

Board of Control Meeting

April 2, 2018

6:31 P.M.

Members in attendance: Administrator DeOrio
Finance Director Brown
Director of Law Fox

Also in attendance: Engineer Rob Graham and Melanie Sprout from Keepin' It Clean.

Patrick DeOrio: We are recording. All right well it looks like we are recording, so I'd like to call the meeting of the Board of Control together. It is 6:31P.M., on April 2nd. The Mayor is not available at this time, he may join us later but he has a swearing in ceremony that he's at.

1st Item: Review the meeting minutes from the March 5th, 2018, Board of Control, and if there are some issues with the minutes now would be a good time to express them.

Tim Fox: I highlighted um, two ... and I believe they're non-substance, I think they're just typo actual, if the clerk would just update this.

Patrick DeOrio: Okay, so that was on page one, in the, uh, Rob Graham's comments there was a dollar sign missing on an amount that was there. Uh, and then also on page two some of the comments, could be some typographical, in regards to the Law Director's comments.

Tim Fox: I think it was a misheard statement, but I don't think it was substantive. The statement was asked of Rob Graham.

Patrick DeOrio: Okay, well we'll –

Patrick DeOrio: I'll have the clerk look at those. You want to approve them for now, then if there is something other than non-substitutive changes we can always bring it back and amend.

Tim Fox: Okay, I agree with that.

Patrick DeOrio: So is there a motion to approve.

Tim Fox: Motion to approve.

Patrick DeOrio: Is there a second?

Laura Brown:Second.

Patrick DeOrio: Motion by Mr. Fox, second by Ms. Brown, all those in favor signify by saying, Aye. Same sign to abstain or against. Aye's have it.

Item #2: Authorizing the Mayor of the City of North Canton, through the Board of Control to enter into a contract for cleaning / janitorial services for City owned buildings with Singleton Family Limited Partnership. Bids were due February 6th, 2018. The lowest bid was Dust & Clean Janitorial Services at \$30,000.00 even, and then the next was Miracle Clean Services at \$31,560.00 and Keeping It Clean at \$34,200.00. In reviewing the contract that we previously had with Dust & Clean, I had some discussion with the Law Director regarding the contract in regards to insurance that I was interested in. The Law Director found some items to review with us.

Tim Fox: The thing that stood out as I was looking for what they call the fictitious name, when you're required to register your business with the Secretary of State. If you're a sole proprietorship you can use your own name. Uh, Joe Smith Clean, and everyone knows Joe Smith's address and so forth. But if you wish to put it under any other names, you're required to register that name, so I had done a search for the name and were unable to find it. I searched a little further under some names that you had shown me on-

Patrick DeOrio: That was from the bid docs.

Tim Fox:...and through looking for the names at, they call it the incorporator for the company, was able to trace it back to a couple names and there was the Singleton Family Limited Partnership and the Singleton, uh, the other term that they had...

Patrick DeOrio: Singleton Family Corporation?

Tim Fox: Singleton Corporation. And each of those were registered to residential addresses and I believe the ... I don't have it in front of me but one was about ten years, and, before the other one and I think that they had um the limited partnership was in 97 and then the corporation was in 2010. In 2010 reflects the same name as the owner of the property, Joe Singleton, so I believe that perhaps between the two, uh, one of those should be the corporation. I did see one of the bid documents that said D&C was something-

Patrick DeOrio: Division of.

Tim Fox: Division of, and even if you were a division of, there's still the requirement that you register your division of, uh, with the Secretary of State and, uh, the purpose, uh, for that is by registering with the Secretary of State, should know the name of the business you're able to get the address, the contact information, and so forth, so say for instance there's a fender bender and Joe's Roofing Company backs into you and then drives away, if you can't get the number off of the truck, you can look of Joe's Roofing Company and find, uh, there's an agent that they are required to register for service if

there's um, a need to provide a legal document. So, um, it was confusing in ... in the D&C it seems as though, almost that they had just decided we're going to call this D&C and I'm just not sure, just there were no documents, so I believe by default it appears that the agency that submitted a bid is the Singleton Family Limited Partnership, and so, um, we have provided them with, uh, a contract for this um, for this cleaning contract, and I believe that this point they haven't responded.

Patrick DeOrio: That's correct.

Tim Fox: Um, for um, bid I ... I have to double check, um, but I believe 60 days is the amount of time. I want to say it's 30, but I believe, um, once they submit a bid for price and we go through the process of reviewing those, I believe they submit that the guarantee is through the bid bond and I believe the rule for that is 60 days.

Patrick DeOrio: 60 days from the bid opening.

Tim Fox: Yeah, so they, um, unless they're going to ask to withdraw for some reason and have us move on, there's a requirement for actually all of them to leave them open for that ... that time period so if we don't hear from Singleton as the ... the lowest and best bidder, then that, by default, we would move on but I ... I want to make contact with them, you know, certainly to see if that's the case or they needed to do some other filing with the Secretary of State or they just wanted to move forward under their, uh, the Singleton Family Limited Partnership it's ... it's unclear. I also noted that the ... the bids I saw that they were put out with the listing two locations and then an overall price and I think –

Female: Hello, good to see you.

Patrick DeOrio: Good to see you. We asked questions.

Female: How are you?

Joe Singleton: Good. How are you doing today?

Tim Fox: So having not seen or seen recently the bids that, because they are listed individually, I wasn't, um, clear to me if Administration was considering selecting I believe Serve Pro, was highlighted here is the lowest person to call and then the remainder is, um, DLP.

Patrick DeOrio: Well to answer that question, no, the Administration was not looking to break this up, uh, so it was, you know, typically when we bid it we were anticipating that it's an all or kind of nothing proposal.

Tim Fox: I understand, okay.

Patrick DeOrio: Because we're looking at what the total package in that outline was, we understand that there could be higher, lower, on certain buildings, uh, that are unique to each of the cleaning companies, but the overall low bid, uh, to start was where we were looking at.

Tim Fox: Okay.

Patrick DeOrio: Um, and we should acknowledge for the record, that Joe Singleton, is here from D&C Singleton Family Limited Partnership, which is one of the bidders as well. So, we're just going through this and we were doing two things first, or two things. One was, uh, we went over that, I think it was, I guess your wife that had picked up a copy of this and so, uh, Tim was inquiring of me if I had heard anything back yet. And I said that, I was going to say that Justine has been talking a little bit but we haven't heard anything formally, so, there were some questions that Tim had as far as, uh, who we were actually contracting with? So, that we need to address that, um, and we understand that every business has their own structure, whether it's the partnership or corporation, or if we have a division of, but there is just some things that as far as it relates to the city, for us to like ... for us to contact with we need it to be registered with the State of Ohio as to what business entity we're doing ... we're doing business with. So if we're doing business with the Singleton Family Limited Partnership, then as long as they're registered with the State of Ohio, then that satisfies that. And I ... I think you guys have done some reorganization since the last contract.

Joe Singleton: Yes.

Patrick DeOrio: So we wanted to make sure that his contract reflected that verbiage. Um, and the second part that I was going to go into was ... was going to be to talk about the insurance, uh, and I knew I should preface this by saying you know I've got 20 years of experience in the insurance business and have, uh, dealt with a lot of commercial, uh, liability insurance and in reviewing that with where we should be as far as the city in protecting the cities' assets, we, uh, had taken a comprehensive review of all of our contracts and what are required as far as insurances under that. Uh, I recently had a meeting with our insurance carrier of our own, and their lost control prevention department and, um, in reviewing those contracts we had recommendations from them as to some things that we should be addressing and asking for in all of the contracts that we bid out. So, just for the record I'm going to go through those uh, they were uh, A through H in the contracts on page two. So property damage liability, uh, in the sum of 2 million dollars. Uh, and event that a building was burned down as a result of, uh, a contractor's operation, uh, we want to make sure we have adequate coverage for that claim. Comprehensive general liability in the sum of 2 million for the aggregates, and we're talking about bodily injury for the most part here, and so for the total claim, uh, 2 million dollars. Comprehensive general liability 1 million dollars per occurrence, uh, unique to this particular exposure is janitorial liability, or ENO insurance, uh, in the sum of 1 million dollars. And we would be asking that this extend to all, uh, Singleton Family Limited Partnership subcontractors, if any, we don't know the nature of your business arrangement but we just want to make sure that, uh, everybody that comes into this

building, uh, is protected, uh, against things that it ... might happen here. Uh, workers' compensation and unemployment insurance as required by law is applicable. Uh, care, custody, control coverage in the sum of 50 thousand dollars, care, custody and control coverage, uh, is uh, your general liability policy excludes coverage for things that are in your care, custody and control. So if you are a cleaning company and you're, uh, working on, uh, dusting a monitor that's a \$5,000.00 monitor and while you're dusting it ... it accidentally tip it over, falls off the desk, gets broken, general liability insurance doesn't cover that because that would be excluded under the care, custody and control exclusion because you are actually had that in your hands, while you were working. Um, where the general liability policy applies is let's say you are dusting the light in this room, with a long handled pole, and as you go back and forth on that light the back of the pole breaks that TV screen on the wall there, that's not in your care, custody and control. You weren't working on that, you were working on this other light fixture across the room, but that broke. That's covered by your general liability policy, the TV, because it wasn't in your care, custody and control. Uh, so we want to make sure that in the event that something was to happen, then we have adequate protection there. Commercial automobile insurance in the amount of \$300,000.00 per accident for bodily injury and \$100,000.00 for property damage, with a higher to non-owned automobile endorsement. And again, we don't know what the nature of ... of the relationship is with your business Mr. Singleton or with Keep It Clean or anybody but we what we are concerned about whoever comes onto our property that if the people that are coming here that are working for you if they were to happen to come in their own personal vehicle and they were to somehow cause a bodily injury or property damage claim under your commercial automobile insurance policy, it ... it doesn't have the proper endorsements, and that's really all they are is endorsements, if it doesn't have the proper endorsements there wouldn't be coverage, and if there wouldn't be coverage for you, then the claim that would be coming to us saying, "Hey, you're the City, don't you have insurance to cover this even though they don't?" So, uh, non-owned automobile endorsement is very nominal, uh, I believe cost to that, but it just says that there are people that may be driving their own vehicles on behalf of your business and we need to make sure that's endorsed onto the policy. Um, and then finally H is a surety bond, uh, for \$50,000.00 that's more unique to, uh, the janitorial business, it's not passing any reflection on anything, but just in the event that things were missing, uh, we want to make sure that there's proper coverage available in that instance. So, we've upgraded this and it would apply to anybody who gets this bid. Uh, these are the ... these are the insurances that we're looking for. And this would be going forward, uh, and would be reviewed as the years go by and could go with inflation, somethings don't ... some amounts don't cover what they used to. I'm sure a million and 2 million is fine for a long time, but as far as care, custody and control, that could be adjusted as needed.

Melanie Sprout: Pardon me for interrupting, but I had a question about your commercial endorsements, I also have an extensive insurance background, and I'm a little confused by that. So would you require, say someone was driving their own automobile, and I think in most circumstances for me that would be the case. Are you requiring that individual to carry \$300,000.00 in combined implements as well?

Patrick DeOrio: I'm ... we would be requiring the business to make sure that that situation is covered under their policy.

Melanie Sprout: Okay.

Patrick DeOrio: So yes, you certainly can use your own vehicle in your business. You may choose a couple ways to insure it. You could, depending on how the vehicle's titled, you could probably pursue a, you know, business endorsement on a personal auto policy, assuming that the vehicle is titled to your name. If the vehicle is titled to the business, though, then you're really going to want to pick up business owner's automobile policy, or a commercial auto policy, depending on how many vehicles there are. Uh, and then just reflect that if ... if the vehicle's titled there that it's easily done, but if it's not titled then you want the vehicle covered for the liability you need to make sure there's an endorsement on that commercial auto policy that extends –

Melanie Sprout: To my employees?

Patrick DeOrio: - to your employees if they do that. And I ... it's the same as with if you were in the pizza delivery business none of them provide vehicles to the ... to the drivers. They all use their own personal vehicle, and uh, you know if Pizza Hut want's coverage for damage that's a result of that, uh, you know, I'm sure they're going to try to hide behind as many waivers as they can but ultimately, the deep pockets are going to prevail, and who's going to get sued?

Melanie Sprout: Yeah.

Patrick DeOrio: And so it's just better to just make sure that ... that just that endorsement is just added on.

Melanie Sprout: Okay.

Patrick DeOrio: And a hired vehicle that's why I said hired and not owned, hired would be if you were renting, uh, the vehicle as opposed to if you owned it and it was owned by somebody else. Uh, in that ... that paragraph that has F through H, uh, we're also asking that, and this is common, and this is one of the things that I reviewed when I took over here, you know, it's just not unique to this arrangement but it's unique to all arrangements with all the certificates of insurance that we get and D&C was to provide us with certificates of insurance, uh, from their prior carrier but we want to make sure that we are added as an additional insured under the policy. Uh, and you know, even on the certificate of liability insurance, there's a paragraph on there that reference ... that references that the certificate holder is an additional insured. And if so, then the policy must have the ... the additional insured provision in it, or be endorsed on it. What this does is this gives us protection in the event that the insurance policy were to lapse. We would be notified, so that we know that we are protected at all times. So that's being required of all certificate holders as they send these in, we're reviewing them to make sure that we've been added as an additional insured.

I believe everything else is the same. Joe, while you're here, um, do you have any comments? Do you have some things you are working on, or

Patrick DeOrio: Go ahead.

Joe Singleton: Number one, on the, she said about that insurance and this endorsement that you want us to raise the ... for the vehicle and the worker, that are working for you, was that something in the past or since you came on the panel, or –

Patrick DeOrio: Yeah, since I've come on and I've got the background in insurance it's just something that's glaringly that there's a hole.

Joe Singleton: But, um, the years that you that it weren't enforce you know it wasn't covered for other things you know, so comes up on our own insurance. The insurance I have, liability covers damages other than that you know, so, my insurance is looking in to it, you know as and additional, you know, on it, you know if you have that. Uh, you said that to me and I first looked at it, you know, as a detective, uh, you know, people coming in here, on city property , bump one of your vehicles, hit and runs, you know, a mail box or something, you know. Or something engineering says that, um, you know, Engineering isn't across the street anymore, I'm just going on look, next time that something happens to the landscaping, or you know, I just want to verify ... I want to pin point that ... that my workers did it, or whoever you know, did it at that time. So, I've had contractors, some people who, catering, and I think you all know where I'm going with this, so the caterer he drove down your property, messed up the, you know, it could have been prevented. That's where I'm going to pin point if they did it, or my people did it, or you know that's where I'm going with it. It could be, I don't know, if you have cameras? I know that camera visibility –

Patrick DeOrio: Yep.

Joe Singleton: - you know out there and you know the timing. I know everything's done in steps, you know, timing, and all that, you probably could bring it up. I had another question.

Patrick DeOrio: Yes, before you get to that question. Hold that question so that I can answer the ... respond to that. But that Joe that's actually what brought this all up, is that last summer in a previous capacity, as an assistant administrator, I had to deal with that situation where a caterer, uh, in a very weird set of circumstances, did some damage down there, and, but it was through the investigation, talking with the witnesses that were there, we were able to pin point that it was in fact the caterer that, you know, rented the truck, didn't take out the insurance, wasn't insured. And as I'm going through this, it's like this is ... this is ... this is unacceptable how we're running this here.

Laura Brown: And in this situation there was a camera as well so we could pull the tapes too.

Patrick DeOrio: Yeah.

Joe Singleton: That was my other point if we are finished with that?

Patrick DeOrio: Yep.

Joe Singleton: Do the rentals have uh, I know they have to follow city policy, um, sometimes they don't go by your policies and that's why I have stressed that if you had a policy that you cannot drive, on the property, you know, if they're going to give that to whoever rents it, they're going to let them know, you know, before you can't drive the van to bring food in and so on. You know, I mean I understand renting, you know, you rented it, you don't care, you just want to do your thing, and that's how I look at it. You know I –

Patrick DeOrio: Great, you bring up –

Joe Singleton:- and that leads me to the Civic Center, saying that when you rent it you got to put things back and I ... they continue to tear up then I have to come in there and clean it up.

Patrick DeOrio: Right.

Joe Singleton: So I've got to come and clean it up, um, and get it back right, and um, since I'm on that subject,

Patrick DeOrio: Let me just respond to that too, because you bring up great points, and they're things that we've already –

Joe Singleton: Okay.

Patrick DeOrio: ...been looking at so like the rec/rental, we instituted, this was another thing, found all that out with the various points that you're making. We have 20 pages of terms and conditions now that spell out all this stuff; they have to sign this before they do any rental.

Joe Singleton: Okay.

Patrick DeOrio: Because we're ... we're putting the liability right where it belongs. You rent it, you drive your vehicle on our property, its common sense you shouldn't do it, but if we have to spell it out then we have, yep. So, we've addressed that and then to the extent that, uh, you know, somebody does, uh, damages uh, outside of you know, what's just normal cleaning in the cleaning business then that's ... that's a whole different thing outside of this contract for cleaning. That would have to be addressed on a one off basis, but we wouldn't expect that this ... that somebody goes in and turns in into a tornado in there that somehow all that is covered all the time.

Joe Singleton: And then another thing, people have left, I'm just going about in my history, people have left things and I know a lot things have changed, people like Tom Chufar, I have called him, people that's like left food, like music, chocolate fountains, liquor, everything and I had it set up for another event, you know, I'd like to have a number of who I'm going to contact so the police they not going to take care of it. I mean we should have somebody ... It can happen, I have seen it, people they you know they left it. There was another motorcycle group just left everything in there. When I came in there to take care of it then my people I saw the party was still going on, that's how much they just up and left. Table covers with food on it, I called him this happened years ago, and he just wrote it up as, and just put it where the tables and chairs at and just –

Patrick DeOrio: In the terms and conditions we spell that out, that if you leave anything behind its being discarded.

Joe Singleton: Okay.

Patrick DeOrio: We're not ... we're not retaining anything, we're not saying anything, you assume the liability if you leave it behind. I mean the person that rents it okay.

Joe Singleton: Yes.

Patrick DeOrio: Yep.

Joe Singleton: Yes, and at Dogwood, I know he had a sign in there saying the tables and chairs, put the unit back to a decent way. Back to where they're supposed to be. Sometimes they don't, um, I have got in touch with Kathi, and she said to take pictures. I was there today and um, I know, I spoke with the woman who cleaned; put the tables and chairs, wipe the tables off, you know just your regular so on and so on. But actually all, that but coming to the chairs not putting them ... I mean they have moved tables over here, they have left tables on top of tables, I just want to know going forward, just who's going to get compensated for that?

Patrick DeOrio: Mm-hmm.

Joe Singleton: Because that's more work on my people, you know, that's - I normally take pictures, I had some the tables go around the back where the bathrooms at. And they don't fold it up –

Patrick DeOrio: Mm-hmm.

Joe Singleton:- they drag them and people should, you know, you have them people who do not go by your rules and regulations, they just do not, and um, you know, they just sometimes it's frustrating, I have to pay my people more cause you can't leave it like that, somebody's renting it the next day and, that unit gets rented out a lot ,it's not ... not fair for um, someone to come in and all they think they is supposed to do is sweep

and mop and clean up under the tables clean ... do everything else but we got to put the furniture back, and it's just - it's been an ongoing, you know, excess of you know chairs ... chairs all up under the countertop you know it's just ... just ridiculous when people leave it-

Patrick DeOrio: You know and what I would say Joe is that we'll continue to ask you to document it, we don't expect that is, you know, part of the cleaning contract, that's something else in its entirety. But with this new system that we put in place, we cover that under terms and conditions, and we have a new software package that we're tracking every rental, and we can block people from renting again because they don't, you know, they've damaged the place. So that part of that we're working with whoever the provider is here to get that information so we can say, "Hey, this group of people that came in here the last time, we've got documentation-yeah, that we don't have to rent to you."

Joe Singleton: So it'd be additional on the ... to put the chairs back because somebody's renting it, where I'm getting at.

Patrick DeOrio: If somebody's coming in –

Joe Singleton: I will not leave it that way, I will tell my people to put it back or if I'm there put it back where it's supposed to, uh, be, you know, force of habit where it's supposed to be and they did not do it, you know, so that's my strongest point.

Patrick DeOrio: Yep. We will work that out with you, that's kind of a one off incident, something that's not contemplated in –

Joe Singleton: Yeah.

Patrick DeOrio: what is supposed to be a daily maintenance service, it's something else that you encumber, it is whether or not you can handle it on the scene and what that is ... what that cost us or do we have to hire somebody ... do we have to pay our own people you know, we can work that out.

Joe Singleton: Okay. I just wanted to you know because you don't know who you can contact. I have came there and have had people have drug the tables outside and just left them out there in the rain, it just really just depends who's renting it.

Patrick DeOrio: Yep.

Joe Singleton: Yeah, and it's wrong, it's not right, you know, that I've seen it you know, happen. You know, and the other question I had about the Civic Center, what is the time of day that they is supposed to be out? Including food, the music, the people, before my people come in there and start? I mean, um, I have ran into these people, they still there at 11:00 or 12:00 they supposed to be out of ... I mean completely out, not just leaving at 12:00. Because it takes you know, I just wanted to stress that too.

Patrick DeOrio: Yes, I appreciate that, that's another thing that we've implemented here. We're tying people down to specific timetables, uh, when they are to be out and part of that being out includes an hour of clean up –

Joe Singleton: Okay.

Patrick DeOrio: you know, at the end of the event has to be factored in, uh, then they have to actually be out. So if the out time is, you know, mid-night, then that means 11:00 to mid-night is the hour to clean up

Joe Singleton: Yeah.

Patrick DeOrio:- and the hour before that the event shut down, you know, and alcohol and everything just kind of working its way backwards, but we're really trying to get many of the things that you've addressed standardized in our rental contract. We just never had it before.

Joe Singleton: Yes.

Patrick DeOrio: It's frustrating.

Joe Singleton: Because I've called the city department and he didn't know what was going on you know and that stops me and it stops my people from doing anything. Going, and doing a set up, you know, you can't do another set up. And another question I have about the setup is that, I know Kathi said about the setup, when we get them. Now I just had a set up for tomorrow change their times and I just got it today, I should've had it, would have been here Friday ready to set up. And when we go in and clean up to set up for the previous was coming. Because I know they already know they're coming and that means I had to rush and get it ready for that meeting or get it set up for that, and if it was on my calendar, it's not on my calendar for the 2nd but it's on the calendar for the 3rd and I still didn't have it planned so I had to call.

Patrick DeOrio: Yep

Joe Singleton: I wish we could get it a week ahead of time, or put some in writing you need to have it you know ahead of time but it would work out better for me and my people, you know, going forward, to have that sooner.

Patrick DeOrio: Yep, it would work out better for us that is one that is also something that we're starting to implement that there are specific deadlines of when that has to be turned in, and it is much earlier than what you're asking for.

Joe Singleton: Okay.

Laura Brown: It appears to me that we're not going to be able to vote on this tonight because we don't have the answer to the insurance question –

Patrick DeOrio: Yeah, do you know ... do you know whether or not from your carrier you're going to be able to provide this and at what cost if it's still.

Joe Singleton: Yeah it's going to be additional, yeah they are working on it I just got it back to me, and they're going to call me do to my other one, I only have one. North Canton City wants this. So that's a factor in all this. I'm just waiting on a call as to where they are at.

Patrick DeOrio: Well we can take a look until we know.

Laura Brown: Until we have that answer we probably should table this –

Patrick DeOrio: Okay.

Laura Brown: and vote on our other items.

Patrick DeOrio: All right, so, uh, do I have on the floor that is a motion ... do I have a motion to table this to the next meeting?

Laura Brown: Motion.

Tim Fox: Second.

Patrick DeOrio: Seconded by Mr. Fox and moved by Ms. Brown. All those in favor say signify by saying, Aye. All those opposed or obtained ... Ayes have it.

3rd Item: The last item on the agenda, authorizing the Mayor of the City of North Canton, through Board of Control, to enter into a contract with a resurfacing, repaving, replacement, repair and preventative maintenance with Northstar Asphalt Inc., through Ord. No.40-18, Mr. Engineer?

Rob Graham: Thank you Mr. DeOrio. We opened bids back on Friday, March 23rd, 2018. We have four bidders for our annual pavement street maintenance program, uh, our cost Engineer's Estimate of the program as well as our allocations from Counsel was \$852,000.00 even. Uh, Northstar Asphalt submitted a ... the base bids paving the streets was \$757,692.90 and we took an alternate bid within that \$852,000.00 allowance for Maple Crest Street the price for that was \$40,194.40. They're by far lower than the other three bidders and the only company where we could actually award the base and the alternate within our budget. So with that I guess I will recommend Mr. DeOrio the Board of Control goes ahead and ... and retains Northstar Asphalt, this will be like the sixth year in a row they're low bidder on this program, for a total amount of \$797,887.30.

Patrick DeOrio: Any comments? I see none and I would look for a motion to adopt as outlined by the Engineer to award this in the amount of \$797,887.30.

Tim Fox: Motion.

Laura Brown: I second.

Patrick DeOrio: Ms. Brown. All those in favor signify by saying, Aye, Opposed same sign. Aye's carry. Do we have a motion to adjourn?

Tim Fox: Motion.

Patrick DeOrio: Motion by Mr. Fox.

Laura Brown: Second.

Patrick DeOrio: By Ms. Brown. All those in favor signify by saying, Aye. Uh, this meeting is adjourned at 7:11 p.m.



Patrick A. DeOrio
Director of Administration