

City of North Canton

NOTICE OF PUBLIC MEETING

Notice is hereby given that:

The City Council of the City of North Canton shall hold a Regular Council Meeting on Monday, September 11, 2023 immediately following the Committee of the Whole at 7:00 PM at North Canton Civic Center 845 W Maple St. North Canton, OH.

See attached agenda for matters to be discussed.

Meetings are open to the public or may be livestreamed on the City of North Canton’s YouTube page.

BY THE ORDER OF THE CITY OF NORTH CANTON, COUNTY OF STARK, STATE OF OHIO:

09/08/2023

Date

Benjamin R. Young

Clerk

NORTH CANTON REGULAR COUNCIL MEETING
September 11, 2023, immediately following the Committee of the Whole at 7:00 PM
Agenda

1. Call to Order

2. Opening Prayer

3. Pledge of Allegiance

4. Roll Call

5. Consideration

5.a Minutes from August 21, 2023 - Committee of the Whole

5.b Minutes from August 21, 2023 - City Council

5.c Minutes from August 28, 2023 - City Council

5.d August 2023 Finance Report

6. Special Presentation

6.a Special presentation on the results of the 2023 North Canton Community Survey from the Policy Office.

7. Recognition of the Public

Legislation on the Agenda Only

8. Old Business

8.a Ord. 70-2023, 2nd Reading, Community and Economic Development Committee

An ordinance amending Chapter 703, Registration of Rental Units, of the Codified Ordinances of the City of North Canton to expand registration requirements to all rental units in the City regardless of building size.

8.b Ord. 76-2023, 2nd Reading, Personnel and Safety Committee

An ordinance amending Chapter 155, Personnel Regulations, specifically Subsection 155.04(f), Full-Time Schedule of Compensation, Item Administrative Specialist, of the Codified Ordinances of the City of North Canton, to reclassify the Administrative Specialist position from hourly to salary in accordance with Federal Fair Labor Standards Act provisions.

9. Department Reports

Director of Administration
Mayor Wilder

Director of Finance
Council Clerk

10. Council Reports

Ward 1 - Jamie McCleaster

At Large - Daryl Revoldt

Ward 2 - David Metheny

At Large - Christina Weyrick

Ward 3 - Stephanie Werren

At Large - Matthew Stroia

Ward 4 - John Orr

11. Final Call for New Business

12. Meetings Calendar

September 18, 2023 - Committee of the Whole

September 25, 2023 - City Council

13. Adjourn



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CITY COUNCIL AGENDA ITEM REPORT

DATE: September 11, 2023

SUBMITTED BY: Finance

ITEM TYPE: Non-Legislation Council Items

AGENDA SECTION: Consideration

SUBJECT: August 2023 Finance Report

DESCRIPTION: Consideration, Review and Approve as presented

ATTACHMENTS:
[2023-08 Council Finance Rpts.pdf](#)

City of North Canton

Monthly Finance Report

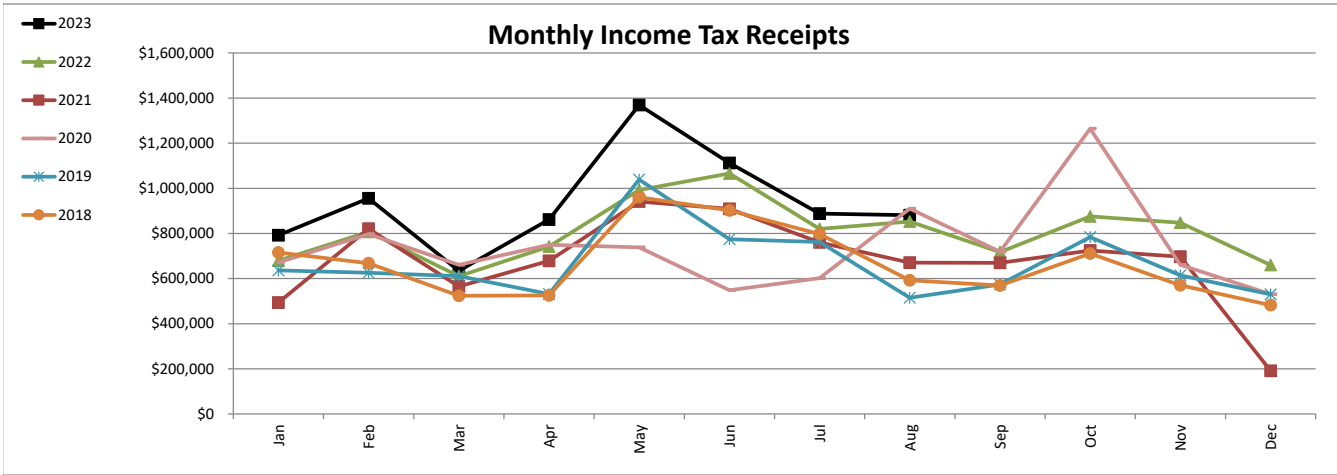
August 31, 2023

Elected Official	Elected Office	COMMITTEE
Stephan B. Wilder	Mayor	
Matthew Stroia	Council President; Council Member - At-Large	Street and Alley Finance and Property
Stephanie Werren	Council Vice President; Council Member -Ward 3	Finance and Property Parks and Recreation
Jamie McCleaster	Council Member -Ward 1	Utilities Community and Economic Development
David Metheny	Council Member -Ward 2	Personnel and Safety Street and Alley
John Orr	Council Member - Ward 4	Ordinance and Rules Personnel and Safety
Daryl Revoldt	Council Member - At-Large	Community and Economic Development Ordinance and Rules
Christina Weyrick	Council Member - At-Large	Parks and Recreation Utilities

Administration

Patrick De Orio, Director of Administration	Catherine Farina, Deputy Director of Administration
Jina E. Alaback, Director of Finance	Jim Bertovich, Deputy Director of Finance
Robert Graham, City Engineer	Marty VanGundy IV, Chief Building Official
Benjamin Young, Clerk of Council/Director of Legislative Services	Liam Ott, Administrative Assistant - Policy
John Bacon, Chief of Fire/EMS	Drew Cramer, Fire Battalion Chief
Frank Kemp Jr., Chief of Police	
Brian Hill, Superintendent of Parks & Water Distribution	Steven Schenck, Operations Manager Parks & Bldg Maint.
	Todd Reed, Operations Manager Electrical Maintenance
Mark Leichtamer, Superintendent of Water Plant	Tad Martinez, Operations Manager of Water Plant
Matthew Morrow, Superintendent of Streets and Sewer	Jamie Martin, Operations Manager Water Distribution

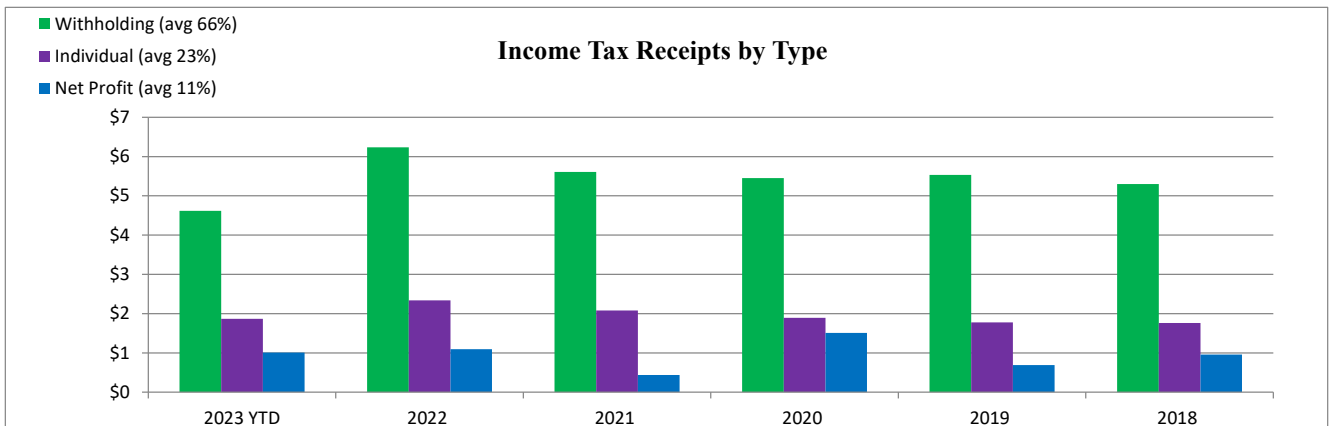
**City of North Canton
Income Taxes
8/31/2023**



MONTHLY INCOME TAX RECEIPTS

MONTHLY RECEIPTS	2023	2022	2021	2020	2019	2018
Jan	\$ 791,687	\$ 679,168	\$ 493,796	\$ 671,654	\$ 636,399	\$ 715,518
Feb	\$ 955,989	\$ 806,615	\$ 820,663	\$ 797,613	\$ 626,122	\$ 668,305
Mar	\$ 634,592	\$ 610,508	\$ 565,141	\$ 661,222	\$ 610,750	\$ 523,707
Apr	\$ 861,573	\$ 742,220	\$ 678,121	\$ 750,022	\$ 531,283	\$ 525,512
May	\$ 1,369,124	\$ 992,607	\$ 941,281	\$ 738,056	\$ 1,038,959	\$ 960,748
Jun	\$ 1,112,279	\$ 1,065,911	\$ 909,124	\$ 548,412	\$ 774,709	\$ 902,172
Jul	\$ 888,355	\$ 819,884	\$ 760,167	\$ 602,158	\$ 762,472	\$ 797,548
Aug	\$ 880,989	\$ 852,337	\$ 670,416	\$ 909,766	\$ 514,930	\$ 592,066
Sep		\$ 717,143	\$ 669,717	\$ 718,990	\$ 573,922	\$ 569,328
Oct		\$ 875,385	\$ 724,645	\$ 1,264,479	\$ 783,669	\$ 710,770
Nov		\$ 847,551	\$ 697,282	\$ 660,983	\$ 614,458	\$ 570,753
Dec		\$ 659,717	\$ 191,362	\$ 530,840	\$ 530,211	\$ 482,323
ANNUAL GROSS		\$ 9,669,046	\$ 8,121,715	\$ 8,854,196	\$ 7,997,885	\$ 8,018,750
ANNUAL % CHANGE		19.1%	-8.3%	10.7%	-0.3%	
YTD thru current month	\$ 7,494,588	\$ 6,569,252	\$ 5,838,708	\$ 5,678,904	\$ 5,495,624	\$ 5,685,575
% change	14.1%	12.5%	2.8%	3.3%	-3.3%	

*NP 2019-20 \$474.6k refund pd 12/21 =true net tax revenue
COVID delayed filing deadlines in 2021 to May 17,
and in 2020 to July 15*



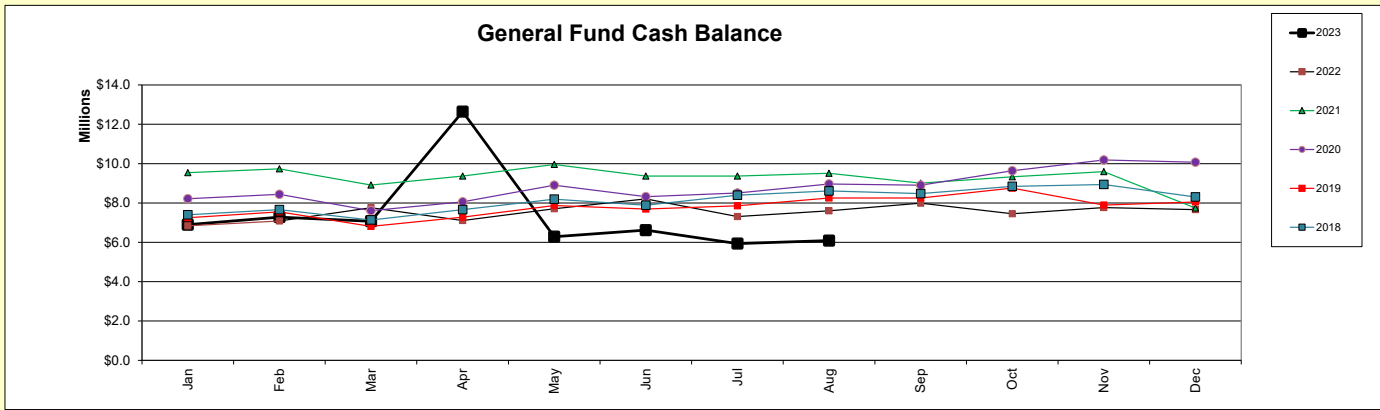
ANNUAL INCOME TAX RECEIPTS

Annual	%	2023 YTD	2022	2021	2020	2019	2018
Withholding (avg 66%)	62%	\$ 4,619,170	\$ 6,237,170	\$ 5,606,289	\$ 5,453,833	\$ 5,533,723	\$ 5,299,170
Individual (avg 23%)	25%	\$ 1,868,829	\$ 2,337,723	\$ 2,077,404	\$ 1,890,805	\$ 1,776,032	\$ 1,763,273
Net Profit (avg 11%)	13%	\$ 1,006,589	\$ 1,094,152	\$ 438,021	\$ 1,509,558	\$ 688,131	\$ 956,307
TOTAL Receipts		\$ 7,494,588	\$ 9,669,046	\$ 8,121,715	\$ 8,854,196	\$ 7,997,886	\$ 8,018,750

NP 2019-20 \$474.6k refund pd 12/21 =true net tax revenue

City of North Canton
CASH ACTIVITY AND BALANCES
August 31, 2023

Fund & Description	Cash Balance	Revenues	Expenditures	Cash Balance	Outstanding	Unencumbered	PRIOR YEAR	YTD %
	1/1/2023	Year-to-Date	Year-to-Date	8/31/2023	Encumbrances	Fund Balance	Cash Balance	Increase/ (Decrease)
101 GENERAL FUND (combined with Income Tax Fund)	7,658,758.87	15,270,899.46	16,841,006.69	6,088,651.64	2,952,894.92	3,135,756.72	7,601,865.10	-19.91%
Special Revenue Funds								
204 FIRE LEVY/OPERATING FUND	278,794.44	914,187.15	880,579.20	312,402.39	291,592.60	20,809.79	330,835.71	-5.57%
205 EMS LEVY/OPERATING FUND	571,976.69	1,654,299.88	1,618,624.02	607,652.55	572,973.52	34,679.03	578,990.71	4.95%
206 COMPUTER TRUST FUND	-	-	-	-	-	-	16,455.47	-100.00%
207 ENFORCEMENT & EDUCATION FUND	35,278.74	1,535.00	-	36,813.74	-	36,813.74	34,168.74	7.74%
208 STREET CONST M & R FUND	1,636,703.37	1,183,660.88	949,244.72	1,871,119.53	501,293.43	1,369,826.10	1,663,377.71	12.49%
209 STORM SEWER LEVY FUND	725,689.84	210,382.11	314,009.89	622,062.06	89,112.39	532,949.67	777,967.54	-20.04%
210 STREET IMPROVEMENTS/LEVY FUND	275,630.26	210,382.11	308,091.67	177,920.70	124,806.80	53,113.90	203,604.96	-12.61%
211 MUNICIPAL ROAD FUND	333,722.48	125,000.00	101,570.05	357,152.43	105,418.95	251,733.48	333,722.48	7.02%
212 GENERAL TRUST FUND	52,233.10	18,643.25	16,134.04	54,742.31	44,526.26	10,216.05	84,328.27	-35.08%
213 LAW ENFORCEMENT TRUST	53,064.28	5,752.76	11,334.00	47,483.04	24,150.00	23,333.04	53,064.28	-10.52%
214 COMPENSATED ABSENCES FUND	1,148,509.79	-	108,628.25	1,039,881.54	-	1,039,881.54	1,169,061.37	-11.05%
215 LAW ENF CONT PROF EDUC FUND	8,535.00	-	-	8,535.00	-	8,535.00	9,535.00	-10.49%
216 COMMUNITY DISASTER RELIEF FUND	-	-	-	-	-	-	1,374.67	-100.00%
217 ONEOHIO OPIOID SETTLEMENT	4,536.24	19,113.81	532.50	23,117.55	467.50	22,650.05	4,536.24	100.00%
219 CORONAVIRUS RELIEF FUND	1,157,187.03	-	547,808.52	609,378.51	337,191.48	272,187.03	1,171,017.39	-47.96%
Capital Projects Funds								
330 CAPITAL IMPROVEMENTS FUND	3,392,631.95	6,628,331.29	6,611,792.10	3,409,171.14	2,551,965.90	857,205.24	4,899,576.05	-30.42%
331 PARKS DEVELOPMENT FUND	879,872.46	44,483.75	92,894.10	831,462.11	304,390.30	527,071.81	370,038.81	124.70%
332 ISSUE 2 IMPROVEMENT FUND	-	-	-	-	-	-	1,800.00	-100.00%
334 INDOOR FIREARMS TRAINING FUND	224,000.00	-	-	224,000.00	-	224,000.00	224,000.00	0.00%
336 DOGWOOD POOL CAPITAL IMPROVEMENTS FUND	85,719.53	-	-	85,719.53	-	85,719.53	52,467.20	63.38%
Enterprise Funds								
650 WATER REVENUE FUND (combined with Water Capital Fund)	6,955,743.02	4,815,055.79	4,492,915.96	7,277,882.85	2,567,796.90	4,710,085.95	7,234,478.24	0.60%
652 SEWER REVENUE FUND	2,295,911.69	2,602,781.44	2,078,227.92	2,820,465.21	1,144,414.24	1,676,050.97	2,062,716.89	36.74%
654 GARBAGE SERVICE FUND	658,410.38	854,362.63	855,842.36	656,930.65	414,974.49	241,956.16	656,445.65	0.07%
Fiduciary Funds								
761 INSURANCE FUND	1,405,832.89	1,417,909.12	1,285,129.73	1,538,612.28	923,760.06	614,852.22	1,277,166.79	20.47%
871 PERMIT FEE FUND	3,244.50	2,182.52	-	5,427.02	-	5,427.02	4,356.46	24.57%
873 REQUIRED DEPOSITS FUND	136,922.66	30,867.41	-	167,790.07	-	167,790.07	137,772.66	21.79%
874 UNCLAIMED MONIES FUND	15,942.83	594.23	-	16,537.06	-	16,537.06	16,487.45	0.30%
875 NORTHRIDGE DEVELOPER PMTS FUND	0.00	21,595.38	21,595.38	-	-	-	-	0.00%
Total	29,994,852.04	36,032,019.97	37,135,961.10	28,890,910.91	12,951,729.74	15,939,181.17	30,971,211.84	-6.72%
	0	0	0	0	0	0	0	



\$5.6m proceeds from Economic Development (Meier) Project
 Payoff \$7.13m BANs (difference is land-banked assets held for resale)

Month	2023	2022	2021	2020	2019	2018
Jan	\$6,895,280	\$ 6,838,723	\$9,538,632	\$8,216,553	\$7,250,148	\$7,396,312
Feb	\$7,283,160	\$ 7,083,954	\$9,731,057	\$8,437,114	\$7,551,934	\$7,660,443
Mar	\$7,073,646	\$ 7,760,521	\$8,914,146	\$7,608,272	\$6,810,020	\$7,134,004
Apr	\$12,640,813	\$ 7,105,397	\$9,369,422	\$8,055,209	\$7,279,821	\$7,662,958
May	\$6,285,795	\$ 7,707,079	\$9,955,739	\$8,904,895	\$7,869,326	\$8,190,098
Jun	\$6,620,397	\$ 8,208,322	\$9,370,985	\$8,320,888	\$7,690,927	\$7,882,565
Jul	\$5,934,869	\$ 7,312,148	\$9,367,244	\$8,504,220	\$7,857,103	\$8,394,097
Aug	\$6,088,652	\$ 7,601,865	\$9,507,739	\$8,965,465	\$8,253,141	\$8,614,664
Sep	\$ 7,987,523	\$9,008,267	\$8,903,000	\$8,252,476	\$8,478,120	\$8,478,120
Oct	\$ 7,453,466	\$9,334,165	\$9,638,766	\$8,756,689	\$8,841,074	\$8,841,074
Nov	\$ 7,768,508	\$9,594,325	\$10,185,799	\$7,891,794	\$8,937,905	\$8,937,905
Dec	\$ 7,658,759	\$7,741,639	\$10,068,643	\$8,047,329	\$8,306,547	\$8,306,547

*Advanced \$731,796.62 to Dogwood Parks Expansion Project, pending grant reimbursements

City of North Canton

Certificate of Resources, Appropriations, and Fund Balances

Fiscal 2023

	a	- b	= c	+ d	- e	= f
	1/1/2023 Beginning Cash Balance	12/31/2022 Carryover Encumbrances	1/1/2023 ACTUAL Unenc Balance	2023 REVENUE BUDGET	2023 APPROPRIATIONS BUDGET	*CAN'T BE NEG Estimated 12/31/2023 Fund Balance
Fund & Description						
101 GENERAL FUND (Income Tax Fund Combined)	7,658,758.87	175,683.69	7,483,075.18	21,195,025.00	23,780,450.00	4,897,650.18
Special Revenue Funds						
204 FIRE LEVY/OPERATING FUND	278,794.44	25,338.34	253,456.10	1,560,600.00	1,709,400.00	104,656.10
205 EMS LEVY/OPERATING FUND	571,976.69	56,001.30	515,975.39	2,779,750.00	2,773,150.00	522,575.39
207 ENFORCEMENT & EDUCATION FUND	35,278.74	0.00	35,278.74	3,000.00	4,000.00	34,278.74
208 STREET CONST M & R FUND	1,636,703.37	128,088.88	1,508,614.49	1,530,000.00	1,505,400.00	1,533,214.49
209 STORM SEWER LEVY FUND	725,689.84	3,731.69	721,958.15	436,000.00	428,800.00	729,158.15
210 STREET IMPROVEMENTS/LEVY FUND	275,630.26	9,798.55	265,831.71	436,000.00	446,000.00	255,831.71
211 MUNICIPAL ROAD FUND	333,722.48	0.00	333,722.48	125,000.00	458,700.00	22.48
212 GENERAL TRUST FUND	52,233.10	52,233.10	0.00	34,850.00	34,850.00	0.00
213 LAW ENFORCEMENT TRUST	53,064.28	35,484.00	17,580.28	5,750.00	5,000.00	18,330.28
214 COMPENSATED ABSENCES FUND	1,148,509.79	0.00	1,148,509.79	-	983,025.00	165,484.79
215 LAW ENF CONT PROF EDUC FUND	8,535.00	0.00	8,535.00	10,500.00	10,500.00	8,535.00
217 ONEOHIO OPIOID SETTLEMENT	4,536.24	0.00	4,536.24	19,125.00	23,650.00	11.24
219 CORONAVIRUS RELIEF FUND	1,157,187.03	0.00	1,157,187.03	-	885,012.03	272,175.00
Capital Projects Funds						
330 CAPITAL IMPROVEMENTS FUND	3,392,631.95	2,206,084.37	1,186,547.58	8,298,875.00	7,487,700.00	1,997,722.58
331 PARKS DEVELOPMENT FUND	879,872.46	266,158.40	613,714.06	133,025.00	216,050.00	530,689.06
334 INDOOR FIREARMS TRAINING FUND	224,000.00	0.00	224,000.00	-	0.00	224,000.00
336 DOGWOOD POOL CAPITAL IMPROVEMENTS FUND	85,719.53	0.00	85,719.53	20,000.00	0.00	105,719.53
Enterprise Funds						
650 WATER REVENUE FUND(Water Capital combined)	6,955,743.02	1,363,938.03	5,591,804.99	7,310,450.00	8,550,800.00	4,351,454.99
652 SEWER REVENUE FUND	2,295,911.69	36,534.94	2,259,376.75	3,855,500.00	3,545,325.00	2,569,551.75
654 GARBAGE SERVICE FUND	658,410.38	485.57	657,924.81	1,256,000.00	1,354,150.00	559,774.81
Fiduciary Funds						
761 INSURANCE FUND	1,405,832.89	0.00	1,405,832.89	2,233,000.00	2,233,000.00	1,405,832.89
871 PERMIT FEE FUND	3,244.50	0.00	3,244.50	6,000.00	0.00	9,244.50
873 REQUIRED DEPOSITS FUND	136,922.66	0.00	136,922.66	117,000.00	0.00	253,922.66
874 UNCLAIMED MONIES FUND	15,942.83	0.00	15,942.83	8,000.00	1,100.00	22,842.83
875 NORTHRIDGE DEVELOPER PAYMENTS	0.00	0.00	0.00	22,000.00	22,000.00	0.00
Total	29,994,852.04	\$ 4,359,560.86	25,635,291.18	51,395,450.00	56,458,062.03	20,572,679.15
	0.00	0.00	0.00	0.00	0.00	

Approp+PrYrEnc

I, Jina E. Alaback, Finance Director of the City of North Canton, Stark County, Ohio, do hereby certify the above to be true and accurate as taken from the statements and accounts of the above named fund(s).



Ohio Revised Code Section 5705.36

Bank Reconciliation
FOR THE MONTH ENDING 8/31/2023

Huntington National Bank -General Account		\$	4,793,409.61
O/S checks/EFTs -General		\$	(764,860.29)
Deposit in Transit		\$	54.00
O/S checks/EFTs -Payroll			
OPERS WH 08182023		\$	(20,854.25)
OPF WH 08182023		\$	(6,972.91)
OP WH 08182023		\$	(9,240.51)
OPERS WH 08312023		\$	(20,660.31)
OPF WH 08312023		\$	(6,688.46)
OPERS Monthly		\$	(745.90)
Employee Insurance Contributions		\$	(10,939.13)
TOTAL DEPOSITORY BANK BALANCES		\$	3,932,029.37
STAROhio (5.48%)	23.16%	\$	5,779,326.15
Huntington National Bank Money Market (.702%)	4.56%	\$	1,136,913.24
UBS Investment Portfolio:			
Money Market	0.30%	\$	75,152.76
CDs	27.34%	\$	6,822,210.81
Federal Securities	44.65%	\$	11,144,078.58
TOTAL INVESTMENTS	% Invested		
	86%	\$	24,957,681.54
KIOSKS DRAWER CHANGE		\$	1,200.00
Adjustments:			
<i>Total Adjustments</i>		\$	-
ADJUSTED BANK BALANCE		\$	28,890,910.91
FUND BALANCE		\$	28,890,910.91
Adjustments:			
Reconciling Adjustment			
ADJUSTED FUND BALANCE		\$	28,890,910.91
UNADJUSTED DIFFERENCE		\$	-

Penia E. Galaback

Approved

Date 9/1/2023



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CITY COUNCIL AGENDA ITEM REPORT

DATE: September 11, 2023

SUBMITTED BY: Council's Office

ITEM TYPE: Non-Legislation Council Items

AGENDA SECTION: Special Presentation

SUBJECT: Special presentation on the results of the 2023 North Canton Community Survey from the Policy Office.

DESCRIPTION:

ATTACHMENTS:



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 11, 2023

SUBMITTED BY: Administration

ITEM TYPE: Ordinance

AGENDA SECTION: Old Business

SUBJECT: **Ord. 70-2023, 2nd Reading, Community and Economic Development Committee**

An ordinance amending Chapter 703, Registration of Rental Units, of the Codified Ordinances of the City of North Canton to expand registration requirements to all rental units in the City regardless of building size.

DESCRIPTION: The proposal would expand the City's rental registration program to all rental units within the City regardless of building size with three exceptions.

1. Units operated as part of a state-licensed or certified healthcare facility such as a hospital, surgery recovery center, or nursing home.
2. Units owned and operated by an accredited university and intended for use by students thereof.
3. Units let for occupancy for a term of thirty (30) consecutive days or less as part of a state-licensed hotel, motel, or bed and breakfast.

If adopted, the expansion would take effect on January 1, 2024. Similar to the implementation of the previous group for registration, the City intends to send pre-effective date notice letters and to offer early voluntary enrollment beginning in November for those who wish to start the process early. It is estimated the expansion will encompass another 1,400 units.

ATTACHMENTS:

[Ord. 70-2023 Rental Registration Expansion.docx](#)

North Canton City Council
Community and Economic Development Committee

ORDINANCE 70 - 2023

An ordinance amending Chapter 703, Registration of Rental Units, of the Codified Ordinances of the City of North Canton to expand registration requirements to all rental units in the City regardless of building size.

WHEREAS, the City wishes to expand the rental registration program such that all rental units in the City, regardless of building size, must register with, and be licensed by, the City.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, AND STATE OF OHIO:

Section 1. That Chapter 703, Registration of Rental Units, specifically Subsection 703.02(b), Rental Unit, of the Codified Ordinances of the City of North Canton be, and is hereby, amended to read as follows:

(b) "Rental Unit" means any premises or portion thereof containing units being occupied, intended to be occupied, or designed to be occupied for residential purposes by a tenant or person in like circumstances of a tenant. Rental Unit shall not include any of the following:

- (1) Units operated as part of a state-licensed or certified healthcare facility such as a hospital, surgery recovery center, or nursing home.
- (2) Units owned and operated by an accredited university and intended for use by students thereof.
- (3) Units let for occupancy for a term of thirty (30) consecutive days or less as part of a state-licensed hotel, motel, or bed and breakfast.

Section 2. That Chapter 703, Registration of Rental Units, specifically Section 703.03, Registration of Rental Units Required, of the Codified Ordinances of the City of North Canton be, and is hereby, amended to read as follows:

SECTION 703.03 REGISTRATION OF RENTAL UNITS REQUIRED

On and after January 1, 2024, no owner, agent, or person in charge of any Rental Unit shall rent or let for occupancy such unit(s) or any part thereof for use as rental of residential or temporary occupancy, nor shall a person occupy such premises unless the owner thereof holds a Rental License and a Rental License has been issued for the unit by the Director of Permits, which license has not expired, been revoked, or otherwise become null and void.

Section 3. That Chapter 703, Registration of Rental Units, specifically Subsection 703.04(a), Rental License; Issuance and Term, of the Codified Ordinances of the City of North Canton be, and is hereby, amended to read as follows:

(a) Any building containing a Rental Unit(s) shall be required to apply for and maintain a valid Rental License.

Section 4. That the Clerk of Council and Mayor of the City of North Canton be, and are hereby, authorized to make such amendments as may be needed to the Codified Ordinances of the City of North Canton to accurately reflect this ordinance upon approval of such amended pages by a voice vote of Council.

Section 5. That if a provision of this ordinance is or becomes illegal, invalid, or unenforceable, it shall not affect the validity or enforceability of any other provision of this ordinance.

Section 6. That this ordinance shall take effect and be in full force from and after January 1, 2024.

Passed in Council this _____ day of _____, 2023.

Attest: _____
Benjamin R. Young, Clerk of Council

Stephan B. Wilder, Mayor

Signed on: _____



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: September 11, 2023

SUBMITTED BY: Finance

ITEM TYPE: Ordinance

AGENDA SECTION: Old Business

SUBJECT: **Ord. 76-2023, 2nd Reading, Personnel and Safety Committee**
An ordinance amending Chapter 155, Personnel Regulations, specifically Subsection 155.04(f), Full-Time Schedule of Compensation, Item Administrative Specialist, of the Codified Ordinances of the City of North Canton, to reclassify the Administrative Specialist position from hourly to salary in accordance with Federal Fair Labor Standards Act provisions.

DESCRIPTION: Amend Chapter 155.04(f) Personnel Regulations- Full-Time Schedule of Compensation to reclassify the Administrative Specialist position from hourly to salary, citing FLSA's administrative exemption exception, at the current maximum annualized pay rate from \$31.35/hour to \$65,208.00 salary.

ATTACHMENTS:
[Ord. 76-2023 Making Admin Specialist Salaried.docx](#)

North Canton City Council
Community and Economic Development

ORDINANCE 76 - 2023

An ordinance amending Chapter 155, Personnel Regulations, specifically Subsection 155.04(f), Full-Time Schedule of Compensation, Item Administrative Specialist, of the Codified Ordinances of the City of North Canton, to reclassify the Administrative Specialist position from hourly to salary in accordance with Federal Fair Labor Standards Act provisions.

WHEREAS, the City has found that the Administrative Specialist position should more appropriately be salaried than hourly due to the administrative nature of the position.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, AND STATE OF OHIO:

Section 1. That Chapter 155, Personnel Regulations, specifically Subsection 155.04(f), Full-Time Schedule of Compensation, Item Administrative Specialist, of the Codified Ordinances of the City of North Canton, be, and is hereby, amended to read as follows:

(f) Full-Time Schedule of Compensation. Full-time employees shall be paid an amount equal to or less than the amount set forth in the following schedule:

Position	Maximum Annual Compensation
Administrative Specialist	\$65,208

Section 2. That the Clerk of Council and Mayor of the City of North Canton be, and are hereby, authorized to make such amendments as may be needed to the Codified Ordinances of the City of North Canton to accurately reflect this ordinance upon approval of such amended pages by a voice vote of Council.

Section 3. That if a provision of this ordinance is or becomes illegal, invalid, or unenforceable, it shall not affect the validity or enforceability of any other provision of this ordinance.

Section 4. That this ordinance shall take effect and be in full force from and after the earliest period allowed by law.

Passed in Council this _____ day of _____, 2023.

Attest: _____

Benjamin R. Young, Clerk of Council

Stephan B. Wilder, Mayor

Signed on: _____