



**NOTICE OF PUBLIC MEETING**

Notice is hereby given that:

Recent, and temporarily amended sections of Ohio’s Revised Code, specifically R.C. 121.22 Public meeting - exceptions, together with orders and directives from the Ohio Attorney General and the Ohio Department of Health, as well as the safety directives from the President and Center for Disease Control regarding health risks posed by COVID-19, compel the City of North Canton to take unprecedented actions to continue the business of government while limiting gatherings so as to prevent the spread of COVID-19. Accordingly, in this limited circumstance, where the Governor has declared a state of emergency and the Director of the Ohio Department of Health is limiting gatherings to prevent the spread of COVID-19, the City shall hold its public meetings via teleconference; all other requirements of Ohio’s Open Meetings Act, R.C. 121.22, shall be fulfilled.

Meeting notices shall provide instructions for the public on how they may hear the discussions and deliberations of all members of the public body, and in certain circumstances, address the public body themselves.

The Council of the City of North Canton shall hold the regular **Committee of the Whole** meeting on **Monday April 6, 2020 at 7:00 PM** via teleconference.

Instructions to hear and perhaps participate in the meeting described above are as follows:

**FOR THOSE WISHING TO WATCH THE MEETING:**

The meeting will be livestreamed via the City’s YouTube page. The livestream can be accessed at the link below and will begin at approximately 6:55 p.m., Monday, April 6, 2020.

<https://youtu.be/19OwlhhIyyo>

**THOSE WISHING TO PARTICIPATE IN RECOGNITION OF VISITORS** at the Special Council Meeting on Monday, April 6, 2020, must email a request to the Council Clerk at [citycouncil@northcantonohio.gov](mailto:citycouncil@northcantonohio.gov) with your **name, email and telephone number** no later than **3:00 PM Monday, April 6, 2020**.

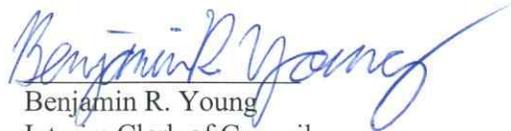
Once your email has been received, the clerk will contact you with information on how to join the meeting. Members of the public wishing to participate will be called to speak in the order requests are received by Council’s office.

Residents wishing to address Council may alternatively submit a written statement to the office of Council to be entered into the public record by **emailing such statements as a word or pdf attachment to [byoung@northcantonohio.gov](mailto:byoung@northcantonohio.gov) by 5:00 pm, April 6, 2020**. Statements must include the attributed party’s **name and address**.

BY THE ORDER OF THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, STATE OF OHIO:

4/3/2020

Date

  
Benjamin R. Young  
Interim Clerk of Council

**North Canton City Council Special Meeting**  
**Monday, April 6, 2020, immediately following the 7:00 p.m. Committee of the Whole Meeting**  
**Livestreamed & Telephonic**

1. Call to Order
2. Opening Prayer
3. Pledge of Allegiance
4. Roll Call
5. Consideration:
6. Recognition of Visitors
7. Old Business
8. **Ordinance No. 12 – 2020 – 3<sup>rd</sup> Reading – Ordinance, Rules & Safety Committee**  
An ordinance amending Chapter 111, Council, of the Codified Ordinances of the City of North Canton, specifically, Section 111.04, Legislative Procedure, as described below.
9. **Resolution No. 1 – 2020 – 3<sup>rd</sup> Reading – Personnel & Safety Committee**  
A resolution accepting the Internship Policy Handbook as submitted and shall be maintained by the Department of Administration.
10. **Ordinance No. 13 – 2020 – 3<sup>rd</sup> Reading – Personnel & Safety Committee**  
An ordinance amending Chapter 155, Personnel Regulations, Part One - Administrative Code of the Codified Ordinances of the City of North Canton, to adjust the titles and compensation of certain employees, and repealing any legislation inconsistent herewith.
11. New Business
12. **Ordinance No. 15 – 2020 – 1<sup>st</sup> Reading – Community & Economic Dev. Committee**  
An ordinance amending North Canton's Codified Ordinance, Chapter 1173 Procedures for Zoning Certificates and Certificates of Occupancy, specifically, Section 1173.02 Zoning Certificate Required, by exempting the requirement of a zoning certificate, as more fully described in Exhibit A, attached hereto and incorporated herein.
13. **Ordinance No. 16 – 2020 – 1<sup>st</sup> Reading - Personnel and Safety Committee**  
An ordinance amending Section 24. AUTHORIZED MANPOWER of Ordinance No. 10-89, Police Personnel Ordinance, as amended, to authorize an additional Radio Dispatcher A & B, so as to ensure an emergency service best practice is implemented by providing two Radio Dispatchers A & B per shift, and declaring the same to be an emergency.

**14. Ordinance No. 17 – 2020 – 1<sup>st</sup> Reading - Personnel and Safety Committee**

An ordinance amending CHAPTER 135, DEPARTMENT OF FIRE AND EMERGENCY MEDICAL SERVICE, specifically Section 135 Personnel, Subsections 135.03(a) and (b), of the Codified Ordinances of the City of North Canton, for the purpose of reducing the expense of increased part-time services, which includes unintended costs involving mandatory healthcare premiums and overtime expenses, by increasing the maximum limit of full-time Emergency Medical Technician-Paramedics from no more than eight, to no more than nine, repealing all legislation inconsistent herewith, and declaring the same to be an emergency.

**15. Ordinance No. 18 – 2020 – 1<sup>st</sup> Reading - Community & Economic Dev. Committee**

An ordinance authorizing the Mayor, on behalf of the City of North Canton, to enter into an agreement to amend the North Water Tower Lease Agreement between the City (“Landlord”) and New Cingular Wireless PCS, LLC (“Tenant”).

16. Reports

Deputy Director of Administration	Director of Law
Director of Administration	Director of Finance
Mayor	City Engineer
Council Clerk	

17. Reports - Council

Daryl Revoldt	At Large	Stephanie Werren	Ward 3
Dominic Fonte	Ward 4	Matthew Stroia	At Large
Jeff Peters	Ward 2	Mark Cerreta	At Large
Doug Foltz	Ward 1		

18. April Meeting Schedule

April 20, 2020 – Virtual Special Committee of the Whole  
April 27, 2020 – Virtual Special Council

19. Upon a motion, second, and a sufficient number of favorable votes, Council shall move into executive session to discuss the employment and potential appointment of a public employee. The executive session will not be open to the public.

20. Council may discuss and consider the appointment of a Clerk of City Council.

21. Adjourn

North Canton City Council  
Ordinance, Rules and Claims Committee

Ordinance No. 12 - 2020

An ordinance amending Chapter 111, Council, of the Codified Ordinances of the City of North Canton, specifically, Section 111.04, Legislative Procedure, as described below.

WHEREAS, City Council wishes to continue to improve the efficiency and clarity of its legislative process.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, AND STATE OF OHIO:

Section 1. That Chapter 111, Council, of the Codified Ordinances of the City of North Canton, specifically, Section 111.04, Procedure, be, and is hereby amended as follows:

(a) The Charter's provisions govern Council's legislative process.

(b) The President of Council shall refer those matters that require pre-Council consideration to commissions and boards.

*(c) A matter may be introduced to Council only upon the receipt of an Agenda Request Form, as kept on file by the Clerk of Council in the Office of Council. Only the Directors of Administration, Finance, and Law, the Clerk of Council, and City elected officials may submit such requests.*

*(d) Upon a matter's introduction to Council, or upon referral back to Council, the Clerk of Council, with the President of Council's approval, shall refer the matter to the proper Council committee for consideration. The Clerk shall promptly notify the assigned committee's chair of the assignment.*

Section 2. That if a provision of this ordinance is or becomes illegal, invalid, or unenforceable, that it shall not affect the validity or enforceability of any other provision of this ordinance.

Section 3. That this ordinance shall take effect and be in full force from and after the earliest period allowed by law.

Passed in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2020

\_\_\_\_\_  
Stephan B. Wilder, Mayor

Attest:

Signed: \_\_\_\_\_, 2020

\_\_\_\_\_  
Benjamin Young, Clerk of Council

North Canton City Council  
Personnel and Safety Committee

Resolution No. 1 - 2020

A resolution accepting the City of North Canton's Internship Policy Handbook as submitted and shall be maintained by the Department of Administration.

WHEREAS, the City employs individuals across many fields who may provide professional knowledge and experience to learners; and

WHEREAS, the City, in seeking to build stronger relationships with institutions of higher learning, and provide opportunities to such institutions' students through valuable learning experiences, wishes to more regularly offer and support unpaid internship opportunities.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, AND STATE OF OHIO:

- Section 1. That, having found the proposed Internship Policy Handbook fair and reasonable, Council hereby adopts it as policy and guidance for the selection of and employment of unpaid interns from institutions of higher education. A copy of the Handbook is attached hereto and incorporated herein.
- Section 2. That if a provision of this resolution is or becomes illegal, invalid, or unenforceable, that shall not affect the validity or enforceability of any other provision of this resolution.
- Section 3. That this resolution shall take effect and be in full force from and after the earliest period allowed by law.

Passed in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2020

\_\_\_\_\_  
Stephan B. Wilder, Mayor

Attest:

Signed: \_\_\_\_\_, 2020

\_\_\_\_\_  
Benjamin R. Young, Clerk of Council

North Canton City Council  
Personnel and Safety Committee

Ordinance No. 13 - 2020

An ordinance amending Chapter 155, Personnel Regulations, Part One - Administrative Code of the Codified Ordinances of the City of North Canton, to adjust the titles and compensation of certain employees, and repealing any legislation inconsistent herewith.

WHEREAS, due to the shifting of certain duties and responsibilities, titles and compensation levels relative to those duties and responsibilities require corresponding adjustments; and

WHEREAS, the City is obligated to timely provide compensation to its full and part-time employees at reasonable, local market rates.

NOW, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, AND STATE OF OHIO:

Section 1. That Chapter 155 Personnel Regulations of Part One, Administrative Code, specifically, COMPENSATION, be, and the same is hereby amended to read as follows:

**COMPENSATION**

Full-Time Schedule of Compensation: Full-time employees shall be paid an amount equal to or less than the amount set forth in the following schedule:

<u>Position</u>	<u>Maximum Bi-Weekly Compensation</u>
Director of Administration	\$4,423.08
Director of Finance	\$4,423.08
Director of Law	\$4,423.08
City Engineer	\$4,423.08
<i>Chief of Fire &amp; EMS</i>	<i>\$3,653.85</i>
<i>Chief of Police</i>	<i>\$3,653.85</i>
Superintendent - Drinking Water Plant	\$3,269.23
Superintendent - Streets & Sewers	\$3,269.23
Superintendent - Water Distribution & Parks	\$3,269.23
<i>Deputy Director of Administration and Development</i>	<i>\$3,076.93</i>
<i>Deputy Director of Finance</i>	<i>\$3,076.93</i>

<i>Operations Managers:</i>	<b>\$3,076.93</b>
<i>Drinking Water Plant</i>	
<i>Parks, Rec &amp; Building Maint.</i>	
<i>Streets &amp; Sewer</i>	
<i>Water Distribution</i>	
Construction Engineer	\$2,560.00
Clerk of Council/Law Dept.	\$2,115.38

<u>Position</u>	<u>Maximum Hourly Rate</u>
<i>Accountant/Payroll Manager</i>	\$29.81
<i>Accountant</i>	\$27.40
<i>Administrative Specialist</i>	\$26.44
<i>Client Coordinator</i>	\$25.96
<i>Administrative Assistant</i>	\$24.04

To fill a position listed in the preceding schedule, the Mayor (or in the case of a Council/Law/Finance position, City Council) shall post the open position for a minimum of two weeks on the City's website, bulletin boards in each City facility, and in a local newspaper. The posting may also be advertised on websites and/or in trade publications relevant to the position.

Part-Time Schedule of Compensation: Part-Time employees shall be paid an amount equal to or less than the amount set forth in the following schedule:

<u>Position</u>	<u>Hourly Rate</u>
<u>Public Safety - Fire / EMS</u>	
<i>Assistant Fire Chief</i>	\$ 18.50
<i>Fire Captain</i>	\$ 18.00
<i>Paramedic</i>	\$ 18.00
<i>Firefighter - Paramedic</i>	\$ 18.00
<i>Firefighter - Basic</i>	\$ 16.00
<i>Firefighter</i>	\$ 16.00
<i>Basic</i>	\$ 16.00
<u>Public Safety - Police / Dispatch</u>	
<i>Auxiliary Police</i>	\$ 11.54
<i>School Crossing Guard</i>	\$ 12.66
<u>Special Patrolman</u>	
<i>0 – 12 months</i>	\$ 19.63
<i>After 1 year</i>	\$ 22.73
<i>After 2 years</i>	\$ 23.67

Radio Dispatcher C

<i>0 – 12 months</i>	\$ 18.40
<i>After 1 year</i>	\$ 20.71
<i>After 2 years</i>	\$ 22.01

General

<del>Payroll Manager</del> /Admin Assist.	\$ 19.47
Client Coordinator	\$ 14.00
Casual Labor	\$ 13.59
Seasonal Casual Labor	\$ 13.59
Intern (Non-Accredited)	\$ 13.59

- A. That there be and is hereby established an overtime rate of time and one-half after a scheduled eight hours or working a holiday for part-time police officers and part-time radio dispatchers. *All other hourly employees shall be allowed and paid extra compensation at a) the rate of 1 ½ times the employee's regular hourly rate or b) compensatory time computed at the same rate to be taken in the future as approved in advance when required to perform services in excess of regularly scheduled services. For the purposes of administering overtime, an employee must actually work or be on authorized paid leave, with the exception of sick leave, in excess of 40 hours in any work week. Upon accumulation of 40 hours of compensatory time, all further overtime worked by the employee shall be compensated in the form of overtime pay and may not be added to the employee's compensatory time bank.*
- B. Effective January 1 of each year, any employees receiving minimum wage shall have their hourly compensation automatically adjusted to reflect the applicable Federal or State minimum wage, whichever is higher.

Section 2. That any and all legislation inconsistent herewith, be, and is hereby repealed.

Section 3. That if a provision of this ordinance is or becomes illegal, invalid, or unenforceable, that shall not affect the validity or enforceability of any other provision of this ordinance.

Passed by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Stephan B. Wilder, Mayor

Signed: \_\_\_\_\_, 2020

Attest:

\_\_\_\_\_  
Benjamin Young, Clerk of Council

North Canton City Council  
Community and Economic Development Committee

Ordinance No. 15 - 2020

An ordinance amending North Canton's Codified Ordinance, Chapter 1173 Procedures for Zoning Certificates and Certificates of Occupancy, specifically, Section 1173.02 Zoning Certificate Required, by exempting the requirement of a zoning certificate, as more fully described in Exhibit A, attached hereto and incorporated herein.

WHEREAS, City Council wishes to remove unnecessary delays and fees in obtaining zoning certificates in areas that do not require professional oversight; and

WHEREAS, in keeping with similarly situated local governments, replacing patios located in the rear yard of single-family dwellings, private sidewalks consisting of concrete, and the replacement of legally established driveways not located in the public right of way, do not require the professional oversight provide by a zoning certificate.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, AND STATE OF OHIO:

- Section 1. That, City Council wishes to remove unnecessary delays and fees in obtaining zoning certificates in areas that do not require professional oversight.
- Section 2. That, in keeping with similarly situated local governments, replacing patios located in the rear yard of single-family dwellings, private sidewalks consisting of concrete, and the replacement of legally established driveways not located in the public right of way, do not require the professional oversight provide by a zoning certificate.
- Section 3. That, North Canton Codified Ordinance, Chapter 1173 Procedures for Zoning Certificates and Certificates of Occupancy, specifically, Section 1173.02 Zoning Certificate Required, be, and is hereby amended by exempting the requirement of a zoning certificate, as more fully described in Exhibit A, attached hereto and incorporated herein.
- Section 4. That if a provision of this ordinance is or becomes illegal, invalid, or unenforceable, that it shall not affect the validity or enforceability of any other provision of this resolution.
- Section 5. That this resolution shall take effect and be in full force from and after the earliest period allowed by law.

Passed in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2020

\_\_\_\_\_  
Stephan B. Wilder, Mayor

Attest:

Signed: \_\_\_\_\_, 2020

\_\_\_\_\_  
Benjamin Young, Clerk of Council

North Canton City Council  
Personnel and Safety Committee

Ordinance No. 16 - 2020

An ordinance amending Section 24. AUTHORIZED MANPOWER of Ordinance No. 10-89, Police Personnel Ordinance, as amended, to authorize an additional Radio Dispatcher A & B, so as to ensure an emergency service best practice is implemented by providing two Radio Dispatchers A & B per shift, and declaring the same to be an emergency.

WHEREAS, increasing the maximum number of Radio Dispatchers A & B from six to seven will aid in implementing an emergency service best practice and help prevent a scenario with only a single Radio Dispatcher A & B on duty, and thereby delay and limit essential emergency services to City residents and guests.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, AND STATE OF OHIO:

Section 1. That increasing the maximum number of Radio Dispatchers A & B from six to seven will aid in implementing an emergency service best practice and help prevent a scenario with only a single Radio Dispatcher A & B on duty, and thereby delay and limit essential emergency services to City residents and guests.

Section 2. That Section 24. AUTHORIZED MANPOWER of Ordinance No. 10-89, Police Personnel Ordinance, as amended, be and the same is hereby amended to read as follows:

Section 24. AUTHORIZED MANPOWER:

That the total number of persons to be employed by the Police Department and the classifications set forth herein of the Police Department of the City of North Canton, Ohio, shall not exceed the following number of persons in each classification, unless additional budgeted positions receive funding from outside sources by written agreement:

Police Chief	1
Police Lieutenant	1
Police Sergeant	5
Police Patrol Officer	18
Police Patrol Officer, Special	Unlimited
Chief Radio Dispatcher	1
<b>Radio Dispatcher A &amp; B</b>	<b>7</b>
Radio Dispatcher C	Unlimited
Administrative Assistant	1
School Patrol	12

Section 3. That any and all legislation inconsistent herewith, be, and is hereby repealed.

Section 4. That if a provision of this ordinance is or becomes illegal, invalid, or unenforceable, that shall not affect the validity or enforceability of any other provision of this ordinance.

Section 5. That this ordinance is hereby declared to be an emergency measure necessary for the preservation of the health, safety and peace of the City of North Canton;

and further necessary to ensure an emergency service best practice is implemented by providing two Radio Dispatchers A & B per shift; wherefore, provided it receives the affirmative vote of six or more members of Council elected thereto, this ordinance shall take effect and be in full force upon its adoption by Council, together with the Mayor's approval. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2020

\_\_\_\_\_  
Stephan B. Wilder, Mayor

Signed: \_\_\_\_\_, 2020

Attest:

\_\_\_\_\_  
Benjamin Young, Clerk of Council

North Canton City Council  
Personnel and Safety Committee

Ordinance No. 17 - 2020

An ordinance amending CHAPTER 135, DEPARTMENT OF FIRE AND EMERGENCY MEDICAL SERVICE, specifically Section 135 Personnel, Subsections 135.03(a) and (b), of the Codified Ordinances of the City of North Canton, for the purpose of reducing the expense of increased part-time services, which includes unintended costs involving mandatory healthcare premiums and overtime expenses, by increasing the maximum limit of full-time Emergency Medical Technician-Paramedics from no more than eight, to no more than nine, repealing all legislation inconsistent herewith, and declaring the same to be an emergency.

WHEREAS, supplementing Emergency Medical Technician-Paramedics services through part-time employees has resulted in unintended, significant, yet mandatory additional costs involving mandatory healthcare premiums and overtime expenses; and

WHEREAS, increasing the maximum limit of full-time Emergency Medical Technician-Paramedics from no more than eight, to no more than nine will permit improved scheduling practices to reduce the significant, yet mandatory expenses involving healthcare premiums and overtime costs involving part-time personnel..

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, AND STATE OF OHIO:

- Section 1. That supplementing Emergency Medical Technician-Paramedics services through part-time employees has resulted in unintended, significant, yet mandatory additional costs involving mandatory healthcare premiums and overtime expenses for part-time personnel.
- Section 2. That increasing the maximum limit of full-time Emergency Medical Technician-Paramedics from no more than eight, to no more than nine will permit improved scheduling practices to reduce the significant, yet mandatory expenses involving healthcare premiums and overtime costs of part-time personnel.
- Section 3. That CHAPTER 135, DEPARTMENT OF FIRE AND EMERGENCY MEDICAL SERVICE, specifically Section 135 Personnel, Subsections (a) and (b), of the Codified Ordinance of the City of North Canton, be, and the same is hereby amended to read as follows:

Section 135.03 Personnel

(a) The Fire and Emergency Medical Service Department shall be comprised of the following ranks and positions: One full-time Chief of Fire and Emergency Medical Service Department; no more than three full-time Firefighter/EMT/Fire Inspectors; no more than three full-time Captains–Emergency Medical Technician-Paramedics; no more than **nine** full-time Emergency Medical Technician Paramedics; together with those part-time volunteer personnel, as required, and that shall be designated by the Director of Administration.

(b) Effective January 1, 2005, if a full-time Emergency Medical Technician-Paramedic position becomes vacant, it shall be replaced with a full-time Emergency Medical Technician-Paramedic/Firefighter. At no time will there be more than **nine** full-time Emergency Medical Technician Paramedic/Firefighters.

Section 4. That any and all legislation inconsistent herewith, be, and is hereby repealed.

Section 5. That if a provision of this ordinance is or becomes illegal, invalid, or unenforceable, that shall not affect the validity or enforceability of any other provision of this ordinance.

Section 6. That this ordinance is hereby declared to be an emergency measure necessary for the preservation of the health, safety and peace of the City of North Canton; and further necessary to immediately implement improved scheduling practices to reduce significant, yet mandatory expenses involving healthcare premiums and overtime costs for part-time personnel; wherefore, provided it receives the affirmative vote of six or more members of Council elected thereto, this ordinance shall take effect and be in full force upon its adoption by Council, together with the Mayor’s approval. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Stephan B. Wilder, Mayor

Signed: \_\_\_\_\_, 2020

Attest: \_\_\_\_\_  
Benjamin Young, Clerk of Council

North Canton City Council  
Community and Economic Development Committee

Ordinance No. 18 - 2020

An ordinance authorizing the Mayor, on behalf of the City of North Canton, to enter into an agreement to amend the North Water Tower Lease Agreement between the City ("Landlord") and New Cingular Wireless PCS, LLC ("Tenant").

WHEREAS, Landlord and Tenant mutually desire to renew and amend the Lease as defined in the First Amendment to the North Water Tower Lease Agreement attached hereto and incorporated herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, AND STATE OF OHIO:

- Section 1. That the Mayor be, and is hereby authorized, on behalf of the City of North Canton, to enter into the First Amendment to the North Water Tower Lease Agreement.
- Section 2. That if a provision of this ordinance is or becomes illegal, invalid, or unenforceable, that it shall not affect the validity or enforceability of any other provision of this ordinance.
- Section 3. That if a provision of this ordinance is or becomes illegal, invalid, or unenforceable, that shall not affect the validity or enforceability of any other provision of this ordinance.

Passed in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2020

\_\_\_\_\_  
Stephan B. Wilder, Mayor

Signed: \_\_\_\_\_, 2020

Attest:

\_\_\_\_\_  
Benjamin R. Young, Clerk of Council