

16 MS. BROWN: Okay. Thank you.

17 MS. WERREN: Okay. So we'll need to put
18 that on the agenda for next week? Good? All
19 right. So heartbeat -- Laura, I'm going to
20 have you do this one, too. With all of our
21 new park projects, we have a lot of money
22 going in and out and different grants,
23 things -- we need some different maybe
24 policies to help us pay and request things.
25 So if you want to talk about that.

1 MS. BROWN: Right. Under Ohio budgetary
2 law, everyone is supposed to obtain a
3 purchase order or a fiscal officer
4 certificate is the technical term for it, for
5 purchase before obligating the City for those
6 funds. Sometimes that doesn't happen due to
7 errors, or other oversights.

8 So there is a provision called a then and
9 now certificate. Basically, it's the fiscal
10 officer's way of saying, we had the money
11 then when the purchase was obligated. We
12 have it now when the check is going to be cut
13 and the bill paid. And if those are under
14 \$3,000, the Finance Director can do those
15 myself. But over \$3,000, I need to get
16 Council's approval to do that. And we had
17 some park expenses that we didn't appeal in
18 place prior to the vendor performing the
19 work.

20 MR. DEORIO: That's my bad.

21 MS. WERREN: Okay. Okay.

22 MR. FOLTZ: How much are we total?

23 MS. BROWN: Total about \$13,000.

24 MR. FOLTZ: \$13,000 altogether?

25 MS. BROWN: Yeah. And the money was

1 appropriated. It was in the budget. Just
2 didn't have it --

3 MR. FOLTZ: The work has been done. You
4 obviously utilized it for grant
5 opportunities, correct, and planning for the
6 future, so --

7 MS. WERREN: But it was design work
8 with --

9 MR. FOLTZ: Just a matter of --

10 MR. DEORIO: Yes.

11 MS. WERREN: Design.

12 MR. DEORIO: Site survey.

13 MS. WERREN: Okay. All right. So we
14 need to move that to the agenda, as well.
15 Yes. All right. So next time.

16 MR. PETERS: You need to amend the
17 agenda?

18 MR. REVOLDT: Item C.

19 MR. PETERS: Item C.

20 MR. REVOLDT: Council relocation.

21 MS. WERREN: Yes.

22 MR. PETERS: You have it in front of you
23 here? You have that?

24 MS. KIESLING: Yep, you got it.

25 MR. PETERS: Pat?

1 MR. DEORIO: Yes.

2 MS. WERREN: We talked about that earlier
3 today.

4 MR. REVOLDT: I move to amend the agenda
5 to include item C for finance and property,
6 discussion of expenditure funds for the
7 relocation of the Council chamber to the
8 civic center.

9 MR. PETERS: Is there a second?

10 MS. KIESLING: I'll second.

11 MR. PETERS: All in favor?

12 MR. FOLTZ: Aye.

13 MR. CERRETA: Aye.

14 MR. PETERS: Aye.

15 MR. REVOLDT: Aye.

16 MS. KIESLING: Aye.

17 MS. WERREN: Aye.

18 MR. FONTE: Aye.

19 MR. PETERS: Opposed?

20 (No response.)

21 MR. PETERS: Motion carries.

22 Patrick.

23 MR. DEORIO: Thank you. And I want to
24 just also explain that with this arrangement
25 that we have here on how we all -- and

1 Administration trying to make sure that we do
2 everything to ensure that items get to
3 Council in a timely manner, we are very
4 respective of the Tuesday recommended cut-off
5 for items to make it to the agenda. That's a
6 practice that I would like to say that I put
7 in place back, Doug, when we were on Council
8 together. It was something we tried to get
9 the Administration to do, turn things in
10 early. So I'm all for that.

11 In this particular case, we were working
12 on a project, and I was away on vacation, and
13 a lot of it was coming together late. And
14 when I got back on a Thursday, we had missed
15 the Tuesday cut-off. So it's an important
16 project for Council. It's what we have been
17 talking about for some time, getting the
18 Council office into the civic center.

19 If you haven't been down there lately;
20 new floor, new paint, new lighting. It's a
21 great place for meetings.

22 We need to get the Council hardware down
23 there, the audio, visual. This stuff here,
24 we are having difficulties all the time with
25 getting stuff to live stream and whatnot;

1 it's old, antiquated equipment.

2 We need to kind of move that ball
3 forward, putting data in place. And then
4 from there, once that's done, it will be --
5 and we are able to vacate here, we would hope
6 to have this project completed, so that when
7 you come back from your summer break, we'll
8 be meeting down at the civic center. And
9 then we would move the engineering offices up
10 here.

11 And it's important to management -- I
12 understand there is an expenditure of funds
13 here, but it's important to management that
14 all of that personnel was under one roof.
15 Because with that, we have a better
16 understanding of what is happening in each
17 department. There are cost synergies that we
18 can maximize with available staff that, you
19 know, we don't need to have a lot of extra
20 clerks to do some things; that we have some
21 administrative staff that can help.

22 So to make all that happen, Cathy Farina
23 has been working with Brian Hill and with
24 ATNA, our IT vendor, and a number of
25 contractors to come up with ballpark --

1 pretty good ballpark number of what it would
2 take to make this happen. And so we pass
3 that out to you tonight in the form of a
4 handout. It's in front of your desk.

5 And the -- as you can see the breakdown
6 on there, we kind of moved it, broke it out
7 between the engineering department and the
8 Council move, so that you can see the
9 difference between the two. The grand total
10 to move all this around is approximately
11 \$143,000.

12 MR. OSBORNE: How much do you have in
13 here?

14 MR. DEORIO: \$143,000 approximately.

15 MR. FONTE: Do you believe you'll save
16 money by consolidating everybody under one
17 roof? In the long run, what would that say?
18 Do we have any ideas?

19 MR. DEORIO: I do believe there will be
20 cost synergies on employees. I know some of
21 these folks reach, you know, retirement age
22 or if they were to leave, find other
23 opportunities, by having everyone here, we
24 can reassign those responsibilities and keep
25 it in-house, without having to hire anybody

1 else.

2 So, yes, I -- I wouldn't -- we wouldn't
3 be proposing it if I didn't think that it was
4 benefiting the City financially, short-term
5 and the long-term.

6 MR. FOX: I think another aspect of that
7 is the ability to have further space in the
8 facility, and the ability to offer as
9 rentals, expanding --

10 MR. DEORIO: Thank you for that friendly
11 reminder. Yes, we have been talking about
12 that those spaces that would -- vacated,
13 those are nice size meeting rooms that people
14 are looking to take advantage of to rent. We
15 really -- we don't have that now. We have --
16 maybe come up here to rent the conference
17 room. But that's about the only room we
18 have. Other than you'd have to go to the
19 pavilion, and that's not what we are looking
20 for.

21 It's a great place to have meetings from
22 the civic organizations. We had one here a
23 couple weeks ago. We are working with a new
24 group to bring a new event to the City, and
25 they need a space.

1 MS. KIESLING: Would the newly
2 constructed dais at the civic center be able
3 to be taken down and put back, correct?

4 MR. DEORIO: Great question. We had done
5 the schematics down there, the tables and
6 chairs that are being rented. One of the
7 offices of the previous Chief Building
8 Official will now serve as a place to store
9 tables and chairs. Therefore, the dais will
10 be stored in that room. That's the room
11 right behind the projection screen where the
12 double doors are. We just literally open
13 those up and wheel these right out and drop
14 them in place. You configure them in any
15 number of different ways, like, something
16 similar to this, or if on committee of the
17 whole night, you want the giant "O" for Ohio
18 State, sit around that, that would work, too.

19 MR. FONTE: I want an M, Michigan.

20 MR. FOX: I think you also mentioned we
21 would be able to incorporate all the
22 electronics at the dais. So we wouldn't need
23 someone perhaps to start recording and so
24 forth. And the problems that we have had
25 with projecting -- when we had two screens

1 just projecting here, perhaps one of the
2 causes. But what we are going to have in the
3 plans is hardwire. So we are not going to
4 have to worry about losing connection and
5 having to reboot and the delay that we'd have
6 in the Council meetings with the hardwire.
7 It would be just like it was your computer.

8 MR. DEORIO: That's a great point with
9 that. The individual that would be
10 functioning in the Clerk capacity would have
11 the ability to not only be able to put the
12 stuff up on the screen -- and by the screen
13 down there would be -- would be upgraded to
14 something that's more relevant to today, and
15 size-wise, so you'd be able to see it from
16 nearly the back of the civic center.

17 But the Clerk would be able to see --
18 know what's going to be up on the screen.
19 And if someone were to bring in a PowerPoint
20 or something they wanted to put up, there
21 would be a delay of about 7 seconds on a
22 second screen to make sure that anything that
23 was being put up on the screen was
24 appropriate, and wouldn't bother the Clerk to
25 hit a kill switch if there was something

1 inappropriate. All these things are
2 available now and being used in other
3 communities.

4 We would have in the dais format a
5 monitor that would face the Council, so that
6 the screen behind you, that is seen by the
7 audience; you wouldn't have to be turning and
8 looking this way. You can still face the
9 audience and see the screen in front of you,
10 but see exactly what's up there.

11 MR. CERRETA: I notice of here, the sound
12 system and everything, which is great, one of
13 the things we probably need to address down
14 there is still that air conditioning unit,
15 how much noise it makes and how it overcomes,
16 you know, your sound upgrades.

17 I mean, even when we had that last
18 meeting down there with the architects, when
19 that came on, that's an issue. So we need to
20 maybe take a look at that still today. I'm
21 just saying we need to look at more than -- I
22 see there are things -- we need to take care
23 of some of the issues over there that may
24 overcome some of our nice little sound --

25 MR. DEORIO: The stuff you have down

1 there is not commercial grade sound
2 equipment. It doesn't -- we have to test.
3 The stuff we have been demoing down there,
4 we'd have a rock concert if it want. So the
5 stuff you are getting overcomes that and we
6 have to test some of that already.

7 We made some upgrades and repair to the
8 HVAC system down there that has quieted it
9 down. It's better than what it was when we
10 had the EPA meeting. But I think when you
11 get the new sound system in there, you will
12 see how that completely overcomes that. But
13 that is something we have been engineering
14 from the very get-go.

15 MR. CERRETA: That could be another
16 issue. We have trouble with people hearing
17 us here.

18 MR. DEORIO: Won't be an issue there.

19 MR. CERRETA: We surely don't need that.

20 MS. FARINA: If I can add some tech to
21 it; there is going to be a DSP, which is a
22 digital sound processer, a signal processer
23 that's going to be added in. There is some
24 really high tech stuff.

25 Also, there will be a surge elimination

1 to provide, you know, more protection to the
2 equipment that we didn't have before, and
3 something called an ALS system. That's for
4 anyone -- it's ADA compliant. It's assisted
5 listening system. Anyone hearing impaired,
6 they can adjust a hearing aid to the system,
7 so the frequency, it will help them manage
8 the background noise.

9 So there's some -- I can give you more
10 information based on what's included in the
11 technical quote, down to the specs of
12 everything. So it's really upgrading all of
13 this and making it much more streamline.
14 Like Tim mentioned, be able to operate from
15 one single iPad, and just improving quality
16 overall of everything that we have.

17 MR. CERRETA: Just another quick
18 information. Who will be the ones setting
19 that up for Council and tearing it down?

20 MR. DEORIO: It would be our staff.

21 MR. CERRETA: I mean, yeah, we want to
22 get down there and our Clerk, that we do not
23 have, has to set up some things there, and we
24 do everything. We have to make sure
25 everything is set, when it's set. It's just

1 a communication thing. I'm sure --

2 MR. DEORIO: We know the meetings are on
3 Monday nights.

4 MR. CERRETA: Yes.

5 MS. BROWN: Mr. President.

6 MR. PETERS: Yes.

7 MS. BROWN: Can I address the streaming
8 question that we had during public speaks?

9 MR. PETERS: Please.

10 MS. BROWN: While we are talking about
11 technology. I still do not know why last
12 week's meeting didn't stream. One thing I
13 can tell is that the software that we use is
14 called WirePas. It has had some kind of
15 update. Unfortunately, I am not familiar
16 with the update, so I don't know how to
17 change the settings.

18 I worked on it for about an hour this
19 afternoon; finally got it to go. I did a
20 test stream. It went out on YouTube. I
21 could watch it on my phone. Had it all set
22 up, ready to go, and I just looked at my
23 phone for this meeting; it's not streaming
24 again. So we are still having trouble with
25 this equipment. It's very touchy.

1 And one of the things I found out when I
2 was in here this afternoon -- you know how
3 sometimes we get that really loud feedback in
4 the speakers and the microphones? We were
5 having that today. I turned the volume up
6 and down; is the only solution that we
7 typically have is just turn the volume down.

8 I was going around, checking to see if
9 any of the mikes were not on. When I did
10 that, I stepped on that wire right in front
11 of my desk; the feedback went away. So the
12 point of the story is to say what is in this
13 room is kind of cobbled together, and it is
14 not functioning as it should.

15 MR. FOX: And last week's meeting, one of
16 the four screens that you have there at the
17 Clerk's desk, one of those is telling you
18 it's streaming. It's streaming right now.
19 And what you need to do is to en -- to ensure
20 that is to sit on your phone and to monitor
21 it and watch it; as the Clerk for last week's
22 meeting, that it shows, that the -- the most
23 important thing I can do is follow along to
24 make sure that we hit all the things that we
25 needed to as a Council, and not on my phone,

1 whether or not it's streaming. It tells me
2 it's streaming. We finished, we saved it,
3 and it's not there. So it is a technological
4 anomaly. It did nothing different than it
5 did the previous week, where everything was
6 acting just as it was there. The meeting is
7 there.

8 One of the things was that -- a bit of a
9 disconnect between YouTube and the software
10 we were using, where YouTube wouldn't allow
11 us to use that non-proprietary software to
12 name and date the meeting. So it gave it the
13 same date that we had used the last one. And
14 the frustration was, well, wait a minute,
15 that's two weeks ago. Started to play it,
16 and no, it just -- I had given it the same
17 title.

18 Working with Director of Finance, who is
19 very tech savvy, she was able to figure out
20 the change in the policy with YouTube not
21 accepting the non-proprietary software. She
22 was able to go in and give it its proper
23 date.

24 But that's a bit of the frustration is
25 the technology that we have right now tells

1 us, hey, everything is working fine, but when
2 you attempt to utilize it to go out and watch
3 it later, you find out it actually wasn't.

4 MR. FONTE: Question. So if you can't
5 stream it live, if you have a technical
6 difficulty, it's still being recorded, right?

7 MR. FOX: Yes.

8 MS. BROWN: Yes.

9 MR. FONTE: What I'm saying is if it's
10 not streaming live, there should be a way
11 where it's recording, that you can post it.

12 MR. PETERS: There is.

13 MR. FOX: Audio that has been actually --
14 although it has been finicky, it has been
15 tried and true. Once we went through the
16 process of learning how it works, it records
17 by station. And so when we have to back
18 up -- we had a situation where a court
19 reporter was disturbed during the meeting,
20 and this is our digital recording backup. We
21 can hear and recognize from the names and we
22 can actually reduce it to the channel. If we
23 were unsure of which person it is, we can
24 know it came from this spot or this spot.
25 It's working right now.

1 MS. KIESLING: Okay.

2 MR. HELD: Okay.

3 MR. PETERS: Daryl.

4 MR. REVOLDT: I'd be interested to know
5 how much money we spent on --

6 MR. OSBORNE: Can't hear.

7 MR. REVOLDT: I'd be interested to know
8 how much money we spent on technology,
9 improving acoustics in this room over the
10 last 20 years. It has been a recurrent
11 problem.

12 But, you know, while we are all
13 enthralled with technology, I think we
14 shouldn't lose sight of the fact that the
15 real reason we are moving down to the civic
16 center is to provide the Administration with
17 management authority, consolidation of our
18 key personnel in one location for reasons of
19 better management. And at the end of the
20 day, that contributes to better outcomes for
21 our residents. A lot of money.

22 MR. PETERS: That's it.

23 MR. FONTE: Okay.

24 MR. PETERS: Mayor.

25 MR. HELD: Yeah, if I can just -- I want

1 to comment just on a couple of things. First
2 off, I think that it's a great idea that
3 Council is going to move their chambers down
4 to the civic center. We, obviously, clearly,
5 support that decision. Because as Member
6 Revoldt stated, it will allow the City
7 employees to come together, and it just
8 brings better synergy and a better working
9 relationship, both for the employees and then
10 also the supervisors.

11 And, you know, down at the solid waste
12 district, where I'm at during the day, you
13 know, we have monthly meetings and we hold
14 them with folding tables. And electronic
15 equipment goes -- you put nice tablecloths
16 over it. We've done it for years. It's a
17 nice, professional setting, but it does allow
18 flexibilities so you can conduct other
19 meetings in that same room. That's a good --
20 really good move.

21 The other thing is, you know, with our
22 Finance Director serving as Council Clerk, I
23 think it's a great idea that Council did
24 that. Because, obviously, we had a Clerk
25 that serves under the appointment of City

1 Council that had retired. And that left a
2 vacancy, so that we had the Law Director and
3 the Finance Director that were, you know,
4 attempting to keep this -- you know, keep it
5 moving, even though there was a short period
6 of time.

7 But when you look at the charter, Council
8 does have the authority to appoint a Clerk of
9 Council. It just can't be an elected
10 official. But they can be an appointed
11 official for the City. And then if you also
12 look at the charter too -- and this is
13 really -- everything that our Finance
14 Director is doing is right in accordance with
15 the charter.

16 So it's under 3.5. And I know Council
17 members are all aware of this. I'm just
18 offering support for the decision that was
19 made, because I thought it was a great idea.
20 The Director of Finance or their deputy may
21 serve as the Clerk of Council.

22 And as far as the responsibility, it lies
23 with the person who signs off on the meeting
24 minutes. And so when you look at the duties
25 that the Director of Finance does, she is

1 responsible for every single penny that is
2 spent in the City, in every single
3 department, whether it's safety or service,
4 and to keep track of all those records. And
5 I will say that she has had a perfect audit
6 with the State of Ohio.

7 So not to mention with her previous
8 experience, she has read hundreds and
9 hundreds and hundreds and hundreds of meeting
10 minutes. Because when she would go in and
11 audit the municipalities or villages or
12 townships or school boards, she would have to
13 read through the meeting minutes in order to
14 do the audits.

15 So it's in accordance with the charter,
16 which the Finance Director, it says under --
17 what is it -- 3.5, that the Clerk may hold
18 any other municipal appointed office -- no,
19 not -- yeah, 3.5. It talks about the
20 Director of Finance or a deputy may serve as
21 Clerk for meetings of administrative
22 divisions or for the other divisions
23 requested by Council.

24 So Council asked her to do it. She is
25 not getting any more money. Really, what it

1 is, she has just increased her
2 responsibility, and really doubled it.
3 Because it doesn't really matter what takes
4 place, she is the one who signed off on it
5 and has the responsibility.

6 So I appreciate it, and I know Council
7 does. And I'm speaking on Council's behalf.
8 We appreciate the fact that you are doing
9 that. I wanted to make sure that everybody
10 was clear on that. So thank you.

11 MR. PETERS: Thank you, Mayor. So we
12 want to move this to next week's agenda.
13 Pat, I'm assuming time is of the essence.
14 You want --

15 MS. BROWN: We won't have enough --

16 MR. PETERS: We won't have enough next
17 week to pass on emergency. But we can do a
18 reading the following week, if we had to. If
19 you guys want to do next week, if you want to
20 schedule a --

21 MR. CERRETA: We'll be at Walsh that day,
22 if you are scheduling a committee of the
23 whole.

24 MR. PETERS: Yeah. We already have a
25 committee meeting for April 1st. We can do a

1 quick special Council meeting for a second
2 reading of this with an emergency clause.
3 Would that work for you?

4 MR. DEORIO: Uh-huh.

5 MR. REVOLDT: Let me make a motion that
6 before we -- we hold a special Council
7 meeting, Monday, April 1st --

8 MR. PETERS: Correct.

9 MR. REVOLDT: -- at Walsh University, for
10 consideration of one item, and that would be
11 to appropriate -- or to transfer funds for
12 the relocation of the Council chamber to the
13 civic center.

14 MR. PETERS: Okay.

15 MS. KIESLING: Immediately following the
16 committee meeting, in terms of the CRAs
17 and --

18 MR. DEORIO: You need the TIRC and CRAs
19 approved before the end of the month.

20 MR. PETERS: As well.

21 MS. BROWN: And the then and now is on
22 emergency, as well. Because we need to get
23 that bill paid.

24 MS. KIESLING: So that would be before
25 the end of the month.

1 MR. PETERS: I'll note that to include --

2 MS. KIESLING: Hold on. April 1st is the
3 meeting of the next month. He's saying he
4 needs the TIRC done by the end of the month.

5 MR. DEORIO: Understand, we don't set the
6 date for the TIRC. It's set by the County
7 Commissioners, and they set that for today.
8 And I was lucky to be able to get it on the
9 agenda for tonight, let alone to have it done
10 by --

11 MS. KIESLING: So we should have a
12 meeting maybe this week.

13 MR. PETERS: It's got to be this week.

14 MR. CERRETA: This week.

15 MR. PETERS: Thursday or Saturday. You
16 are leaving Saturday.

17 MR. CERRETA: Right.

18 MR. PETERS: Right. You are leaving
19 Friday.

20 MR. FOX: Friday.

21 MR. REVOLDT: My motion has failed, for
22 one.

23 MR. FONTE: How about Wednesday?
24 Wednesday?

25 MR. FOLTZ: It's a great motion.

1 MR. REVOLDT: A great motion.

2 MR. FOLTZ: What's everybody -- what can
3 they do this week?

4 MS. KIESLING: Wednesday or Thursday.

5 MR. REVOLDT: I cannot do Wednesday. I
6 can do Thursday night, but not --

7 MS. KIESLING: I can do Wednesday, as
8 early as 1:00 p.m., so I'm good for either
9 day.

10 MR. PETERS: How about on Thursday? Any
11 conflict on Thursday evening?

12 MR. FONTE: What time?

13 MS. KIESLING: The earlier, the better
14 Thursday.

15 MR. PETERS: Do 5:00. Well, Doug --

16 MR. FOLTZ: We'll have a special Council
17 meeting. What's going to be on the agenda?

18 MS. KIESLING: We've got TIRC, CRA
19 recommendations.

20 MR. PETERS: First four items on
21 Community and Economic Development --

22 MR. FONTE: I'm open.

23 MS. KIESLING: The now and then or the
24 then and now.

25 MS. BROWN: Thank you.

1 MS. KIESLING: The relocation. I almost
2 said it.

3 MR. PETERS: Relocation.

4 MR. FOLTZ: We have to have public speaks
5 on this. So make sure that's --

6 MR. PETERS: Absolutely.

7 MR. FOLTZ: At least we have one.

8 MR. REVOLDT: Let me make a motion that
9 we meet on Thursday night at 5:00 p.m. for
10 the consideration of the following items:
11 Under Community and Economic Development,
12 item A, B, C, and D. Those are respectively
13 CRA agreements for Harmon Street, CRA for
14 North Main, CRA for LMD, and CRA for Insight
15 Realty.

16 We would also like to consider, under
17 finance and property, three items: First, A,
18 is the establishment of a general fund
19 balance policy. Item B is the establishment
20 on emergency of then and now, certificate for
21 park expansion expenses; and the third is the
22 authorization to transfer of funds to support
23 the relocation of the Council meetings to the
24 civic center; and, again, under emergency.

25 MR. PETERS: Okay. Can you repeat that

1 date that --

2 MR. REVOLDT: And that would be Thursday,
3 March --

4 MR. DEORIO: 21st.

5 MR. REVOLDT: -- 21st.

6 MR. PETERS: 5:00 p.m.

7 MR. CERRETA: I'll second it.

8 MR. PETERS: All in favor?

9 MR. FOLTZ: Aye.

10 MR. PETERS: Aye.

11 MR. CERRETA: Aye.

12 MR. REVOLDT: Aye.

13 MS. KIESLING: Aye.

14 MS. WERREN: Aye.

15 MR. FONTE: Aye.

16 MR. PETERS: Opposed?

17 (No response.)

18 MR. PETERS: Motion carries. Special
19 Council meeting next Thursday -- or this
20 coming Thursday, 5:00 p.m. Okay? Very good.
21 All right. So at this time, I need a motion
22 and a second --

23 MR. DEORIO: Hold on. Hold on a second.
24 You had mentioned before that a special
25 meeting on April 1st --

1 MR. CERRETA: Never went anywhere.

2 MR. DEORIO: You don't need that.

3 MR. REVOLDT: That's correct. That died
4 for lack of a second.

5 MR. CERRETA: That was weak.

6 MR. REVOLDT: Weak motion.

7 MR. PETERS: Okay. So we are good then.
8 At this time, I'll need a motion and a second
9 to enter into executive session, concerning
10 disputes involving the City that are subject
11 of imminent action.

12 Before I have that motion and second,
13 there are students in the audience. If you
14 guys need anything signed, we'll make this
15 motion, then come on up. We'll sign it. And
16 then we are going back into executive
17 session. Is there a motion and a second?

18 MS. KIESLING: I'll motion.

19 MS. WERREN: Second.

20 MR. PETERS: All in favor?

21 MR. FOLTZ: Aye.

22 MR. PETERS: Aye.

23 MR. CERRETA: Aye.

24 MR. REVOLDT: Aye.

25 MS. KIESLING: Aye.

1 MS. WERREN: Aye.

2 MR. FONTE: Aye.

3 MR. PETERS: All opposed?

4 (No response.)

5 MR. REVOLDT: Roll call. We need a roll
6 call.

7 MR. PETERS: Laura, will you call the
8 roll, please?

9 MS. BROWN: Fonte.

10 MR. FONTE: Yes.

11 MS. BROWN: Werren.

12 MS. WERREN: Yes.

13 MS. BROWN: Kiesling.

14 MS. KIESLING: Yes.

15 MS. BROWN: Revoldt.

16 MR. REVOLDT: Yes.

17 MS. BROWN: Cerreta.

18 MR. CERRETA: Yes.

19 MS. BROWN: Foltz.

20 MR. FOLTZ: Yes.

21 MS. BROWN: And Peters.

22 MR. PETERS: Yes.

23 Okay. We are in executive session.

24 Make a note that Cerreta and Kiesling and
25 Fonte recused themselves from executive

1 session.

2 (Whereupon, Council enters Executive
3 Session.)

4 MR. PETERS: We have reconvened back from
5 executive session. May I have the -- first
6 of all, let me start -- let the record
7 reflect Member Kiesling, Fonte, and Cerreta
8 recused themselves from the executive
9 session.

10 MR. REVOLDT: And were not present.

11 MR. PETERS: And were not present.

12 Let the record also reflect no action was
13 taken.

14 I need a motion and a second to adjourn
15 the executive session.

16 MS. WERREN: So moved.

17 MR. REVOLDT: Second.

18 MR. PETERS: All in favor?

19 MS. WERREN: Aye.

20 MR. REVOLDT: Aye.

21 MR. PETERS: Aye.

22 MR. FOLTZ: Aye.

23 MR. PETERS: All opposed?

24 (No response.)

25 MR. PETERS: Motion carries.

1 Now, one more bit of housekeeping for
2 Thursday's special Council meeting. I need a
3 motion and a second to make a notation on the
4 agenda that we are cancelling Monday's
5 meeting. That would be -- what date.

6 MS. BROWN: The 25th.

7 MR. PETERS: The 25th. So may I have a
8 motion and a second to cancel Monday, the
9 25th meeting?

10 MR. REVOLDT: So moved.

11 MS. KIESLING: Second.

12 MR. PETERS: All right. Do we need to
13 roll call that, Tim?

14 MR. FOX: No.

15 MR. PETERS: I don't. Okay. All in
16 favor?

17 MR. FOLTZ: Aye.

18 MS. WERREN: Aye.

19 MR. PETERS: Aye.

20 MR. REVOLDT: Aye.

21 MR. PETERS: Opposed?

22 (No response.)

23 MR. PETERS: Motion carries. Monday the
24 25th meeting is cancelled. And I need a
25 notation on the agenda, special Council

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meeting agenda, that the meeting is cancelled.

Have I covered everything?

MR. FOX: Yes.

MR. PETERS: Do I have a motion to adjourn?

MR. REVOLDT: So moved.

MS. KIESLING: Second.

MR. PETERS: All in favor?

MR. FOLTZ: Aye.

MR. PETERS: Aye.

MS. KIESLING: Aye.

MR. REVOLDT: Aye.

MR. PETERS: Opposed?

(No response.)

MR. PETERS: We are adjourned. Thanks, everybody.

- - - - -

(This proceeding concluded.)

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C E R T I F I C A T E

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STATE OF OHIO,)
)
STARK COUNTY.)

I, Shannon Roberts, a Registered Professional Reporter and Notary Public in and for the State of Ohio, duly commissioned and qualified, do hereby certify that the within testimony so given was by me reduced to Stenotype, afterwards prepared and produced by means of Computer-Aided Transcription, and that the foregoing is a true and correct transcription of the testimony so given.

I further certify that this proceeding was taken at the time and place in the foregoing caption specified.

I further certify that I am not a relative of, employee of or attorney for any party or counsel, or otherwise financially interested in this action.

I do further certify that I am not, nor is the court reporting firm with which I am affiliated, under a contract as defined in Civil Rule 28(D).

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office at Canton, Ohio, this 28th day of March, 2019.

Shannon Roberts

Shannon Roberts, Notary Public
My commission expires February 2, 2023

Attest:

Laura Brown

Laura Brown
Director of Finance

Daniel Jeff Peters

Daniel Jeff Peters
City Council President