Contractor's Registration and Renewal

Contractors must be registered when performing work in the City of North Canton, even if a permit is not required. This includes utility contractors.

All registrations expire on **December 31st** of each year.

The Contractor needs to submit:

1. Registration Fee of $150.00
2. $10,000 Bond-
    a. Continuation certificates are accepted
    b. Must use the City's bond form
3. Certificate of Liability Insurance
4. Copy of Workers Compensation Certificate
5. Income tax form
6. All HVAC, Electric, and Plumbing Contractors must provide a copy of their State of Ohio License Certificate

If you wish to mail your application please send to:

City of North Canton
Department of Permits & Development
145 North Main Street
North Canton, Ohio 44720

If you wish to drop off application:

845 West Maple Street
North Canton, Ohio 44720
Phone: 330-499-5557
Fax: 330-966-3630

If application is sent by mail please provide a self addressed stamped envelope to have your receipt mailed back to you. You may also pick up your receipt at the North Canton Permits & Development Department located at 845 West Maple Street North Canton, Ohio 44720.

To renew a Journeyman registration please submit:

1. Registration Fee of $25.00 (per person)
2. A self addressed stamped envelope to above address to receive your Journeyman card (unless sent with your contractor registration then it can be mailed back in same envelope as your receipt).

City of NORTH CANTON, OHIO

145 NORTH MAIN STREET
NORTH CANTON OHIO 44720-2587
(330) 499-5557

APPLICATION FOR NORTH CANTON REGISTRATION

Type of Registration _____ New_____ Renew_____
Applicant's Name _____ Phone _____
Address _____

_____

Corporation/Business Name _____
Address _____ Phone _____

_____

PRINCIPALS OF CORPORATION TITLE

1. _____
2. _____

Length of Business _____

Evidence of Insurance _____
Workers Compensation _____
Income Tax Form _____
Date of Bond filed _____

APPLICANT'S SIGNATURE _____ DATE _____

For Office Use Only:

Registration Fee Receipt #_____ Fee $_____ Date _____

Registration Year: _____ Registration Number: _____

City of NORTH CANTON, OHIO
145 NORTH MAIN STREET
NORTH CANTON OHIO 44720-2587

BOND

Known all men by these presents, that we

_____

Principal, and _____

of _____, Ohio, as surety, are held and firmly bound into the City of North Canton, Ohio on the sum of ten thousand dollars ($10,000.00). The payment of which, well and truly to be made, we jointly and severally bind ourselves, our heirs, executors and administrators.

Witness our hands and seal this _____ day of _____ 20 _____.

The conditions of this bond are such that whereas the said _____ has been Registered by the City of North Canton, Ohio, to do _____ IN SAID City for the term ending December 31, ____

Now, if the said _____shall well and faithfully indemnify and save harmless any person, firm, corporation or the City of North Canton, Ohio, from any loss and damages that may be occasioned from the failure to comply with damages that may be occasioned from the failure to comply with all of the ordinances of the City of North Canton, Ohio, relating to the _____ business, then this obligation shall be void, otherwise it shall be and remain in full force and virtue.

_____
Contractor Signature

_____
Surety

Must have stamp from Insurance Company

City of NORTH CANTON, OHIO

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INCOME TAX DEPARTMENT

NOTICE TO CONTRACTORS/SUBCONTRACTORS

Businesses not located within the city limits of North Canton but who perform work or services within the city limits are required to file an annual income tax return. Net profits are taxable on earnings from trade or business conducted in or derived from activity in North Canton. Income tax returns, which include a declaration of estimated tax, are mailed out in January of each year and are due by April 15th.

If you are a contractor performing work within the city limits of the city of North Canton, you are required to inform the North Canton Income Tax Department of the names, addresses and wage earnings of employees working within the city limits. Non-resident employers (contractors, etc.) doing business within the municipality are also required to deduct at the time of payment of salaries, wages, commissions or other compensation, the tax of 1.5% on the gross amount earned in the municipality.

If you are a contractor performing work within the city limits of the City of North Canton, you are required to inform the North Canton Income Tax Department of subcontractors' names, addresses, and federal identification numbers (please use attached form).

Please complete the following and sign at bottom of form.

Name _____

Business Name _____

Address _____

Federal ID# /Social Security Number _____

Do you use subcontractors?_____ If yes, please complete the attached Subcontractor Listing

I have read the above notice regarding the City of North Canton's income tax and will follow the rules and procedures set forth.

Signature _____ Date_____

For additional information or forms, please contact our office at (330) 499-3467 Monday through Friday between 8:00 AM and 4:00 PM.