

City of North Canton

NOTICE OF PUBLIC MEETING

Notice is hereby given that:

The Charter Advisory Board of the City of North Canton shall hold a Regular Meeting on Monday, March 14, 2022 at 5:00 PM at North Canton Civic Center 845 W Maple St. North Canton, OH 44720.

See attached agenda for matters to be discussed.

Meetings are open to the public or may be livestreamed on the City of North Canton's YouTube page.

BY THE ORDER OF THE CITY OF NORTH CANTON, COUNTY OF STARK, STATE OF OHIO:

March 11, 2022
Date

Benjamin R. Young
Clerk

NORTH CANTON REGULAR MEETING
March 14, 2022, 5:00 PM
Agenda

1. Call to Order

2. Roll Call

3. Approval of Minutes

3.a Minutes from February 14, 2022 - 2nd Meeting

4. Business

4.a Sections 3.01 and 3.02, Submitted by the Public

Amend Charter Article 3, primarily Sections 3.01 and 3.02 to require that the Mayor be a full-time employee of the City of North Canton and eliminate the position of Director of Administration effectively changing the form of government to Mayor-Council.

4.b Sections 3.01(3) and 3.05(3), Submitted by City

Amend Sections 3.01(3) and 3.05(3) to remove existing budget deadlines of May 15 for revenue and June 15.

4.c Section 5.06 Paragraph 3, Submitted by City

Amend Section 5.06 to alter the standard for removal from office due to absence from missing 3 meetings in a row to missing 5 meetings in a calendar year.

4.d Section 5.07(2), Submitted by the City

Amend Section 5.07 by adding the stipulation that any power granted by this charter may be exercised by the people through referendum.

4.e Section 6.04, Submitted by City

Amend Section 6.04 to add the phrase "at least" before "each tenth year thereafter" in order to allow City Council to call Charter Review Commissions at lesser intervals as may be needed.

4.f Section 2.05 Paragraph 9, Brought Back from 2nd Meeting

Amend Charter Section 2.05 paragraph 9 and subsequent to eliminate the requirement for publishing in a newspaper and replace with requirements that full texts of all legislation be posted on the City's website within 48 hours of passage and that titles of recently passed ordinances be posted at City Hall and Council Chambers for two weeks after passage.

5. Adjourn



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CHARTER ADVISORY BOARD AGENDA ITEM REPORT

DATE: March 14, 2022

SUBMITTED BY: Benjamin Young, Council's Office

ITEM TYPE: Administrative Board New Business

AGENDA SECTION: Business

SUBJECT: **Sections 3.01 and 3.02, Submitted by the Public**

Amend Charter Article 3, primarily Sections 3.01 and 3.02 to require that the Mayor be a full-time employee of the City of North Canton and eliminate the position of Director of Administration effectively changing the form of government to Mayor-Council.

DESCRIPTION: This amendment seeks to eliminate the position of Director of Administration and instead make the elected Mayor solely responsible for the day to day management of the City. In order to make this effective the Mayor would also become a full-time employee who could hold no outside employment.

ATTACHMENTS:



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CHARTER ADVISORY BOARD AGENDA ITEM REPORT

DATE: March 14, 2022

SUBMITTED BY: Benjamin Young, Council's Office

ITEM TYPE: Administrative Board New Business

AGENDA SECTION: Business

SUBJECT: **Sections 3.01(3) and 3.05(3), Submitted by City**
Amend Sections 3.01(3) and 3.05(3) to remove existing budget deadlines of May 15 for revenue and June 15.

DESCRIPTION: This amendment was submitted by City staff and seeks to create a more reasonable timeline for drafting and presenting the City's annual budget. The current deadlines are functionally unachievable due to the City's fiscal year being the calendar year. Without establishing a new deadline for a budget the City must adopt a budget to operate each year meaning that a budget will need to be introduced by the end of October each year.

ATTACHMENTS:



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CHARTER ADVISORY BOARD AGENDA ITEM REPORT

DATE: March 14, 2022

SUBMITTED BY: Benjamin Young, Council's Office

ITEM TYPE: Administrative Board New Business

AGENDA SECTION: Business

SUBJECT: **Section 5.06 Paragraph 3, Submitted by City**
 Amend Section 5.06 to alter the standard for removal from office due to absence from missing 3 meetings in a row to missing 5 meetings in a calendar year.

DESCRIPTION: This amendment was submitted by Council and staff. Section 5.06 establishes conditions that would permit removal from office. One such condition is excessive absence. Currently a Councilmember must miss three consecutive meetings to potentially be eligible for removal. Under the proposal if a member missed 5 meetings in a calendar year they would potentially be eligible for removal. This was calculated based on Council's current schedule of approximately 50 meetings a year meaning the new standard would be missing 10% of meetings.

ATTACHMENTS:



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CHARTER ADVISORY BOARD AGENDA ITEM REPORT

DATE: March 14, 2022

SUBMITTED BY: Benjamin Young, Council's Office

ITEM TYPE: Administrative Board New Business

AGENDA SECTION: Business

SUBJECT: **Section 5.07(2), Submitted by the City**
Amend Section 5.07 by adding the stipulation that any power granted by this charter may be exercised by the people through referendum.

DESCRIPTION: This amendment was requested by Councilmembers and is intended to make it as clear as possible that any vote of the whole City on an issue of local government should and must be respected.

ATTACHMENTS:



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CHARTER ADVISORY BOARD AGENDA ITEM REPORT

DATE: March 14, 2022

SUBMITTED BY: Benjamin Young, Council's Office

ITEM TYPE: Administrative Board New Business

AGENDA SECTION: Business

SUBJECT: **Section 6.04, Submitted by City**
 Amend Section 6.04 to add the phrase "at least" before "each tenth year thereafter" in order to allow City Council to call Charter Review Commissions at lesser intervals as may be needed.

DESCRIPTION: The proposed amendment was submitted by the City and members of the Advisory Board and is intended to make 10 years the minimum for charter reviews not the only option This would allow City Council to call full reviews and shorter intervals than 10 years.

ATTACHMENTS:



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CHARTER ADVISORY BOARD AGENDA ITEM REPORT

DATE: March 14, 2022

SUBMITTED BY: Benjamin Young, Council's Office

ITEM TYPE: Administrative Board New Business

AGENDA SECTION: Business

SUBJECT: **Section 2.05 Paragraph 9, Brought Back from 2nd Meeting**
Amend Charter Section 2.05 paragraph 9 and subsequent to eliminate the requirement for publishing in a newspaper and replace with requirements that full texts of all legislation be posted on the City's website within 48 hours of passage and that titles of recently passed ordinances be posted at City Hall and Council Chambers for two weeks after passage.

DESCRIPTION: This amendment was requested by Council's office which spends in excess of \$10,000 annually to publish legal notices in the newspaper for every piece of legislation. Community survey results show that only 24.8% of the City's population still receives a physical newspaper. Publishing in the newspaper does not appear to be an effective method for mass public information dissemination nor worth the high monetary cost incurred by the City. Publication on the website will ensure that legislation is publicly accessible for years to come in full as opposed to by title only as is currently published.

After consultation with legal it has been determined that such amendment is permissible provided that mailing provisions for legislation affecting specific addresses also be included. See attached draft proposal.

ATTACHMENTS:
[Publication Charter Amendment proposal.docx](#)

Section 2.05 (Publication Provisions) Proposed Language

The full text of all ordinances and resolutions shall be published on the City's website within forty-eight hours of final action thereon and the titles of all ordinances or resolutions adopted shall be posted in North Canton City Hall and at Council Chambers for a minimum of two weeks after passage.

For any ordinance or resolution that affects specific individuals or properties whose addresses are ascertainable, in addition to the publication requirements above, a copy of the legislation and succinct letter explaining the legislation shall be sent to the individual or the property owner of record as applicable by first class mail not more than seven (7) days after passage.

Council may, by majority vote, specify additional methods of public notice and public notice of all other statements, measures, orders, proclamations by Council may be given in a manner designated by a majority vote of Council.

No action of Council authorizing the surrender or joint exercise of any of its powers, or in granting any franchise, or in the enactment, amendment, or repeal of any zoning or building resolution or ordinance, or in the changing of any ward boundaries, or in authorizing any change in the boundaries of the municipality, shall be enacted, unless the full text of such legislation has been made publicly available on the City's website at least seven (7) days before final enactment by Council.