

City of North Canton

Division of Permits and Inspections

Notice to All Residential Builders and Contractors

These updated submittal requirements SHALL take effect 11/1/2017

The plan review process shall be such that the order in which the construction documents are received (date) is the method in which the construction documents will be reviewed as indicated per Section 107.3 of the 2013 Residential Code of Ohio w/January 2016 updates

The City of North Canton Division of Permits and Inspections per Section 107.2.1 of the 2013 Residential Code of Ohio w/January 2016 updates has up to 30 days after filing to approve the construction documents in whole, grant partial approval, conditional approval, phased approval and provide a certificate to show the type of approval to the applicant or disapprove the construction documents and provide to the applicant an adjudication order indicating that the construction documents were denied and why the construction documents were denied by citing the appropriate code sections(s).

The City of North Canton Division of Permits and Inspections will strive to perform plan reviews and provide the applicant with a response on minor permits such as but not limited to: driveways, sheds, garages, small additions, etc. within 5 to 10 working days exclusive of weekends and legal holidays. On major plan reviews such as but not limited to: 1, 2 and or 3 family dwellings, commercial projects, etc., the City of North Canton Division of Permits and Inspections will strive to provide the applicant with a response within the 30-day time limit as indicated in Section 107.2.1 of the 2013 Residential Code of Ohio w/January 2016 updates.

The above plan review turn-around time is based on construction documents having the proper information on them as contained in Section 106.3 of the 2013 Residential Code of Ohio w/January 2016 updates, that all the work is clearly identified and fully described, a site plan is provided with all the pertinent information describing the site, be signed by the owner or owner's representative, provide all supplemental data and information to support the work being proposed, the type of project, that all pertinent information is supplied for the project and any other information that the Building Official may require.

Resubmitted construction documents will follow the same protocol as new submitted construction documents.