

**North Canton City Council Notice
Committee of the Whole Agenda
Monday, November 17, 2014 – 7:00 p.m.**

North Canton City Council will meet as a Committee of the Whole **Monday, November 17, 2014 at 7:00 p.m.** in the Council Chambers at North Canton City Hall.

Marla J. Larsen-Williams, Real Estate Specialist for the U.S. Post Office will discuss the relocation process for the North Canton Post Office.

Items to be discussed, not necessarily in the order indicated.

1. Finance and Property Committee

Chairperson: Dan Griffith
Vice Chairperson: Marcia Kiesling
Mark Cerreta
Doug Foltz
Dominic Fonte
Daniel Peters
Stephanie Werren

- (a) Ordinance authorizing the supplemental appropriation of funds of the City of North Canton, Ohio, to be appropriated from the unappropriated resources of the Permit Fee Fund to the State Building Permit Fees Account in the amount of \$600.00 for the current expenses during the fiscal year ending December 31, 2014.
- (b) Ordinance repealing and replacing Ordinance No. 55 – 14 thereby authorizing the supplemental appropriation of funds of the City of North Canton, Ohio, to be appropriated from the unappropriated resources of the Capital Project Fund to the Facilities Account in the amount of \$625,000.00 for the current expenses during the fiscal year ending December 31, 2014.
- (c) Ordinance authorizing the Mayor of the City of North Canton upon concurrence of Council, through the Board of Control, to enter into a contract for administering a self-insured health insurance program for the period of December 1, 2014 through November 30, 2015, for the employees of the City of North Canton, and declaring the same to be an emergency.
- (d) Ordinance to make appropriations for current expenses and other expenditures of the City of North Canton, Ohio, for the period beginning January 1, 2015 and ending December 31, 2015.

Committee of the Whole
Monday, November 17, 2014

2. At the conclusion of the Committee of the Whole meeting, City Council members, the Mayor, the Administrator, and the Director of Law will enter into an executive session to discuss collective bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment; to discuss imminent court action; and to consider the appointment, employment, discipline, promotion, demotion or compensation of public employees or officials.

Mary Beth Bailey
Clerk of Council

- c: Council, Director of Law
Mayor, Director of Administration
Director of Finance, City Engineer
Director of Permits & Development
Police Chief, Fire/EMS Chief
Press



145 North Main St. · North Canton, OH 44720
Phone: 330-499-8223 Fax: 330-305-0603
mgrimes@northcantonohio.gov

CITY OF NORTH CANTON

Michael J. Grimes
Director of Administration

Legislation Request

To: Daniel J. Peters, Council President
Date: October 28, 2014
Subject: Agenda Item – Request to Address Council

Marla J. Larsen-Williams, Real Estate Specialist for the U.S. Post Office has asked to be placed on the Council Agenda for November 17, 2014 to speak before Council.

The North Canton Post Office will be going through a relocation process and Ms. Larsen-Williams wishes to address the Council on this issue. She will need to confirm and know in advance if she is permitted to speak on that date as she will be making plans to fly into our area, post required notices and follow other required federal processes.

Please confirm if this item is permitted to be placed on the requested agenda and my office will make sure Ms. Larsen-Williams is notified.

Respectfully Submitted,

Michael J. Grimes

Copy: Director of Economic Development Bowles
File

RECEIVED

OCT 28 2014

COUNCIL OFFICE
NORTH CANTON, OHIO



Priority Mail: Tracking # 9114 9011 5981 5922 6215 12

October 28, 2014

The Honorable David J. Held, Mayor
City of North Canton
145 N. Main Street
North Canton, OH 44720-2587

Dear Mayor Held:

As discussed earlier today with Director of Administration Michael J. Grimes, the United States Postal Service is considering relocating the retail services currently provided at the North Canton Branch Post Office ("Post Office") located at 1212 N. Main Street to a yet to-be-determined location as close as reasonably possible to the existing location.

The Postal Service is considering relocation because the Postal Service is facing the most critical period in its history. Despite significant cost reductions, the Postal Service continues to experience a net loss as mail volume continues to decline because of increased electronic communication. As a self-supporting government agency that receives no tax dollars for its operating expenses, the Postal Service must rely on the sale of postage, products and services to generate revenue. In the face of unsustainable deficits, the Postal Service must seek ways to cut costs, increase revenue and use its physical facilities as efficiently as possible. The new North Canton Branch Post Office would be located within the immediate area and consist of approximately 1,454 square feet.

The "relocation project" will consist of procuring a suitable substitute location, preparing it for use as a post office and then transitioning the retail postal functions to the new location. The Postal Service would continue retail postal functions in the current Post Office until the new post office is up and running.

In undertaking this project, the Postal Service will complete a process set out in 39 CFR 241.4 for gathering input from the community and local officials. The process begins with a meeting with local elected officials to discuss the project, followed by a public meeting to discuss the project with the community and solicit comments for 15 days, at which time the Postal Service evaluates the comments and makes an initial decision whether to proceed with the project. Anyone can appeal that decision during the following 30 days. If there are no appeals, or the final decision is to proceed with the project, then the process shifts to determining a relocation site. The Postal Service then notifies local officials and the community of the sites that are under consideration (and why the Postal Service rejected other sites) and invites comments for 30 days before selecting a site. Then after reviewing the comments, if any, the Postal Service notifies local officials of the final site selection, but waits an additional 30 days before taking any final action to acquire or lease the site.

The Postal Service wishes to work in partnership with you and your community. Therefore, we ask your assistance and cooperation. We also ask that you place the Postal Service on the agenda for the City Council meeting scheduled for November 17, 2014. I will be the individual representing the Postal Service and will take this opportunity to inform the Council and attendees of the proposed relocation project, the process as well as the anticipated time schedule.

Thank you for your participation in this process and we look forward to working with you and your staff as this project develops.

Sincerely,



Marla J. Larsen-Williams, Real Estate Specialist
Facilities Implementation Team A
United States Postal Service
62 Stratford Drive, Bloomington, IL 60108-9002
Telephone: 630/295-6289; Fax: 630/295-6262
email: marla.j.larsen-williams@usps.gov

cc: Michael J. Grimes, Director of Administration, City of North Canton
Eric Bowles, Economic Development Director, City of North Canton



145 North Main St. · North Canton, OH 44720
Phone: 330-499-3466 Fax: 330-499-2960
karen@northcantonohio.com

CITY OF NORTH CANTON

Karen Alger
Director of Finance

November 4, 2014

TO: Daniel Peters
President of Council

RE: Supplemental Appropriation Request

I am requesting that Council consider legislation appropriating funds in the amount of **\$600 for the Permit Fee Fund for payment relating to the required 1% Residential and 3% Commercial state fees.** I am requesting a supplemental appropriation as follows:

- \$600 from the Unappropriated Resources of the Permit Fee Fund to A/C 871.627.5200. (State Building Permit Fees).

Permits have exceeded expectation on the number of permits pulled for projects within the City, therefore, we request an increase in appropriation to pay the State their portion by law the permit fees collected.

I would request that the legislation be passed on an emergency basis in order to have the funding in place as soon as possible to make payments.

Respectfully submitted,

Karen S. Alger
Director of Finance

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NOV 04 2014

COUNCIL OFFICE
NORTH CANTON, OHIO

North Canton City Council
Finance and Property Committee

Ordinance No. - 2014

An ordinance authorizing the supplemental appropriation of funds of the City of North Canton, Ohio, to be appropriated from the unappropriated resources of the Permit Fee Fund to the State Building Permit Fees Account in the amount of \$600.00 for the current expenses during the fiscal year ending December 31, 2014.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, STATE OF OHIO:

Section 1. To provide for the current expenses and other expenditures of the City of North Canton, Ohio, during the fiscal year ending December 31, 2014, the following funds, be, and are hereby set aside and appropriated as follows:

Appropriate From:

The unappropriated resources of the Permit Fee Fund \$600.00

Appropriate To:

871 PERMIT FEE FUND
871.627.5200 State Building Permit Fees \$600.00

Section 2. That the Director of Finance of the City of North Canton, be, and is hereby authorized to issue warrants from appropriations established herein for the payment of vouchers duly approved by the proper departmental authority.

Section 3. That if a provision of this ordinance is or becomes illegal, invalid or unenforceable, that shall not affect the validity or enforceability of any other provision of this ordinance.

Section 4. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed in Council this _____ day of _____, 2014

David Held, Mayor

SIGNED: _____, 2014

ATTEST:

Mary Beth Bailey, Clerk of Council

RECEIVED

OCT 27 2014

ADMINISTRATION
NORTH CANTON, OHIO



City of NORTH CANTON, OHIO

145 NORTH MAIN STREET
NORTH CANTON OHIO 44720-2587

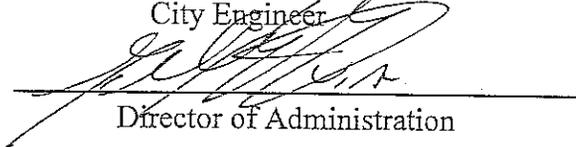
LEGISLATION REQUEST

October 27, 2014

To: **Daniel J. Peters, President**
City Council

Subject: **DOGWOOD SWIMMING POOL LINER**

Requested By:  Date: 10/27/2014
City Engineer

Approved By:  Date: 10/28/2014
Director of Administration

A Request to Amend Section 3 of Ordinance No. **55-14** as follows:

330.308.5501 Facilities 625,000

Quotes were received by October 15, 2014 deadline; the lowest quote being:

\$603,985.00

EMERGENCY REQUESTED: Yes X No

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OCT 28 2014

COUNCIL OFFICE
NORTH CANTON, OHIO

North Canton City Council
Finance and Property Committee

Ordinance No. – 2014

An ordinance repealing and replacing Ordinance No. 55 – 14 thereby authorizing the supplemental appropriation of funds of the City of North Canton, Ohio, to be appropriated from the unappropriated resources of the Capital Project Fund to the Facilities Account in the amount of \$625,000.00 for the current expenses during the fiscal year ending December 31, 2014.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, STATE OF OHIO:

Section 1. To provide for the current expenses and other expenditures of the City of North Canton, Ohio, during the fiscal year ending December 31, 2014, the following funds, be, and are hereby set aside and appropriated as follows:

Appropriate From:

The unappropriated resources of the Capital Project Fund \$625,000.00

Appropriate To:

330 CAPITAL IMPROVEMENT FUND	
330.308.5501 Facilities	\$625,000.00

Section 2. That the Director of Finance of the City of North Canton, be, and is hereby authorized to issue warrants from appropriations established herein for the payment of vouchers duly approved by the proper departmental authority.

Section 3. That if a provision of this ordinance is or becomes illegal, invalid or unenforceable, that shall not affect the validity or enforceability of any other provision of this ordinance.

Section 4. This ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed in Council this _____ day of _____, 2014

David Held, Mayor

SIGNED: _____, 2014

ATTEST:

Mary Beth Bailey, Clerk of Council



145 North Main St. · North Canton, OH 44720

Phone: 330-499-3466 Fax: 330-499-2960

karen@northcantonohio.com

CITY OF NORTH CANTON

Karen Alger

Director of Finance

November 3, 2014

TO: Daniel Peters
President of Council

RE: Renewal of North Canton City Health Insurance

I am requesting that the above subject matter on the Council of the Whole agenda for Monday, November 17, 2014, the discussion of legislation to authorize the Mayor, through the Board of Control to enter into the necessary contract(s) for the City's Health Insurance policy/policies. I would request that the legislation be passed on an emergency basis in order to have the funding in place as soon as possible to make payment. Our health care consultant, Mark Woessner will be present at the meeting to review the proposals with Council and provide his recommendation regarding the selection of a health insurance provider.

Respectfully submitted,

Karen Alger
Director of Finance

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NOV 03 2014

COUNCIL OFFICE
NORTH CANTON, OHIO

North Canton City Council
Finance and Property Committee

Ordinance No. – 2014

An ordinance authorizing the Mayor of the City of North Canton upon concurrence of Council, through the Board of Control, to enter into a contract for administering a self-insured health insurance program for the period of December 1, 2014 through November 30, 2015, for the employees of the City of North Canton and declaring the same to be an emergency.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, AND STATE OF OHIO:

- Section 1. That the Mayor of the City of North Canton, through the Board of Control, and upon concurrence by Council, is hereby authorized to enter into a contract for administering a self-insured health insurance program for the period of December 1, 2014 through November 30, 2015, for the employees of the City of North Canton.
- Section 2. That the Director of Finance of the City of North Canton is hereby authorized to draw funds necessary for the payment of the above-specified contract upon receipt of vouchers duly approved by proper departmental authority from appropriations applicable thereto.
- Section 3. That, if any provision of this Ordinance is or becomes illegal, invalid or unenforceable, that shall not affect the validity or enforceability of any other provision of this Ordinance.
- Section 4. That this ordinance is hereby declared to be an emergency measure necessary for the preservation of the health, and safety of the City of North Canton and further necessary for timely renewal of the City employees' health insurance policy; wherefore, provided it receives the affirmative vote of six (6) or more members of Council elected thereto, this ordinance shall take effect and be in full force immediately upon its adoption by Council and approval by the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed in Council this _____ day of _____, 2014

David Held, Mayor

SIGNED: _____, 2014

ATTEST:

Mary Beth Bailey, Clerk of Council



145 North Main St. · North Canton, OH 44720
Phone: 330-499-3466 Fax: 330-499-2960
karen@northcantonohio.com

CITY OF NORTH CANTON

Karen Alger
Director of Finance

November 10, 2014

To: Daniel Peters
President of Council

Re: Legislative Request – FY 2015 Permanent Appropriation Ordinance

I am requesting that the above referenced legislative request be placed on the November 17, 2014 Committee of the Whole agenda for consideration.

Respectfully submitted,

Karen S. Alger
Director of Finance

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NOV 11 2014

COUNCIL OFFICE
NORTH CANTON, OHIO

ATTACHMENT A

INDEX OF APPROPRIATIONS

		2015	
<u>FUND</u>		PERMANENT APPROPRIATIONS	
101	GENERAL	\$ 8,710,421.00	P.1-18
203	INCOME TAX	6,605,980.00	P.19
204	FIRE OPERATING	720,330.00	P.20-21
205	EMS OPERATING	1,596,640.00	P.22
206	COMPUTER TRUST	8,700.00	P.23
207	ENFORCEMENT AND EDUCATION	10,200.00	P.23
208	STREET CONST M & R	1,458,385.00	P.24
209	STORM SEWER LEVY	972,600.00	P.25
210	STREET IMPROVEMENT LEVY	382,400.00	P.25
211	MUNICIPAL ROAD	150,000.00	P.25
212	GENERAL TRUST	209,484.00	P.26
213	LAW ENFORCEMENT	-	P.26
214	COMPENSATED ABSENCES	417,308.00	P.27
215	CONTINUING PROF. EDUCATION	540.00	P.27
216	COMMUNITY DISASTER RELIEF FUND	600.00	P.27
330	CAPITAL IMPROVEMENT	5,193,777.00	P.28-30
331	PARK DEVELOPMENT	-	P.31
332	ISSUE 2 IMPROVEMENT	-	P.31
333	HOOVER DISTRICT IMP. FUND	161,000.00	P.31
334	INDOOR FIREARMS RANGE IMPROV	100,000.00	P.31
650	WATER REVENUE	7,373,844.28	P.32-34
651	WATER EXP, REP & IMP	3,564,000.00	P.35
652	SEWER REVENUE	4,363,411.42	P.36-37
654	GARBAGE SERVICE	1,011,580.00	P.38
761	INSURANCE	1,704,900.00	P.39
870	NORTH CANTON CIC ESCROW	100,000.00	P.40
871	PERMIT FEE	3,700.00	P.40
873	REQUIRED DEPOSITS	<u>62,000.00</u>	P.40
TOTAL APPROPRIATIONS		<u>\$ 44,881,800.70</u>	

(Finance & Property)

Ordinance No. ??-14

An ordinance to make appropriations for current expenses and other expenditures of the City of North Canton, Ohio, for the period beginning January 1, 2015 and ending December 31, 2015 and declaring the same to be an emergency.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, STATE OF OHIO:

- Section 1: That in order to provide for the current expenses and other expenditures of the City of North Canton, Ohio, during the period beginning January 1, 2015 and ending December 31, 2015, the following sums attached hereto and incorporated herein as "Attachment A", be, and they are hereby set aside and appropriated.
- Section 2. That new equipment purchases for the various departments, with the exception of the general trust fund, shall be limited to and shall be per "Appendix A" attached hereto.
- Section 3. That the Director of Finance is hereby authorized to draw warrants for payments from any of the appropriations incorporated herein as "Attachment A" upon receiving proper certificates and vouchers therefore, approved by the proper department head and the Mayor or Director of Administration for the Safety and Service Divisions, approved by the Director of Law and President of Council for the Department of Law; and approved by the President of Council or Clerk of Council for the Council Department; and approved by the Director of Finance, or by an ordinance or resolution of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except the persons employed by authority of and in accordance with law or ordinance. Provided further, that the appropriations for contingencies can only be expended upon approval of a two-thirds vote of council for items of expense constituting a legal obligation against the City and for the purposes other than those covered by other specific appropriations herein made.
- Section 4. That the Director of Finance, be, and is hereby authorized and directed to make the necessary intra-fund account transfers upon receipt of a written request signed by the Mayor and approved by the Finance & Property Committee of City Council.

Section 5. That the Director of Finance, be, and is hereby authorized to transfer the following amounts to provide for the current expenses and expenditures for the City of North Canton during the fiscal year ending December 31, 2015:

FROM	TO	AMOUNT
Income Tax Fund	Capital Improvement Fund	\$ 1,081,300
Income Tax Fund	Fire Range Improvement Fund	100,000
Income Tax Fund	Compensated Absence Fund	7,100
Income Tax Fund	General Fund	4,956,600
General Fund	Fire Operating Levy Fund	400,000
General Fund	Street, Const M&R Fund	180,000
General Fund	Storm Sewer Fund	345,000
General Fund	Compensated Absence Fund	236,500
General Fund	Capital Improvement Fund	770,000
EMS Levy Fund	Compensated Absence Fund	26,900
Fire Fund	Compensated Absence Fund	13,700
Street Const M&R Fd	Compensated Absence Fund	19,800
Water Operating Fund	Compensated Absence Fund	80,000
Water Operating Fund	Water Exp, Repl & Improve Fd	1,350,000
Sewer Operating Fund	Compensated Absence Fund	40,000

Section 6. That City Council authorizes the use of blanket certificates and super blanket for the sum not to exceed \$65,000 with the exception of Street Salt for Street Maintenance and Repair, Chemicals and Sludge Lagoon Maintenance for the Water Treatment Plant; and Utilities in all funds, which may not exceed the appropriations per line items approved by City Council.

Section 7. That if a provision of this ordinance is or becomes illegal, invalid or unenforceable, that shall not affect the validity or enforceability of any other provision of this ordinance.

Section 8. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the health, safety, and peace of the City of North Canton, Ohio, and immediately necessary for the timely appropriations for current expenses and other expenditures of the City of North Canton during the fiscal year ending December 31, 2015; wherefore, provided it receives the affirmative vote of six (6) or more members of Council elected thereto, this ordinance shall take effect and be in full force immediately upon its adoption by Council and approval by the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed:

MAYOR

SIGNED: _____, 2015

ATTEST:

CLERK OF COUNCIL

North Canton City Council
Finance and Property Committee

Ordinance No. - 2014

An ordinance to make appropriations for current expenses and other expenditures of the City of North Canton, Ohio, for the period beginning January 1, 2015 and ending December 31, 2015.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, STATE OF OHIO:

- Section 1: That in order to provide for the current expenses and other expenditures of the City of North Canton, Ohio, during the period beginning January 1, 2015 and ending December 31, 2015, the following sums attached hereto and incorporated herein as "Attachment A", be, and they are hereby set aside and appropriated.
- Section 2. That new equipment purchases for the various departments, with the exception of the general trust fund, shall be limited to and shall be per "Appendix A" attached hereto.
- Section 3. That the Director of Finance is hereby authorized to draw warrants for payments from any of the appropriations incorporated herein as "Attachment A" upon receiving proper certificates and vouchers therefore, approved by the proper department head and the Mayor or Director of Administration for the Safety and Service Divisions, approved by the Director of Law and President of Council for the Department of Law; and approved by the President of Council or Clerk of Council for the Council Department; and approved by the Director of Finance, or by an ordinance or resolution of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except the persons employed by authority of and in accordance with law or ordinance. Provided further, that the appropriations for contingencies can only be expended upon approval of a two-thirds vote of council for items of expense constituting a legal obligation against the City and for the purposes other than those covered by other specific appropriations herein made.
- Section 4. That the Director of Finance, be, and is hereby authorized and directed to make the necessary intra-fund account transfers upon receipt of a written request signed by the Mayor and approved by the Finance & Property Committee of City Council.
- Section 5. That the Director of Finance, be, and is hereby authorized to transfer the following amounts to provide for the current expenses and expenditures for the City of North Canton during the fiscal year ending December 31, 2015:

FROM	TO	AMOUNT
Income Tax Fund	Capital Improvement Fund	\$ 1,081,300
Income Tax Fund	Fire Range Improvement Fund	100,000
Income Tax Fund	Compensated Absence Fund	7,100
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General Fund	Storm Sewer Fund	345,000
General Fund	Compensated Absence Fund	236,500

General Fund	Capital Improvement Fund	770,000
EMS Levy Fund	Compensated Absence Fund	26,900
Fire Fund	Compensated Absence Fund	13,700
Street Const M&R Fd	Compensated Absence Fund	19,800
Water Operating Fund	Compensated Absence Fund	80,000
Water Operating Fund	Water Exp, Repl & Improve Fd	1,350,000
Sewer Operating Fund	Compensated Absence Fund	40,000

Section 6. That City Council authorizes the use of blanket certificates and super blanket for the sum not to exceed \$65,000 with the exception of Street Salt for Street Maintenance and Repair, Chemicals and Sludge Lagoon Maintenance for the Water Treatment Plant; and Utilities in all funds, which may not exceed the appropriations per line items approved by City Council.

Section 7. That if a provision of this ordinance is or becomes illegal, invalid or unenforceable, that shall not affect the validity or enforceability of any other provision of this ordinance.

Section 8. This ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed in Council this _____ day of _____, 2014

David Held, Mayor

SIGNED: _____, 2014

ATTEST:

Mary Beth Bailey, Clerk of Council