

**City of North Canton**

**NOTICE OF PUBLIC MEETING**

Notice is hereby given that:

The Civil Service Commission of the City of North Canton shall hold a Civil Service Commission Meeting on Wednesday, May 3, 2023 at 7:00 AM at North Canton Civic Center 845 W Maple St. North Canton, OH.

See attached agenda for matters to be discussed.

Meetings are open to the public or may be livestreamed on the City of North Canton’s YouTube page.

BY THE ORDER OF THE CITY OF NORTH CANTON, COUNTY OF STARK, STATE OF OHIO:

\_\_\_\_\_

Date

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Clerk

**NORTH CANTON CIVIL SERVICE COMMISSION MEETING**  
**May 3, 2023, 7:00 AM**  
**Agenda**

- 1. Call to Order**
- 2. Roll Call**
- 3. New Business**
  - 3.a Chief of Fire/EMS Promotional Exam to be held on June 26, 2023 at 9:00 AM.
  - 3.b Battalion Chief of Fire/EMS Promotional Exam o be held on June 26, 2023 at 9:00 AM.
  - 3.c Captain of Fire/EMS Promotional Exam to be held on June 26, 2023 at 10:30 AM.
- 4. Adjourn**



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## CIVIL SERVICE COMMISSION AGENDA ITEM REPORT

**DATE:** May 3, 2023

**SUBMITTED BY:** Administration

**ITEM TYPE:** Non-Legislation Council Items

**AGENDA SECTION:** New Business

**SUBJECT:** Chief of Fire/EMS Promotional Exam to be held on June 26, 2023 at 9:00 AM.

**DESCRIPTION:** The Secretary of the Civil Service Commission is asking the Civil Service Commission to approve a promotional exam for the Chief of Fire/EMS with the following conditions:

1. The filing period for the exam would begin May 8th at 9:00 AM and end June 23rd at 4:00 PM.
2. That, in anticipation of have three or fewer eligible candidates, the pool will be opened to all individuals who would be eligible for the Battalion Chief Exam.
3. Those testing for the positions of Chief and Battalion Chief may take the same exam titled "Chief of Fire/EMS & Battalion Chief Promotional Exam" and apply the final score to both positions.

**ATTACHMENTS:**  
[Notice of Fire.EMS Chief Promotional Examination.docx](#)

City of North Canton  
145 N. Main Street  
North Canton, Ohio



Civil Service Commission  
(330)-499-8223 Ext. 1101  
[byoung@Northcantonohio.gov](mailto:byoung@Northcantonohio.gov)

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**NOTICE OF EXAMINATION**  
**Fire/EMS 4 Chief**

Notice is hereby given that a written promotional examination for the class Fire/EMS 4 covering the position of North Canton Chief of Fire/EMS will be held **Monday, June 26, 2023, at 9:00 AM** in the North Canton Civic Center located at 845 West Maple Street, North Canton, Ohio 44720.

Applicants wishing to take the promotional examination must register for the examination in person with the Secretary of the Civil Service Commission at City Hall, 145 N Main Street, North Canton, Ohio 44720. The filing period begins at **9:00 AM on Monday, May 8, 2023, and ends at 4:00 PM on Friday, June 23, 2023.**

The examination is open to all current employees of the City of North Canton who: a) currently serve in a position classified FIRE/EMS 3; b) currently serve in a position classified FIRE/EMS 2; or c) have at least five years of consecutive service in a position classified FIRE/EMS 1. Under these criteria the following full-time employees are eligible to take the examination:

Battalion Chief Drew Cramer  
Captain Amy Davis  
Captain Allen DeGuzman  
Captain Brad Dillon  
Fire Inspector Gary Coen  
Fire Inspector Bryant Scheffler

Firefighter Doug Taylor  
Firefighter John Kleinbeck  
Firefighter Christopher Junda  
Firefighter Ryan Frank  
Fire Inspector Jon Fox

The passing score for this examination shall be seventy percent (70%).

A copy of the suggested reference materials for this examination is attached to this notice.

The maximum possible salary for the position being tested for is \$112,638.00.

Applicants must be a certified Ohio EMT-P, hold Ohio Firefighter II certification, and live within the City limits.

The examination and all applicants shall be subject to the provisions of the Rules and Regulations of the North Canton Civil Service Commission.

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Benjamin R. Young, Secretary  
North Canton Civil Service Commission

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Date

Suggested Reference Materials For June 26, 2023 Fire/EMS 4 Chief Exam

- I. North Canton Fire Department Standard Operating Guidelines as of May 1, 2023.  
Available from the Office of the Chief.
- II. The North Canton Professional Firefighter and Paramedic Association Collective Bargaining Agreement Effective January 1, 2022.  
Available from the Office of Civil Service, Office of the Chief, or Union Representative.
- III. North Canton Ohio City Charter  
Available from the Office of City Council or on the City's website at:  
<https://northcantonohio.gov/DocumentCenter/View/3670/Charter>
- IV. North Canton City Code Chapter 135 and Part 15  
Available from the Office of City Council or on the City's website.  
Chapter 135:  
<https://northcantonohio.gov/DocumentCenter/View/3699/Chapter-135---Department-of-Fire-and-Emergency-Medical-Service>  
Part 15: <https://northcantonohio.gov/DocumentCenter/Index/233>
- V. Selected Data Records from the North Canton Fire & EMS Department.  
Available from the Office of Civil Service



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## CIVIL SERVICE COMMISSION AGENDA ITEM REPORT

**DATE:** May 3, 2023

**SUBMITTED BY:** Administration

**ITEM TYPE:** Non-Legislation Council Items

**AGENDA SECTION:** New Business

**SUBJECT:** Battalion Chief of Fire/EMS Promotional Exam to be held on June 26, 2023 at 9:00 AM.

**DESCRIPTION:** The Secretary of the Civil Service Commission is asking the Civil Service Commission to approve a promotional exam for Battalion Chief with the following conditions:

1. The filing period for the exam would begin May 8th at 9:00 AM and end June 23rd at 4:00 PM.
2. Those testing for the positions of Chief and Battalion Chief may take the same exam titled "Chief of Fire/EMS & Battalion Chief Promotional Exam" and apply the final score to both positions.

**ATTACHMENTS:**  
[Notice of Fire.EMS Battalion Chief Promotional Examination.docx](#)

City of North Canton  
145 N. Main Street  
North Canton, Ohio



Civil Service Commission  
(330)-499-8223 Ext. 1101  
[byoung@Northcantonohio.gov](mailto:byoung@Northcantonohio.gov)

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**NOTICE OF EXAMINATION**  
**Fire/EMS 3 Battalion Chief**

Notice is hereby given that a written promotional examination for the class Fire/EMS 3 covering the position of North Canton Fire/EMS Battalion Chief will be held **Monday, June 26, 2023, at 9:00 AM** in the North Canton Civic Center located at 845 West Maple Street, North Canton, Ohio 44720.

Applicants wishing to take the promotional examination must register for the examination in person with the Secretary of the Civil Service Commission at City Hall, 145 N Main Street, North Canton, Ohio 44720. The filing period begins at **9:00 AM on Monday, May 8, 2023, and ends at 4:00 PM on Friday, June 23, 2023.**

The examination is open to all current employees of the City of North Canton who have: a) currently serve in a position classified FIRE/EMS 2; or b) have at least five years of consecutive service in a position classified FIRE/EMS 1. Under these criteria the following full-time employees are eligible to take the examination:

Captain Amy Davis	Firefighter John Kleinbeck
Captain Allen DeGuzman	Firefighter Christopher Junda
Captain Brad Dillon	Firefighter Ryan Frank
Fire Inspector Gary Coen	Fire Inspector Jon Fox
Fire Inspector Bryant Scheffler	Firefighter Douglas Taylor

The passing score for this examination shall be seventy percent (70%).

A copy of the suggested reference materials for this examination is attached to this notice.

The maximum possible salary for the position being tested for is \$100,781.00.

Applicants must be a certified Ohio EMT-P and hold Ohio Firefighter II certification.

The examination and all applicants shall be subject to the provisions of the Rules and Regulations of the North Canton Civil Service Commission.

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Benjamin R. Young, Secretary  
North Canton Civil Service Commission

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Date

Suggested Reference Materials For June 26, 2023 Fire/EMS 3 Battalion Chief Exam

- I. North Canton Fire Department Standard Operating Guidelines as of May 1, 2023.  
Available from the Office of the Chief.
- II. The North Canton Professional Firefighter and Paramedic Association Collective Bargaining Agreement Effective January 1, 2022.  
Available from the Office of Civil Service, Office of the Chief, or Union Representative.
- III. North Canton Ohio City Charter  
Available from the Office of City Council or on the City's website at:  
<https://northcantonohio.gov/DocumentCenter/View/3670/Charter>
- IV. North Canton City Code Chapter 135 and Part 15  
Available from the Office of City Council or on the City's website.  
Chapter 135:  
<https://northcantonohio.gov/DocumentCenter/View/3699/Chapter-135---Department-of-Fire-and-Emergency-Medical-Service>  
Part 15: <https://northcantonohio.gov/DocumentCenter/Index/233>
- V. Selected Data Records from the North Canton Fire & EMS Department.  
Available from the Office of Civil Service





# Item Cover Page

## CIVIL SERVICE COMMISSION AGENDA ITEM REPORT

**DATE:** May 3, 2023

**SUBMITTED BY:** Administration

**ITEM TYPE:** Non-Legislation Council Items

**AGENDA SECTION:** New Business

**SUBJECT:** Captain of Fire/EMS Promotional Exam to be held on June 26, 2023 at 10:30 AM.

**DESCRIPTION:** The Secretary of the Civil Service Commission is asking the Civil Service Commission to approve a promotional exam for the Captain with the following conditions:

1. The filing period for the exam would begin May 8th at 9:00 AM and end June 23rd at 4:00 PM.

**ATTACHMENTS:**  
[Notice of Fire.EMS Captain Promotional Examination.docx](#)

City of North Canton  
145 N. Main Street  
North Canton, Ohio



Civil Service Commission  
(330)-499-8223 Ext. 1101  
[byoung@Northcantonohio.gov](mailto:byoung@Northcantonohio.gov)

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**NOTICE OF EXAMINATION**  
**Fire/EMS 2 Captain**

Notice is hereby given that a written promotional examination for the class Fire/EMS 2 covering the position of North Canton Fire/EMS Captain will be held **Monday, June 26, 2023, at 10:30 AM** in the North Canton Civic Center located at 845 West Maple Street, North Canton, Ohio 44720.

Applicants wishing to take the promotional examination must register for the examination in person with the Secretary of the Civil Service Commission at City Hall, 145 N Main Street, North Canton, Ohio 44720. The filing period begins at **9:00 AM on Monday, May 8, 2023, and ends at 4:00 PM on Friday, June 23, 2023.**

The examination is open to all current employees of the City of North Canton who have at least two years of consecutive service in a position classified FIRE/EMS 1. Under these criteria the following full-time employees are eligible to take the examination:

Fire Inspector Gary Coen	Firefighter Ryan Frank
Fire Inspector Bryant Scheffler	Firefighter Christopher Junda
Fire Inspector Jon Fox	Firefighter John Kleinbeck
Firefighter Jacob Morton	Firefighter Douglas Taylor

The passing score for this examination shall be seventy percent (70%).

A copy of the suggested reference materials for this examination is attached to this notice.

The maximum possible salary for the position being tested for is \$78,849.00.

Applicants must be a certified Ohio EMT-P and hold Ohio Firefighter II certification.

The examination and all applicants shall be subject to the provisions of the Rules and Regulations of the North Canton Civil Service Commission.

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Benjamin R. Young, Secretary  
North Canton Civil Service Commission

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Date

Suggested Reference Materials For June 26, 2023 Fire/EMS 4 Chief Exam

- I. North Canton Fire Department Standard Operating Guidelines as of May 1, 2023.  
Available from the Office of the Chief.
- II. The North Canton Professional Firefighter and Paramedic Association Collective Bargaining Agreement Effective January 1, 2022.  
Available from the Office of Civil Service, Office of the Chief, or Union Representative.
- III. SUMMA Health EMS Protocols  
Available from the Office of Chief
- IV. North Canton City Code Chapter 135 and Part 15  
Available from the Office of City Council or on the City's website.  
Chapter 135: <https://northcantonohio.gov/DocumentCenter/View/3699/Chapter-135---Department-of-Fire-and-Emergency-Medical-Service>  
Part 15: <https://northcantonohio.gov/DocumentCenter/Index/233>