

**City of North Canton**

**NOTICE OF PUBLIC MEETING**

Notice is hereby given that:

Recent, and temporary amended sessions of Ohio's Revised Code, specifically R.C. 121.22 Public meeting - exceptions, together with orders and directives from the Ohio Attorney General and the Ohio Department of Health, as well as the safety directives from the President and Center for Disease Control regarding health risks posed by COVID-19, compel the City of North Canton to take unprecedented actions to continue the business of government while limiting gatherings so as to prevent the spread of COVID-19. Accordingly, in this limited circumstance, where the Governor has declared a state of emergency and the Director of the Ohio Department of Health is limiting gatherings to prevent the spread of COVID-19, the City shall hold its public meetings via teleconference; all other requirements of Ohio's Open Meetings Act, R.C. 121.22, shall be fulfilled.

Meeting notices shall provide instructions for the public on how they may hear discussions and deliberations of all members of the public body, and in certain circumstances, address the public body themselves.

The City of North Canton shall hold the **City Council Regular Meeting on January 25, 2021 immediately following the Committee of the Whole Meeting at 7:00 PM** via teleconference. See attached agenda for matters to be discussed.

Instructions to hear the meeting described above are as follows:

**FOR THOSE WISHING TO WATCH THE MEETING:**

The meetings will be livestreamed via the City's YouTube page and will begin at 7:00 PM on Monday, January 25, 2021.

THOSE WISHING TO PARTICIPATE IN RECOGNITION OF VISITORS at the Council Meeting on January 25, 2021, must email a request to the Council Clerk at [citycouncil@northcantonohio.gov](mailto:citycouncil@northcantonohio.gov) with your **name, email and telephone number** no later than **3:00 PM, January 25, 2021**.

Once your email has been received, the clerk will contact you with information on how to join the meeting. Members of the public wishing to participate will be called to speak in the order requests are received by Council's office.

Residents wishing to address Council may alternatively submit a written statement to the office of Council to be entered into the public record by **emailing such statements as a word or pdf attachment to [byoung@northcantonohio.gov](mailto:byoung@northcantonohio.gov) by 5:00 pm, January 25, 2021**. Statements must include the attributed party's **name and address**.

BY THE ORDER OF THE CITY OF NORTH CANTON, COUNTY OF STARK, STATE OF OHIO:

01/22/2021  
Date

Benjamin R Young  
Clerk

**NORTH CANTON CITY COUNCIL REGULAR MEETING**  
**January 25, 2021, immediately following the Committee of the Whole Meeting at 7:00 PM**  
**Agenda**

**1. Call to Order**

**2. Opening Prayer**

**3. Pledge of Allegiance**

**4. Roll Call**

**5. Consideration**

5.a Minutes from December 7, 2020 Committee of the Whole

5.b Minutes from December 7, 2020 City Council

5.c Minutes from December 14, 2020 City Council

5.d Minutes from December 14, 2020 Committee of the Whole

5.e Minutes from January 7, 2021 Special City Council Meeting

5.f Minutes from January 11, 2021 Special City Council Meeting

5.g Codified Ordinances Chapter 137 amended pages pursuant to Ordinance No. 01-2021

5.h December 2020 Monthly Financial Report

**6. Recognition of Visitors**

**7. Special Presentations**

7.a Reading of Mayoral Proclamation and Resolution

**8. Old Business**

**8.a Ordinance No. 75-2020, 2nd Reading, Finance and Property Committee**

An ordinance authorizing the Director of Administration of the City of North Canton to advertise and receive bids, according to specifications now on file in the Director's office, for the purchase of Water Treatment Plant chemicals for use by the City's Drinking Water Treatment Plant, and authorizing the Mayor, upon Board of Control approval, to enter into a contract for the purchase of said chemicals.

**8.b New Rules for the Recognition of the Public at City Council Meetings.**

**8.c Ordinance No. 77-2020, 2nd Reading, Ordinance and Rules Committee**

An ordinance to repeal in their entirety Section 111.09 Rules of Decorum, Courtesy, and Propriety, and Section 111.10 Recognition of Visitors, of Chapter 111, Council, the Codified

Ordinances of the City of North Canton, and declaring the same to be an emergency.

**9. New Business**

9.a If passed by the appropriate committee, Council may consider Item 3.c. from the Committee of the Whole agenda for January 25, 2021 pursuant to Rule 24.

*A resolution to initiate the formal consideration of amendments to North Canton's Zoning Regulations to remove the multi-family dwelling use from all business districts, and declaring the same to be an emergency.*

9.b If passed by the appropriate committee Council may consider Item 4.a. from the Committee of the Whole agenda for January 25, 2021 pursuant to Rule 24.

*An ordinance authorizing the appropriation and one-time transfer of funds of the City of North Canton to be appropriated for current expenses during the fiscal year ending December 31, 2021, and declaring the same to be an emergency.*

9.c If passed by the appropriate committee Council may consider Item 6.a. from the Committee of the Whole agenda for January 25, 2021 pursuant to Rule 24.

*An ordinance authorizing the Mayor of the City of North Canton, on behalf of the City of North Canton, to enter into an agreement to participate in the Ohio Department of Transportation's (ODOT) cooperative purchasing program to contract for the purchase of sodium chloride (rock salt) for the 2021-2022 winter season, and declaring the same to be an emergency.*

**10. Department Reports**

|                                   |                     |
|-----------------------------------|---------------------|
| Deputy Director of Administration | Director of Finance |
| Director of Administration        | City Engineer       |
| Mayor Wilder                      | Council Clerk       |

**11. Council Reports**

|                           |                           |
|---------------------------|---------------------------|
| Ward 1 - Doug Foltz       | At Large - Daryl Revoldt  |
| Ward 2 - Daniel Peters    | At Large - Mark Cerreta   |
| Ward 3 - Stephanie Werren | At Large - Matthew Stroia |
| Ward 4 - Dominic Fonte    |                           |

**12. Final Call for New Business**

**13. Meetings Calendar**

February 1, 2021 - Committee of the Whole  
February 8, 2021 - City Council  
February 15, 2021 - No Meeting - President's Day  
February 22, 2021 - City Council

**14. Adjourn**



# Item Cover Page

## CITY COUNCIL AGENDA ITEM REPORT

**DATE:** January 25, 2021

**SUBMITTED BY:** Benjamin Young, Council's Office

**ITEM TYPE:** For Council

**AGENDA SECTION:** Consideration

**SUBJECT:** Minutes from January 11, 2021 Special City Council Meeting

**DESCRIPTION:**

**ATTACHMENTS:**



# Item Cover Page

## CITY COUNCIL AGENDA ITEM REPORT

**DATE:** January 25, 2021

**SUBMITTED BY:** Benjamin Young, Council's Office

**ITEM TYPE:** For Council

**AGENDA SECTION:** Consideration

**SUBJECT:** Codified Ordinances Chapter 137 amended pages pursuant to Ordinance No. 01-2021

**DESCRIPTION:** As part of the City's efforts to improve the codification process and update the City's Codified Ordinances more efficiently and quickly beginning in 2021 ordinances likely to be codified include a section authorizing the Mayor and Clerk of Council to make necessary updates to the Codified Ordinances upon approval of the draft pages by a vote of Council. This process allows the codified ordinances to be updated more accurately as the law changes but maintains a level of legislative oversight to ensure the codified law accurately reflects the ordinance passed and the editorial standards of the Codified Ordinances including amendment citations and page replacement citations.

Ordinance 01-2021 was the first City ordinance adopted by City Council to include these update provisions.

**ATTACHMENTS:**  
[AMENDED Chapter 137 - Department of Police.docx](#)

## CHAPTER 137 – DEPARTMENT OF POLICE

|                |   |   |
|----------------|---|---|
| Section 137.01 | Regulations.....                          | 1 |
| Section 137.02 | Auxiliary Police Unit Established.....    | 1 |
| Section 137.03 | Chief of Police to be Administrator ..... | 1 |
| Section 137.04 | Personnel.....                            | 1 |
| Section 137.05 | Traffic Calming Policy.....               | 2 |

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### SECTION 137.01 REGULATIONS

Provisions concerning the Police Department are contained in Charter Section 3.06 and shall be as otherwise established by the City Administrator.

### SECTION 137.02 AUXILIARY POLICE UNIT ESTABLISHED

An Auxiliary Police Unit, within the Police Department, is hereby established for the City, in accordance with Ohio R.C. 737.051.

### SECTION 137.03 CHIEF OF POLICE TO BE ADMINISTRATOR

The Chief of Police shall have exclusive control of the stationing and transfer of all patrolmen, auxiliary police officers and other officers and employees of the Police Department, and Auxiliary Police Unit, under such general rules and regulations as the Director of Administration prescribes, and in accordance with Ohio R.C. 737.06.

### SECTION 137.04 PERSONNEL

(a) Authorized Manpower. That the total number of persons to be employed by the Police Department and the classifications set forth herein shall not exceed the following number of persons in each classification, unless additional budgeted positions receive funding from outside sources by written agreement:

|                               |           |
|-------------------------------|-----------|
| (1) Police Chief              | 1         |
| (2) Police Lieutenant         | 1         |
| (3) Police Sergeant           | 5         |
| (4) Police Patrolman          | 18        |
| (5) Police Patrolman, Special | Unlimited |
| (6) Lead Dispatcher           | 1         |
| (7) Full-Time Dispatcher      | 7         |
| (8) Part-Time Dispatcher      | Unlimited |
| (9) Administrative Assistant  | 1         |
| (10) School Patrol            | 12        |

(Ord. 01-2021 eff. 01/07/2021)

## SECTION 137.05 TRAFFIC CALMING POLICY

- (a) The Traffic Calming Policy for the City of North Canton, is hereby adopted.
- (b) The Traffic Calming Policy for the City is designed to provide a process through which residents can register concerns about traffic issues and have those concerns systematically addressed.
- (c) Education and Enforcement.
  - (1) Before requesting the City's neighborhood Traffic Calming Program, residents should first pursue neighborhood speed-reduction options with the Police Department. If such efforts have not been pursued, the City will advise the requesting applicant as to programs they would need to initiate prior to proceeding with a traffic-calming evaluation request. Once these options have been pursued, and if the City has determined these initiatives to be ineffective, staff will then advise the residents to proceed with the neighborhood Traffic-Calming Program.
  - (2) If a neighborhood feels these strategies have been ineffective, the neighborhood may then choose to proceed to request evaluation for traffic calming measures. The neighborhood must deliver the request to the City Engineering Department, which will evaluate to what extent other actions have been pursued by the residents of the requesting area and determine whether these steps have been effective. If efforts, such as requests for increased enforcement, the use of a traffic statistics collection device in the neighborhood, and neighborhood speed watch programs have been used by the residents and City staff has determined them ineffective in the reduction of volume, speed, non-local or cut-through traffic, and accidents, then the request will proceed to the next step.



# Item Cover Page

## CITY COUNCIL AGENDA ITEM REPORT

**DATE:** January 25, 2021

**SUBMITTED BY:** Benjamin Young, Finance

**ITEM TYPE:** For Council

**AGENDA SECTION:** Consideration

**SUBJECT:** December 2020 Monthly Financial Report

**DESCRIPTION:** The attached report shows income tax revenues for the current year and past five years for comparison, cash balances by fund compared to the same month of the prior year, current year budgets by fund, and the bank reconciliation statements for the month.

This item is for Council's informational consideration only and not for approval or disapproval.

**ATTACHMENTS:**  
[Council Finance Rpts -Dec2020.pdf](#)



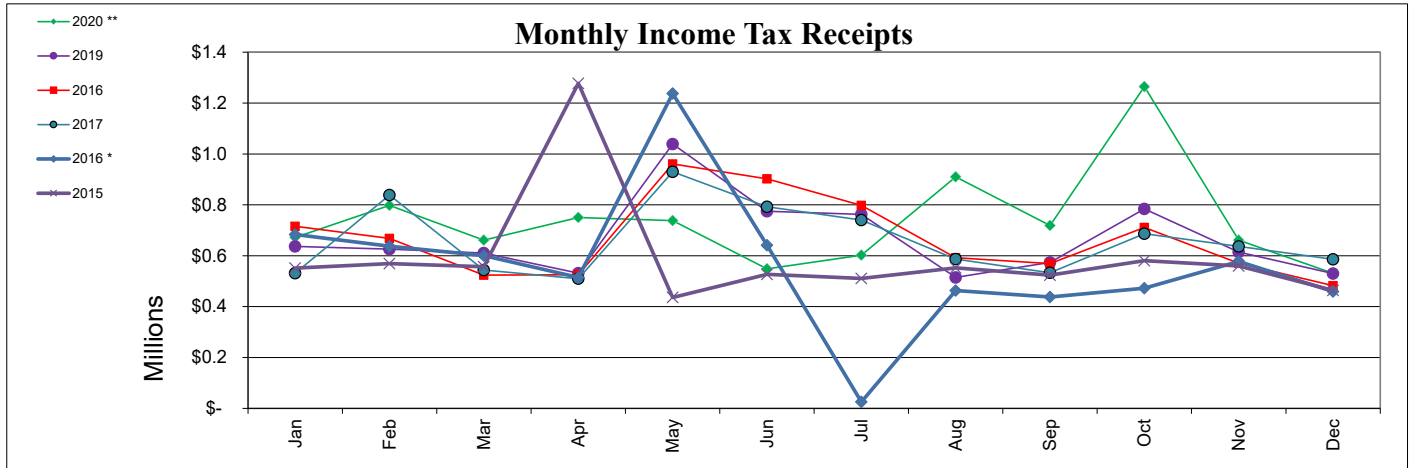
**City of North Canton**  
**Monthly Finance Report**  
**December 31, 2020**

| <b>Elected Official</b> | <b>Elected Office</b>                            | <b>COMMITTEE</b>  |
|-------------------------|--|---|
| Stephan B. Wilder       | Mayor  |   |
| Daniel "Jeff" Peters    | Council President; Council Member -Ward 2        | Personnel and Safety<br>Street and Alley                        |
| Daryl Revoldt           | Council Vice President; Council Member -At-Large | Community and Economic Development<br>Water, Sewer, and Rubbish |
| Doug Foltz              | Council Member -Ward 1                           | Parks and Recreation<br>Ordinance, Rules and Claims             |
| Stephanie Werren        | Council Member -Ward 3                           | Finance and Property<br>Parks and Recreation                    |
| Domonic Fonte           | Council Member - Ward 4                          | Street and Alley<br>Personnel and Safety                        |
| Mark Cerreta            | Council Member - At-Large                        | Water, Sewer and Rubbish<br>Community and Economic Development  |
| Matthew Stroia          | Council Member - At-Large                        | Ordinance, Rules and Claims<br>Finance and Property             |

**Administration**

|                 |  |   |
|-----------------|--|---|
| Patrick De Orio | Director of Administration                   | Catherine Farina, Deputy Director of Administration |
| Jina E. Alaback | Director of Finance                          |   |
| John Bacon      | Chief of Fire/EMS                            |   |
| Frank Kemp Jr.  | Chief of Police                              |   |
| Robert Graham   | City Engineer                                | Marty VanGundy IV, Chief Building Official          |
| Brian Hill      | Superintendent of Parks & Water Distribution | Steven Schenck, Operations Manager                  |
| Mark Leichtamer | Superintendent of Water Plant                | John Hockensmith, Operations Manager                |
| Matthew Morrow  | Operations Manager of Streets and Sewer      |   |

**City of North Canton  
Income Taxes  
12/31/2020**

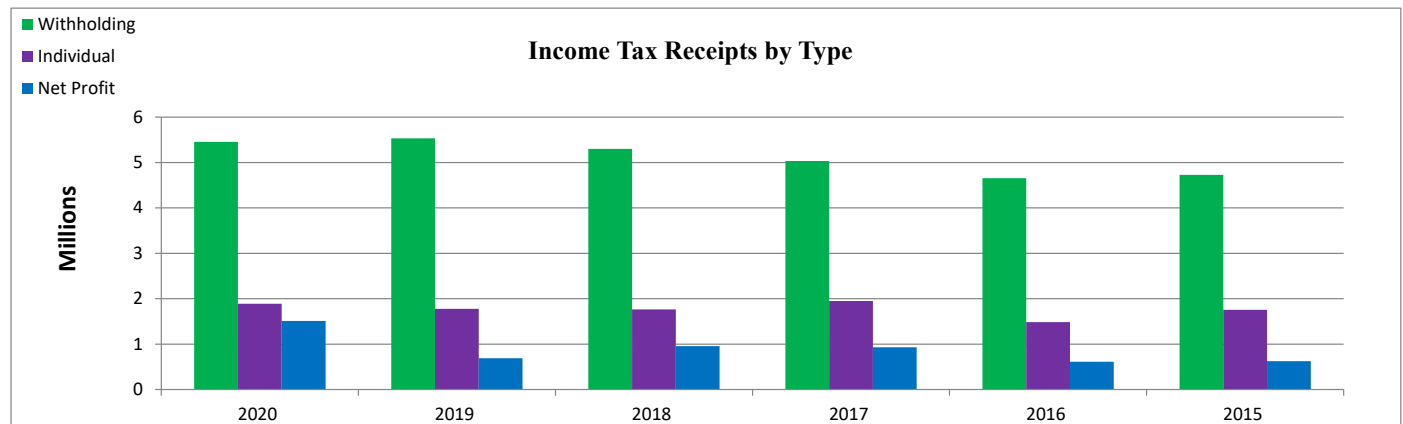


**MONTHLY INCOME TAX RECEIPTS**

| MONTHLY RECEIPTS    | 2020 **             | 2019                | 2018                | 2017                | 2016 *              | 2015                |
|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Jan                 | \$ 671,654          | \$ 636,399          | \$ 715,518          | \$ 531,258          | \$ 683,231          | \$ 551,522          |
| Feb                 | \$ 797,613          | \$ 626,122          | \$ 668,305          | \$ 838,525          | \$ 637,606          | \$ 568,781          |
| Mar                 | \$ 661,222          | \$ 610,750          | \$ 523,707          | \$ 543,567          | \$ 600,270          | \$ 557,095          |
| Apr                 | \$ 750,022          | \$ 531,283          | \$ 525,512          | \$ 509,619          | \$ 514,543          | \$ 1,277,424        |
| May                 | \$ 738,056          | \$ 1,038,959        | \$ 960,748          | \$ 929,857          | \$ 1,237,300        | \$ 435,938          |
| Jun                 | \$ 548,412          | \$ 774,709          | \$ 902,172          | \$ 792,405          | \$ 641,557          | \$ 526,777          |
| Jul                 | \$ 602,158          | \$ 762,472          | \$ 797,548          | \$ 740,332          | \$ 25,457           | \$ 510,834          |
| Aug                 | \$ 909,766          | \$ 514,930          | \$ 592,066          | \$ 586,883          | \$ 463,551          | \$ 551,958          |
| Sep                 | \$ 718,990          | \$ 573,922          | \$ 569,328          | \$ 533,379          | \$ 438,025          | \$ 523,934          |
| Oct                 | \$ 1,264,479        | \$ 783,669          | \$ 710,770          | \$ 686,230          | \$ 472,670          | \$ 580,381          |
| Nov                 | \$ 660,983          | \$ 614,458          | \$ 570,753          | \$ 636,957          | \$ 577,660          | \$ 559,890          |
| Dec                 | \$ 530,840          | \$ 530,211          | \$ 482,323          | \$ 586,107          | \$ 458,990          | \$ 463,834          |
| <b>ANNUAL GROSS</b> | <b>\$ 8,854,196</b> | <b>\$ 7,997,885</b> | <b>\$ 8,018,750</b> | <b>\$ 7,915,117</b> | <b>\$ 6,750,861</b> | <b>\$ 7,108,368</b> |
| Annual % change     | 10.7%               | -0.3%               | 1.3%                | 17.2%               | -5.0%               |                     |

\*\* 2020 COVID delayed tax filing deadline

\*2016 to RITA =cash flow delayed 1 month

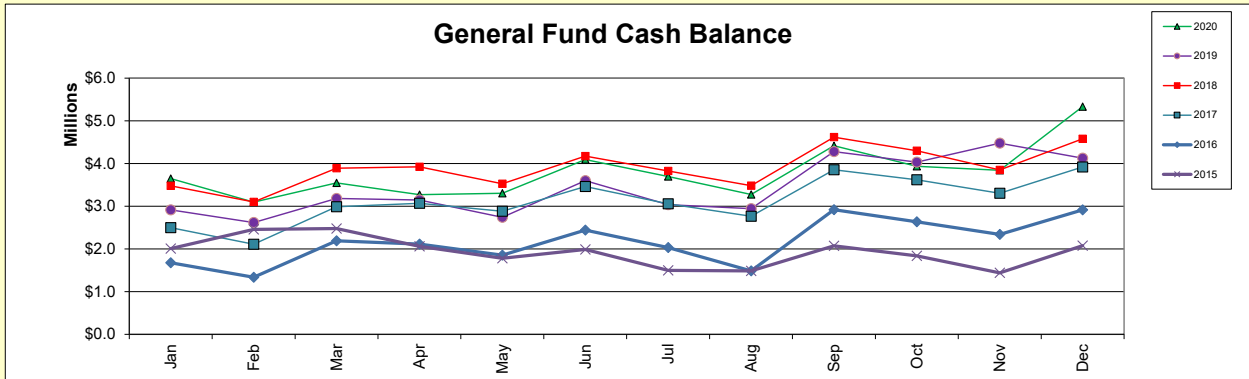


**ANNUAL INCOME TAX RECEIPTS**

| Annual             | 2020                | 2019                | 2018                | 2017                | 2016                | 2015                |
|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Withholding</b> | <b>\$ 5,453,833</b> | <b>\$ 5,533,723</b> | <b>\$ 5,299,170</b> | <b>\$ 5,033,628</b> | <b>\$ 4,654,728</b> | <b>\$ 4,727,504</b> |
| <b>Individual</b>  | <b>\$ 1,890,805</b> | <b>\$ 1,776,032</b> | <b>\$ 1,763,273</b> | <b>\$ 1,949,954</b> | <b>\$ 1,483,710</b> | <b>\$ 1,755,535</b> |
| <b>Net Profit</b>  | <b>\$ 1,509,558</b> | <b>\$ 688,131</b>   | <b>\$ 956,307</b>   | <b>\$ 931,535</b>   | <b>\$ 612,423</b>   | <b>\$ 625,329</b>   |
| <b>TOTAL YTD</b>   | <b>\$ 8,854,196</b> | <b>\$ 7,997,886</b> | <b>\$ 8,018,750</b> | <b>\$ 7,915,117</b> | <b>\$ 6,750,861</b> | <b>\$ 7,108,368</b> |

**City of North Canton**  
**CASH ACTIVITY AND BALANCES**  
**December 31, 2020**

| Fund & Description                    | Cash Balance 1/1/2020 | Revenues Year-to-Date | Expenditures Year-to-Date | Cash Balance 12/31/2020 | Outstanding Encumbrances | PRIOR YEAR                           |  |                            |
|---------------------------------------|-----------------------|-----------------------|---------------------------|-------------------------|--------------------------|--------------------------------------|--|----------------------------|
|                                       |                       |                       |                           |                         |                          | Unencumbered Fund Balance 12/31/2020 | Unencumbered/Unreserved Bal 12/31/2019 | YTD % Increase/ (Decrease) |
| 101 General Fund                      | 4,124,049.27          | 9,327,659.64          | 8,117,832.47              | 5,333,876.44            | 161,496.52               | 5,172,379.92                         | 3,813,345.63                           | 35.64%                     |
| <b>Special Revenue Funds</b>          |                       |                       |                           |                         |                          |                                      |  |                            |
| 203 INCOME TAX FUND                   | 3,923,279.45          | 8,975,382.76          | 8,163,895.89              | 4,734,766.32            | 55.00                    | 4,734,711.32                         | 3,829,744.31                           | 23.63%                     |
| 204 FIRE OPERATING FUND               | 148,739.21            | 1,105,838.24          | 1,062,925.14              | 191,652.31              | 9,303.87                 | 182,348.44                           | 114,830.54                             | 58.80%                     |
| 205 EMS OPERATING FUND                | 273,692.81            | 1,931,206.69          | 1,788,236.91              | 416,662.59              | 6,818.72                 | 409,843.87                           | 254,527.61                             | 61.02%                     |
| 206 COMPUTER TRUST FUND               | 22,394.72             | -                     | -                         | 22,394.72               | -                        | 22,394.72                            | 22,394.72                              | 0.00%                      |
| 207 ENFORCEMENT AND EDU               | 24,060.37             | 6,257.37              | -                         | 30,317.74               | -                        | 30,317.74                            | 24,060.37                              | 26.01%                     |
| 208 STREET CONST M & R FUND           | 857,282.51            | 1,075,887.10          | 883,618.35                | 1,049,551.26            | 241,963.00               | 807,588.26                           | 570,276.16                             | 41.61%                     |
| 209 STORM SEWER IMPROVE               | 378,959.31            | 379,073.76            | 282,566.30                | 475,466.77              | 32,000.00                | 443,466.77                           | 301,363.49                             | 47.15%                     |
| 210 STREET IMPROVE LEVY FUND          | 214,212.55            | 379,403.34            | 316,844.87                | 276,771.02              | 19,857.30                | 256,913.72                           | 173,267.77                             | 48.28%                     |
| 211 MUNICIPAL ROAD FUND               | 212,880.70            | 360,786.53            | 249,481.25                | 324,185.98              | 131,051.72               | 193,134.26                           | 9,880.70                               | 1854.66%                   |
| 212 GENERAL TRUST FUND                | 58,522.75             | 32,886.00             | 31,505.48                 | 59,903.27               | 1,000.00                 | 58,903.27                            | 54,463.03                              | 8.15%                      |
| 213 LAW ENFORCEMENT TRUST             | 56,746.70             | 17,815.29             | -                         | 74,561.99               | -                        | 74,561.99                            | 56,746.70                              | 31.39%                     |
| 214 COMPENSATED ABSENCES              | 1,386,935.46          | -                     | 77,382.31                 | 1,309,553.15            | -                        | 1,309,553.15                         | 1,386,935.46                           | -5.58%                     |
| 215 CONTINUING PROF EDUC              | 9,535.00              | -                     | -                         | 9,535.00                | -                        | 9,535.00                             | 6,840.00                               | 39.40%                     |
| 216 COMMUNITY DISASTER RELIEF         | 1,374.67              | -                     | -                         | 1,374.67                | -                        | 1,374.67                             | 1,374.67                               | 0.00%                      |
| 219 CARES ACT/CORONAVIRUS RELIEF FUND | 0.00                  | 1,196,347.60          | 1,196,347.60              | -                       | -                        | -                                    | -                                      | 0.00%                      |
| <b>Capital Projects Funds</b>         |                       |                       |                           |                         |                          |                                      |  |                            |
| 330 CAPITAL IMPROVEMENT FUND          | 1,799,162.62          | 10,299,750.00         | 9,264,466.15              | 2,834,446.47            | 2,085,850.73             | 748,595.74                           | 553,149.29                             | 35.33%                     |
| 331 PARK DEVELOPMENT FUND             | 391,120.00            | 342,492.61            | 145,400.90                | 588,211.71              | 568,599.10               | 19,612.61                            | 141,120.00                             | -86.10%                    |
| 332 ISSUE 2 IMPROVEMENT FUND          | 1,220,000.00          | -                     | 1,064,454.19              | 155,545.81              | 7,000.00                 | 148,545.81                           | 135,176.40                             | 9.89%                      |
| 334 INDOOR FIREARMS TRAINING          | 224,000.00            | -                     | -                         | 224,000.00              | 4,000.00                 | 220,000.00                           | 220,000.00                             | 0.00%                      |
| <b>Enterprise Funds</b>               |                       |                       |                           |                         |                          |                                      |  |                            |
| 650 WATER REVENUE FUND                | 3,482,738.24          | 6,958,993.33          | 6,594,329.47              | 3,847,402.10            | 615,478.33               | 3,231,923.77                         | 2,398,984.64                           | 34.72%                     |
| 651 WATER EXP, REPLACE & IMP          | 739,462.86            | 1,200,000.00          | 318,267.05                | 1,621,195.81            | 406,453.09               | 1,214,742.72                         | 386,193.81                             | 214.54%                    |
| 652 SEWER REVENUE FUND                | 1,829,516.67          | 3,546,402.77          | 3,458,727.81              | 1,917,191.63            | 284,906.82               | 1,632,284.81                         | 1,263,478.22                           | 29.19%                     |
| 654 GARBAGE SERVICE FUND              | 470,629.26            | 1,177,454.30          | 1,095,703.64              | 552,379.92              | 60.00                    | 552,319.92                           | 468,691.19                             | 17.84%                     |
| <b>Fiduciary Funds</b>                |                       |                       |                           |                         |                          |                                      |  |                            |
| 761 INSURANCE FUND                    | 1,426,633.67          | 1,311,936.90          | 1,467,348.58              | 1,271,221.99            | 16,053.62                | 1,255,168.37                         | 1,156,682.52                           | 8.51%                      |
| 871 PERMIT FEE FUND                   | 3,539.80              | 3,433.38              | 3,724.73                  | 3,248.45                | -                        | 3,248.45                             | 3,539.80                               | -8.23%                     |
| 873 REQUIRED DEPOSITS                 | 178,595.52            | (29,383.10)           | 77.25                     | 149,135.17              | -                        | 149,135.17                           | 178,595.52                             | -16.50%                    |
| 874 UNCLAIMED MONIES                  | 7,003.71              | 467.37                | 2,901.92                  | 4,569.16                | -                        | 4,569.16                             | 7,003.71                               | -34.76%                    |
| 875 NORTHRIDGE DEVELOPER PMTS         | 0.00                  | 21,513.39             | 21,513.39                 | -                       | -                        | -                                    | -                                      | 0.00%                      |
| <b>Total</b>                          | <b>23,465,067.83</b>  | <b>49,621,605.27</b>  | <b>45,607,551.65</b>      | <b>27,479,121.45</b>    | <b>4,591,947.82</b>      | <b>22,887,173.63</b>                 | <b>17,532,666.26</b>                   | <b>31%</b>                 |



| Month | 2020        | 2019        | 2018        | 2017        | 2016        | 2015        |
|-------|-------------|-------------|-------------|-------------|-------------|-------------|
| Jan   | \$3,646,502 | \$2,915,384 | \$3,477,394 | \$2,496,542 | \$1,677,860 | \$2,006,882 |
| Feb   | \$3,095,844 | \$2,617,505 | \$3,100,533 | \$2,110,281 | \$1,337,158 | \$2,457,201 |
| Mar   | \$3,546,670 | \$3,182,135 | \$3,891,303 | \$2,987,301 | \$2,191,009 | \$2,477,872 |
| Apr   | \$3,270,478 | \$3,146,190 | \$3,924,113 | \$3,069,935 | \$2,112,856 | \$2,059,023 |
| May   | \$3,305,012 | \$2,739,933 | \$3,526,657 | \$2,884,643 | \$1,852,637 | \$1,781,449 |
| Jun   | \$4,092,369 | \$3,600,646 | \$4,172,568 | \$3,462,619 | \$2,440,231 | \$1,986,771 |
| Jul   | \$3,695,116 | \$3,036,053 | \$3,824,252 | \$3,057,321 | \$2,030,694 | \$1,497,296 |
| Aug   | \$3,277,199 | \$2,943,097 | \$3,480,091 | \$2,764,166 | \$1,484,512 | \$1,484,512 |
| Sep   | \$4,418,124 | \$4,279,658 | \$4,617,672 | \$3,852,516 | \$2,919,149 | \$2,074,069 |
| Oct   | \$3,935,905 | \$4,031,714 | \$4,298,177 | \$3,620,402 | \$2,637,051 | \$1,836,529 |
| Nov   | \$3,844,149 | \$4,476,831 | \$3,852,110 | \$3,301,875 | \$2,341,577 | \$1,439,603 |
| Dec   | \$5,333,876 | \$4,124,049 | \$4,579,658 | \$3,919,899 | \$2,914,699 | \$2,075,430 |

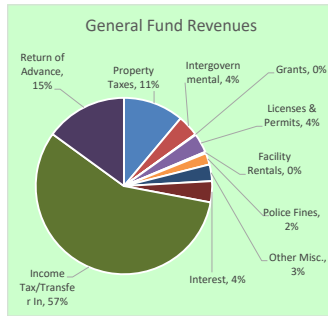
City of North Canton

2020 BUDGET -ALL FUNDS

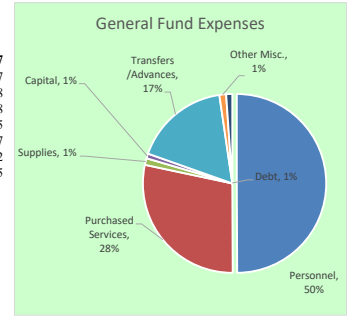
| Fund & Description             | 1/1/2020               | 12/31/2019             | 1/1/2020             | 2020 ORIGINAL            | FINAL BUDGET                     | Total                          | 2020 ORIGINAL                   | FINAL BUDGET                              | Curr Yr Excess/(Deficit) | *CAN'T BE NEG                       |
|--------------------------------|------------------------|------------------------|----------------------|--------------------------|----------------------------------|--------------------------------|---------------------------------|---|--------------------------|-------------------------------------|
|                                | Beginning Cash Balance | Carryover Encumbrances | ACTUAL Unenc Balance | PERMANENT REVENUE BUDGET | Total Est. Revenue, Incl Amndmts | Resources Available for Approp | PERMANENT APPROPRIATIONS BUDGET | Total Cur Yr Appropriations, Incl Amndmts |                          | Estimated Dec 31, 2020 Fund Balance |
| 101 General Fund               | 4,124,049.27           | 311,534.36             | 3,812,514.91         | 8,997,750.00             | 9,305,617.00                     | 13,118,131.91                  | 9,095,450.00                    | 8,552,567.00                              | 753,050.00               | 4,565,564.91                        |
| <b>Special Revenue Funds</b>   |                        |                        |                      |                          |                                  |                                |                                 |   |                          |                                     |
| 203 INCOME TAX FUND            | 3,923,279.45           | 93,535.14              | 3,829,744.31         | 7,900,000.00             | 8,839,200.00                     | 12,668,944.31                  | 7,900,000.00                    | 8,161,050.00                              | 678,150.00               | 4,507,894.31                        |
| 204 FIRE OPERATING FUND        | 148,739.21             | 33,908.67              | 114,830.54           | 784,667.00               | 1,115,467.00                     | 1,230,297.54                   | 866,817.00                      | 1,108,434.00                              | 7,033.00                 | 121,863.54                          |
| 205 EMS OPERATING FUND         | 273,692.81             | 19,165.20              | 254,527.61           | 1,903,000.00             | 1,933,200.00                     | 2,187,727.61                   | 2,081,700.00                    | 1,871,500.00                              | 61,700.00                | 316,227.61                          |
| 206 COMPUTER TRUST FUND        | 22,394.72              | 0.00                   | 22,394.72            | -                        | 0.00                             | 22,394.72                      | 1,700.00                        | 0.00                                      | 0.00                     | 22,394.72                           |
| 207 ENFORCEMENT AND EDU        | 24,060.37              | 0.00                   | 24,060.37            | 2,500.00                 | 6,000.00                         | 30,060.37                      | 4,000.00                        | 0.00                                      | 6,000.00                 | 30,060.37                           |
| 208 STREET CONST M & R FUND    | 857,282.51             | 287,006.35             | 570,276.16           | 977,000.00               | 1,072,000.00                     | 1,642,276.16                   | 1,343,800.00                    | 1,064,600.00                              | 7,400.00                 | 577,676.16                          |
| 209 STORM SEWER IMPROVE        | 378,959.31             | 77,595.82              | 301,363.49           | 376,000.00               | 379,100.00                       | 680,463.49                     | 289,200.00                      | 263,200.00                                | 115,900.00               | 417,263.49                          |
| 210 STREET IMPROVE LEVY FUND   | 214,212.55             | 40,944.78              | 173,267.77           | 376,000.00               | 379,400.00                       | 552,667.77                     | 497,000.00                      | 328,150.00                                | 51,250.00                | 224,517.77                          |
| 211 MUNICIPAL ROAD FUND        | 212,880.70             | 203,000.00             | 9,880.70             | 327,998.00               | 512,998.00                       | 522,878.70                     | 328,000.00                      | 220,000.00                                | 292,998.00               | 302,878.70                          |
| 212 GENERAL TRUST FUND         | 58,522.75              | 0.00                   | 58,522.75            | 1,250.00                 | 30,450.00                        | 88,972.75                      | 54,870.00                       | 87,581.00                                 | (57,131.00)              | 71,796.75                           |
| 213 LAW ENFORCEMENT TRUST      | 56,746.70              | 0.00                   | 56,746.70            | 1,000.00                 | 15,000.00                        | 71,746.70                      | 29,000.00                       | 0.00                                      | 15,000.00                | 71,746.70                           |
| 214 COMPENSATED ABSENCES       | 1,386,935.46           | 0.00                   | 1,386,935.46         | 100,000.00               | 0.00                             | 1,386,935.46                   | 256,000.00                      | 77,700.00                                 | (77,700.00)              | 1,309,235.46                        |
| 215 CONTINUING PROF EDUC       | 9,535.00               | 2,695.00               | 6,840.00             | 5,500.00                 | 0.00                             | 6,840.00                       | 5,500.00                        | 0.00                                      | 0.00                     | 6,840.00                            |
| 216 COMMUNITY DISASTER RELIEF  | 1,374.67               | 0.00                   | 1,374.67             | -                        | 0.00                             | 1,374.67                       | 1,374.67                        | 1,374.67                                  | (1,374.67)               | 0.00                                |
| 219 CARES ACT -                | 0.00                   | 0.00                   | 0.00                 | -                        | 1,196,350.00                     | 1,196,350.00                   | 0.00                            | 1,196,350.00                              | 0.00                     | 0.00                                |
| <b>Capital Projects Funds</b>  |                        |                        |                      |                          |                                  |                                |                                 |   |                          |                                     |
| 330 CAPITAL IMPROVEMENT FUND   | 1,799,162.62           | 1,246,013.33           | 553,149.29           | 2,779,000.00             | 10,299,750.00                    | 10,852,899.29                  | 3,062,700.00                    | 10,204,150.00                             | 95,600.00                | 648,749.29                          |
| 331 PARK DEVELOPMENT FUND      | 391,120.00             | 250,000.00             | 141,120.00           | 1,017,495.00             | 1,192,495.00                     | 1,333,615.00                   | 1,112,495.00                    | 1,112,495.00                              | 80,000.00                | 221,120.00                          |
| 332 ISSUE 2 IMPROVEMENT FUND   | 1,220,000.00           | 1,084,823.60           | 135,176.40           | 3,812,440.00             | 3,031,000.00                     | 3,166,176.40                   | 3,812,440.00                    | 3,031,000.00                              | 0.00                     | 135,176.40                          |
| 334 INDOOR FIREARMS TRAINING   | 224,000.00             | 4,000.00               | 220,000.00           | -                        | 0.00                             | 220,000.00                     | 220,000.00                      | 0.00                                      | 0.00                     | 220,000.00                          |
| <b>Enterprise Funds</b>        |                        |                        |                      |                          |                                  |                                |                                 |   |                          |                                     |
| 650 WATER REVENUE FUND         | 3,482,738.24           | 1,083,753.60           | 2,398,984.64         | 7,085,000.00             | 6,984,200.00                     | 9,383,184.64                   | 7,294,952.00                    | 6,580,052.00                              | 404,148.00               | 2,803,132.64                        |
| 651 WATER EXP. REPLACE & IMP   | 739,462.86             | 353,269.05             | 386,193.81           | 1,200,000.00             | 1,200,000.00                     | 1,586,193.81                   | 721,500.00                      | 554,500.00                                | 645,500.00               | 1,031,693.81                        |
| 652 SEWER REVENUE FUND         | 1,829,516.67           | 566,038.46             | 1,263,478.21         | 3,450,000.00             | 3,530,000.00                     | 4,793,478.21                   | 4,258,660.00                    | 3,613,500.00                              | (83,500.00)              | 1,179,978.21                        |
| 654 GARBAGE SERVICE FUND       | 470,629.26             | 1,938.06               | 468,691.20           | 1,120,000.00             | 1,157,000.00                     | 1,625,691.20                   | 1,116,900.00                    | 1,106,100.00                              | 50,900.00                | 519,591.20                          |
| <b>Fiduciary Funds</b>         |                        |                        |                      |                          |                                  |                                |                                 |   |                          |                                     |
| 761 INSURANCE FUND             | 1,426,633.67           | 269,951.15             | 1,156,682.52         | 1,441,000.00             | 1,305,000.00                     | 2,461,682.52                   | 1,675,000.00                    | 1,482,000.00                              | (177,000.00)             | 979,682.52                          |
| 871 PERMIT FEE FUND            | 3,539.80               | 0.00                   | 3,539.80             | 5,000.00                 | 5,000.00                         | 8,539.80                       | 5,000.00                        | 5,000.00                                  | 0.00                     | 3,539.80                            |
| 873 REQUIRED DEPOSITS          | 178,595.52             | 0.00                   | 178,595.52           | 27,500.00                | 27,500.00                        | 206,095.52                     | 30,000.00                       | 100.00                                    | 27,400.00                | 205,995.52                          |
| 874 UNCLAIMED MONIES           | 7,003.71               | 0.00                   | 7,003.71             | 2,000.00                 | 500.00                           | 7,503.71                       | 7,000.00                        | 3,000.00                                  | (2,500.00)               | 4,503.71                            |
| 875 NORTHBRIDGE DEVELOPER PMTS | 0.00                   | 0.00                   | 0.00                 | 25,000.00                | 21,600.00                        | 21,600.00                      | 25,000.00                       | 21,600.00                                 | 0.00                     | 0.00                                |
| <b>Total</b>                   | <b>23,465,067.83</b>   | <b>\$ 5,929,172.57</b> | <b>17,535,895.26</b> | <b>43,717,100.00</b>     | <b>53,538,827.00</b>             | <b>71,074,722.26</b>           | <b>46,096,058.67</b>            | <b>50,646,003.67</b>                      | <b>2,892,823.33</b>      | <b>20,428,718.59</b>                |

GENERAL FUND

| General Fund Revenues  | \$ | 9,327,660.45  |
|------------------------|----|---------------|
| Property Taxes         | \$ | 1,035,000 11% |
| Intergovernmental      | \$ | 364,420 4%    |
| Grants                 | \$ | 12,000 0%     |
| Licenses & Permits     | \$ | 329,254 4%    |
| Facility Rentals       | \$ | 27,040 0%     |
| Police Fines           | \$ | 197,120 2%    |
| Other Misc.            | \$ | 283,982 3%    |
| Interest               | \$ | 361,177 4%    |
| Income Tax/Transfer In | \$ | 5,320,000 57% |
| Return of Advance      | \$ | 1,397,667 15% |

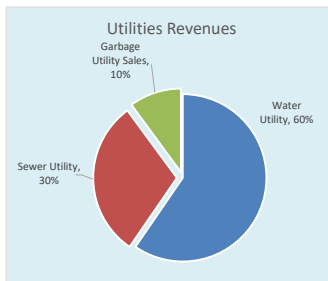


| General Fund Expenses | \$ | 8,117,832.17  |
|-----------------------|----|---------------|
| Personnel             | \$ | 4,053,157 50% |
| Purchased Services    | \$ | 2,306,348 28% |
| Supplies              | \$ | 97,778 1%     |
| Capital               | \$ | 69,735 1%     |
| Transfers/Advances    | \$ | 1,402,667 17% |
| Other Misc.           | \$ | 98,472 1%     |
| Debt                  | \$ | 89,675 1%     |

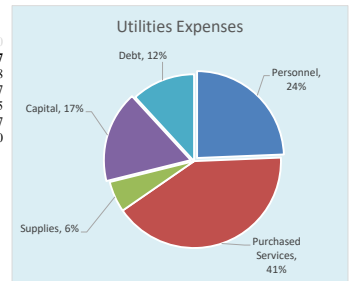


UTILITIES

| Utilities Revenues    | \$ | 11,682,850.40 |
|-----------------------|----|---------------|
| Water Utility         | \$ | 6,958,993 60% |
| Sewer Utility         | \$ | 3,546,403 30% |
| Garbage Utility Sales | \$ | 1,177,454 10% |



| Utilities Expenses | \$ | 10,267,027.97 |
|--------------------|----|---------------|
| Personnel          | \$ | 2,500,158 24% |
| Purchased Services | \$ | 4,211,327 41% |
| Supplies           | \$ | 591,615 6%    |
| Capital            | \$ | 1,749,237 17% |
| Debt               | \$ | 1,214,690 12% |



# City of North Canton Bank Reconciliation

**FOR THE MONTH ENDING      12/31/2020**

|   |                       |               |                              |
|---|-----------------------|---------------|------------------------------|
|   |                       |               |                              |
| Huntington National Bank -General Account         | \$                    | 10,248,008.56 |                              |
| O/S checks/EFTs -General                          | \$                    | (672,901.33)  |                              |
| O/S checks/EFTs -Payroll                          | \$                    | -             |                              |
| OPERS 12112020 PR -W.Hayhurst overWH              | \$                    | (21.41)       |                              |
| OPF 12252020                                      | \$                    | (3,825.23)    |                              |
| OPERS 12252020                                    | \$                    | (15,126.00)   |                              |
| OP 12252020                                       | \$                    | (9,147.28)    |                              |
| Deposit in Transit                                | \$                    | -             |                              |
| <b>TOTAL DEPOSITORY BANK BALANCES</b>             |                       |               | \$      9,546,987.31         |
|   |                       |               |                              |
| STAROhio (0.15%)                                  | 30.61%                | \$            | 5,489,686.00                 |
| UBS Money Market                                  | 0.14%                 | \$            | 25,304.53                    |
| UBS CDs   | 60.95%                | \$            | 10,928,813.81                |
| UBS Federal Securities                            | 2.79%                 | \$            | 499,750.00                   |
| UBS Municipal Bonds                               | 1.51%                 | \$            | 270,000.00                   |
| UBS Commercial Paper                              | 4.01%                 | \$            | 718,579.80                   |
| UBS Savings ( <i>xfrd bal to HNB 12/21/2020</i> ) | 0.00%                 | \$            | -                            |
| <b>TOTAL INVESTMENTS</b>                          | <b>% Invested 65%</b> |               | \$      17,932,134.14        |
|   |                       |               |                              |
| <b>Adjustments:</b>                               |                       |               |                              |
| <i>Total Adjustments</i>                          |                       |               | \$      -                    |
|   |                       |               |                              |
| <b>ADJUSTED BANK BALANCE</b>                      |                       |               | <b>\$      27,479,121.45</b> |
|   |                       |               |                              |
| <b>FUND BALANCE</b>                               |                       |               | \$      27,479,121.45        |
|   |                       |               |                              |
| <b>ADJUSTED FUND BALANCE</b>                      |                       |               | <b>\$      27,479,121.45</b> |
|   |                       |               |                              |
| <b>UNADJUSTED DIFFERENCE</b>                      |                       |               | <b>\$      0.00</b>          |

Approved



# Item Cover Page

## CITY COUNCIL AGENDA ITEM REPORT

**DATE:** January 25, 2021

**SUBMITTED BY:** Benjamin Young, Administration

**ITEM TYPE:** For Council

**AGENDA SECTION:** Special Presentations

**SUBJECT:** Reading of Mayoral Proclamation and Resolution

**DESCRIPTION:** Mayor Stephan B. Wilder has requested the opportunity to read a Mayoral Proclamation and Mayoral resolution regarding North Canton Schools Choice Week and recognizing North Cantonian W. Rod Covey.

**ATTACHMENTS:**



# Item Cover Page

## CITY COUNCIL AGENDA ITEM REPORT

**DATE:** January 25, 2021

**SUBMITTED BY:** Benjamin Young, Administration

**ITEM TYPE:** Ordinance

**AGENDA SECTION:** Old Business

**SUBJECT:** **Ordinance No. 75-2020, 2nd Reading, Finance and Property Committee**

An ordinance authorizing the Director of Administration of the City of North Canton to advertise and receive bids, according to specifications now on file in the Director's office, for the purchase of Water Treatment Plant chemicals for use by the City's Drinking Water Treatment Plant, and authorizing the Mayor, upon Board of Control approval, to enter into a contract for the purchase of said chemicals.

**DESCRIPTION:** This ordinance allows for the purchase of chemicals that ensure the City's water is clean and safe to use. The chemicals are to be purchased through a competitive bidding process overseen by the Board of Control.

**ATTACHMENTS:**

[Ord. -2020 Purchase of Chemicals for Water Treatment Plant.docx](#)

North Canton City Council  
Finance and Property Committee

ORDINANCE ## - 2020

An ordinance authorizing the Director of Administration of the City of North Canton to advertise and receive bids, according to specifications now on file in the Director's office, for the purchase of Water Treatment Plant chemicals for use by the City's Drinking Water Treatment Plant, and authorizing the Mayor, upon Board of Control approval, to enter into a contract for the purchase of said chemicals.

WHEREAS, it is necessary for the City to seek bids, determine the lowest and best bidder, and enter into a contract for the purchase of chemicals for the North Canton Drinking Water Treatment Plant, and

WHEREAS, the City desires to enter into a contract for the purchase of chemicals for the North Canton Drinking Water Treatment Plant.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, AND STATE OF OHIO:

- Section 1. That the Director of Administration, be, and is hereby authorized to advertise and receive bids, according to specifications now on file in the Director's office, for the purchase of Water Treatment Plant chemicals for use by the City's Drinking Water Treatment Plant.
- Section 2. That the Mayor, upon Board of Control approval, be, and is hereby authorized to enter into a contract for the purchase of chemicals at the Water Treatment Plant.
- Section 3. That the Director of Finance, be, and is hereby authorized to draw funds necessary for the payment of the above specified contract from applicable appropriations upon receipt of vouchers duly approved by the proper departmental authority.
- Section 4. That if a provision of this ordinance is or becomes illegal, invalid, or unenforceable, it shall not affect the validity or enforceability of any other provision of this ordinance.
- Section 5. That this ordinance shall take effect and be in full force from and after the earliest period allowed by law.

Passed in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

Attest: \_\_\_\_\_  
Benjamin R. Young, Clerk of Council

\_\_\_\_\_  
Stephan B. Wilder, Mayor

Signed on: \_\_\_\_\_





# Item Cover Page

## CITY COUNCIL AGENDA ITEM REPORT

**DATE:** January 25, 2021

**SUBMITTED BY:** Benjamin Young, Council's Office

**ITEM TYPE:** For Council

**AGENDA SECTION:** Old Business

**SUBJECT:** **New Rules for the Recognition of the Public at City Council Meetings.**

**DESCRIPTION:** The proposed rules changes were drafted with help from Krugliak to better protect the decorum of Council meetings and the rights of all speakers. Must be enacted in conjunction with repeal of similar and potentially conflicting provisions in Chapter 111.

**ATTACHMENTS:**  
[Amended Rules of City Council \(Public Speaks\).docx](#)

## Rules of City Council

The following rules shall govern all meetings of the Council of the City of North Canton and its committees. If any part of these rules should become contrary to local or state law, it shall be considered immediately void and the Clerk shall have the authority to strike it from the rules without a vote of council.

### Officers of Council

- Rule 1. The Officers of Council shall be elected by the members of Council at the annual organizational meeting of Council according to the following format.
- (a). The President shall be elected before the Vice President.
  - (b). The Chair will open the floor to nominations for the current office.
  - (c). Once all nominations are made the Chair shall close the floor to nominations and may open the floor to debate.
  - (d). The chair shall then call for the roll call vote of each Council member.
  - (e). Election to any office requires four (4) votes. If no member receives four votes the Chair may reopen the floor to deliberation before conducting another vote.
  - (f). The process shall continue until a nominee receives four (4) votes.
  - (g). Once a nominee has received four votes the Chair will instruct the Clerk to certify the election results via written statement and shall appoint the winner to the elected office. The Clerk may use a verbatim transcript of the meeting as the written statement.
- Rule 2. The President of Council shall:
- (a). Preside over Council meetings and public hearings and therein preserve order and decorum;
  - (b). Confine debate to the question under discussion;
  - (c). Decide all points of order;
  - (d). Assign seats at the Council dais; and
  - (e). Supervise the Director of Law, Director of Finance, and Clerk of Council.
- Rule 3. The Vice President of Council shall fulfill the duties of the President in the President's absence.
- Rule 4. A Clerk of Council shall be appointed by a majority vote of seated members of Council and serves until said Clerk resigns, retires, or is removed for any just cause as defined by Council.
- Rule 5. The Clerk or their designee shall be present at all meetings of Council and its committees unless excused by a vote of Council due to appropriate circumstances such as illness or legitimate use of vacation hours.
- Rule 6. The Clerk shall act as parliamentary advisor to the President of Council responsible for assisting in compliance with parliamentary procedure as adopted by these rules.

### Meetings of Council

- Rule 7. Council shall hold an annual organizational meeting upon the call of the Mayor during the first three days of December to elect Officers. (Charter 2.01)
- (a). The Mayor shall preside over the meeting until such time as a President is elected.
  - (b). The Clerk is instructed to, at the direction of the Mayor, publish notice of the time, date, and location of the organizational meeting in accordance with local and state law.
  - (c). The provisions of this Rule shall not be constructed so as to grant the Mayor authority over legislative officers nor Council authority over administrative officers in violation of the Charter's provisions.
- Rule 8. A quorum necessary to conduct business shall be a Majority of all Seated Members of Council.

### Committees of Council

- Rule 9. The standing committees of Council shall be:
- (a). Community and Economic Development;
  - (b). Finance and Property;
  - (c). Ordinance and Rules;
  - (d). Park and Recreation;
  - (e). Personnel and Safety;
  - (f). Street and Alley; and
  - (g). Water, Sewer, and Rubbish.
- Rule 10. By an affirmative vote of a Majority of Seated Members of Council ad-hoc committees may be established for specified purposes. Such ad-hoc committees shall last until the next organizational meeting of Council.
- Rule 11. Council members shall present to the President of Council her or his preference of committee assignments, in writing, following the Organizational Meeting of Council by a date established by the President of Council.
- Rule 12. The President of Council shall assign committee positions at his or her own discretion by the next regular meeting of Council following the annual organizational meeting, but shall take into consideration seniority, preference, special qualifications, experience, and the best interests of the City, and may alter committee assignments or make special assignments thereafter as needed.
- Rule 13. The Clerk shall cause committee assignments to be publicly posted in City Hall and on the City's website for at least one week after assignments are made.
- Rule 14. The President of Council shall designate one member of each committee as the chairperson and one member as the vice chairperson.

- Rule 15. Committees of Council shall meet upon call by the President or its chairperson subject to Rule 17.
- Rule 16. Committee of the Whole shall meet upon call by the President subject to Rule 17.
- Rule 17. No Committee of Council shall meet without the Clerk having first provided the committee's members and the public with twenty-four hours advance notice of the meeting's date and time.
- Rule 18. All seated members of Council shall constitute each committee of Council and the Presidents shall designate one member as Committee Chair and one member as Vice Chair for each committee.

#### Council Docket

- Rule 19. A matter may be introduced to Council's docket only upon the receipt of a standard Agenda Request, as created and maintained by the Clerk of Council. Only the Directors of Administration, Finance, and Law, the Clerk of Council, and City elected officials may submit such requests.
- Rule 20. Upon a matter's introduction to the Council docket, or upon referral back to Council, the Clerk of Council, under the authority and supervision of the President of Council, shall refer the matter to the proper committee of Council for consideration, or, in matters requiring pre-council approval, to appropriate boards and/or commissions.
- Rule 21. The Clerk shall promptly notify a committee's chair of any items assigned to said committee.
- Rule 22. All matters to be placed on a Committee's meeting agenda shall be reported to the Clerk by 4:00 p.m. on the Tuesday before the meeting. The President of Council may make exceptions to this rule, provided that sufficient time is available to comply with the request.
- Rule 23. All non-legislation matters to be placed on the Council's meeting agenda shall be reported to the Clerk by 10:00 a.m. on the Thursday prior to the Council meeting. The President of Council may make exceptions to this rule, provided that sufficient time is available to comply with the request.
- Rule 24. Legislation may be placed on the Council agenda only upon a motion to move forward, second, and affirmative majority voice vote in a committee of Council as recorded in Council's Journal.
- Rule 25. Legislation will be assigned an official ordinance number in the form of (### - year) by the Clerk upon its placement on the Council Agenda.

- Rule 26. The Council meeting agenda shall be in substantially the following form:
- (a). Call to order;
  - (b). Opening prayer;
  - (c). Pledge of Allegiance;
  - (d). Roll call;
  - (e). Consideration of items submitted for Council approval;
  - (f). Special Presentations
  - (g). Recognition of the Public;
  - (h). Old business;
  - (i). New business;
  - (j). Reports of Directors of Administration, Law, and Finance, City Engineer, Clerk, and Mayor;
  - (k). Reports of Council members;
  - (l). Final call for new business;
  - (m). Adjourn.
- Rule 27. During the “final call for new business” only elected officials may introduce matters for consideration.
- Rule 28. The committee and Council meeting agendas and supporting paperwork such as ordinances, resolutions, committee reports, etc., shall be available to Council, the Mayor, and the Directors of Administration, Law, and Finance by the Thursday before the meeting, or as soon thereafter as possible.
- Rule 29. The Clerk of Council shall present legislation to the Mayor, or their designee for the Mayor’s signature, veto, or failure to take action within forty-eight hours of Council having passed the legislation.

#### Speaking Before Council

- Rule 30. When speaking before Council, whether at a public meeting or otherwise, speakers will not discuss subject matter that contains defamation, slander, or obscenity. Speakers shall not act in a manner that is in violation of these Rules. Council has the right and duty to preserve the decorum and order of its meetings and events. Any violation of any of these rules by the speaker allows Council to revoke the speaking privileges of the speaker.
- Rule 31. No person shall disrupt a lawful meeting or gathering or prevent such a meeting or gathering from taking place. No person shall act in any manner that would interfere with the goals and due course of the meeting. No person shall make any gesture, utterance, or demonstration that would be outrageous to a group. No person shall engage in any impermissible conduct, as defined by Rule 32.

- Rule 32. No person shall engage in any disorderly, reckless, offensive, or any other impermissible conduct during any public meeting, event, gathering, or other City activity. Impermissible conduct includes but is not limited to:
- (a). Threatening harm to a person or property;
  - (b). Engaging in violent or threatening behavior;
  - (c). Causing a disturbance by creating excessive and unreasonable noise;
  - (d). Using grossly abusive language;
  - (e). Insulting or attempting to provoke another person to violence;
  - (f). Physically touching, preventing from moving, harming, or creating an apprehension of fear of harm in another person;
  - (g). Using defamatory or slanderous language;
  - (h). Any other harmful, offensive, or violent conduct.
- Rule 33. Council rules shall be strictly and equally enforced on members of the public and City personnel by the President of Council who shall promptly issue a warning to those that violate these Rules. The President of Council may expel from the meeting those individuals that persist despite the President's warning to cease. If the individual fails to immediately leave the meeting upon the President of Council's request, the President shall have the individual removed from the meeting by a law enforcement officer in the course of enforcing the laws of the State of Ohio.

#### Recognition of the Public

- Rule 34. Members of the public not specifically invited by a Councilmember or otherwise granted the floor are permitted to speak only during the Recognition of the Public portion of the Council meeting.
- Rule 35. The Clerk of Council shall cause the Rule 30 to Rule 33, or a succinct summary thereof to be clearly visible on the presentation screen during the Recognition of the Public.
- Rule 36. During Recognition of the Public each speaker shall begin by first identifying themselves by name, home address-
- Rule 37. Each speaker's comments are limited to a maximum of five (5) minutes which shall begin after the speaker has identified themselves.
- Rule 38. There shall be no debate between the speaker and members of the public audience, City employees, or Councilmembers.
- Rule 39. Members of the public audience, City employees, or Councilmembers shall not interrupt or otherwise engage the speaker during the speaker's five minutes. Only after the speaker has completed speaking and returned to his or her seat may a

Councilmember or City employee who is seated at the dais request permission from the President of Council to respond to the speaker's comments.

- Rule 40. When the speaker's five (5) minutes have expired, as indicated by both an audible alarm and a timer visible to all of those in attendance of the meeting, the speaker shall promptly cease speaking and shall return to his or her seat or shall exit the meeting. A speaker that continues beyond the allocated five minutes, and who continues to speak despite receiving notice that the speaker's time limit has expired, may have their speaking privileges revoked by Council.

#### Other Rules

- Rule 41. All matters of procedure not covered in these rules or applicable state or local law shall be governed by the most recent edition of Robert's Rule of Order Newly Revised (RRoONR) and the Council of the City of North Canton does hereby adopt RRoONR as the council's standard for parliamentary procedure.

Every municipal election year, following the election, but preceding the organizational meeting, the Clerk of Council shall offer training on RRoONR to all Councilmembers-elect.

- Rule 42. Any proposed amendments to these Rules may be made by a motion to consider from the floor of any regular or special Council meeting. Such motions, upon receiving four favorable votes shall be placed on the agenda for the next scheduled regular Council meeting.

At the next regular Council meeting Council shall vote on whether to adopt the proposed amendments.

- Rule 43. As used in these rules
- (a). "Majority" means 51% of Council members at a given meeting wherein a quorum is present, unless otherwise specified.
  - (b). "Two Thirds Majority" means 67% of Council members at a given meeting wherein a quorum is present.
  - (c). "Seated Members of Council" means all individuals who are currently members of North Canton City Council.



# Item Cover Page

## CITY COUNCIL AGENDA ITEM REPORT

**DATE:** January 25, 2021

**SUBMITTED BY:** Benjamin Young, Council's Office

**ITEM TYPE:** Ordinance

**AGENDA SECTION:** Old Business

**SUBJECT:** **Ordinance No. 77-2020, 2nd Reading, Ordinance and Rules Committee**

An ordinance to repeal in their entirety Section 111.09 Rules of Decorum, Courtesy, and Propriety, and Section 111.10 Recognition of Visitors, of Chapter 111, Council, the Codified Ordinances of the City of North Canton, and declaring the same to be an emergency.

**DESCRIPTION:** Companion legislation to the adoption of new rules for speaking before City Council. Emergency clause is requested to be exercised on the 2nd reading to ensure both parts take effect together.

**ATTACHMENTS:**  
[Ord. 77-2020 Repealing Rules of Decorum and Recognition of Visitors.docx](#)



North Canton City Council  
Ordinance and Rules Committee

ORDINANCE 77 - 2020

An ordinance to repeal in their entirety Section 111.09 Rules of Decorum, Courtesy, and Propriety, and Section 111.10 Recognition of Visitors, of Chapter 111, Council, the Codified Ordinances of the City of North Canton.

WHEREAS, The Council of the City of North Canton is considering the adoption of new rules of Council governing the procedure for speaking at Council meetings and for the Recognition of members of the public at meetings; and

WHEREAS, Chapter 111, Council, of the Codified Ordinances, contains similar and potentially conflicting provisions that should be repealed in conjunction with the adoption of new rules.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, AND STATE OF OHIO:

- Section 1. That Section 111.09, Rules of Decorum, Courtesy, and Propriety, of the Codified Ordinances of the City of North Canton be, and is hereby, repealed in its entirety.
- Section 2. That Section 111.10, Recognition of Visitors, of the Codified Ordinances of the City of North Canton be, and is hereby, repealed in its entirety.
- Section 3. That if a provision of this ordinance is or becomes illegal, invalid, or unenforceable, it shall not affect the validity or enforceability of any other provision of this ordinance.
- Section 4. That this ordinance is hereby declared to be an emergency measure necessary for the preservation of the health, safety, and peace of the City of North Canton; and; further necessary to ensure clarity of the rules of Council and prevent the continuation of conflicting provisions, wherefore, provided it receives the affirmative vote of six or more members of Council elected thereto, this ordinance shall take effect and be in full force upon its adoption by Council, together with the Mayor's approval. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

Attest: \_\_\_\_\_  
Benjamin R. Young, Clerk of Council

\_\_\_\_\_  
Stephan B. Wilder, Mayor

Signed on: \_\_\_\_\_



# Item Cover Page

## CITY COUNCIL AGENDA ITEM REPORT

**DATE:** January 25, 2021

**SUBMITTED BY:** Benjamin Young, Council's Office

**ITEM TYPE:** Resolution

**AGENDA SECTION:** New Business

**SUBJECT:** If passed by the appropriate committee, Council may consider Item 3.c. from the Committee of the Whole agenda for January 25, 2021 pursuant to Rule 24.  
*A resolution to initiate the formal consideration of amendments to North Canton's Zoning Regulations to remove the multi-family dwelling use from all business districts, and declaring the same to be an emergency.*

**DESCRIPTION:** This resolution initiates the formal consideration of amendments to North Canton's Zoning Regulations to remove the multi-family dwelling use from all business districts.  
The resolution is on emergency to begin the process as quickly as possible.

**ATTACHMENTS:**  
[Res. -2021 Recommending Amendments of Business Districts to Planning Commission.docx](#)

North Canton City Council  
Community and Economic Development Committee

RESOLUTION ## - 2021

A resolution to initiate the formal consideration of amendments to North Canton's Zoning Regulations to remove the multi-family dwelling use from all business districts, and declaring the same to be an emergency.

WHEREAS, the current zoning regulations of the City of North Canton allow for multi-family dwellings as a primary use in Office Building (OB) and general business (GB-A/GB-B) districts; and

WHEREAS, all other residential uses are limited as a conditional use or prohibited in the same districts; and

WHEREAS, the City of North Canton has an interest in maintaining the commercial character of business districts in order to attract businesses to the City and protect the Main Street business corridor; and

WHEREAS, the Council of the City of North Canton wishes to initiate the formal amendment consideration process for an amendment to the North Canton zoning code which would remove the multi-family dwelling use from all City of North Canton Business Districts.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, AND STATE OF OHIO:

- Section 1. That the Council of the City of North Canton hereby recommends for consideration as an amendment to the North Canton Zoning code the removal of the multi-family dwellings use in Section 1137.03, Schedule of Permitted Uses in Chapter 1137, Business District Regulations of the Codified Ordinances fo the City of North Canton.
- Section 2. That if a provision of this resolution is or becomes illegal, invalid, or unenforceable, it shall not affect the validity or enforceability of any other provision of this Resolution.
- Section 3. That this Resolution is hereby declared to be an emergency measure necessary for the preservation of the health, safety, and peace of the City of North Canton; and; further necessary to immediately begin the zoning code amendment process, wherefore, provided it receives the affirmative vote of six or more members of Council elected thereto, this Resolution shall take effect and be in full force upon its adoption by Council, together with the Mayor's approval. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed in Council this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Attest: \_\_\_\_\_

Benjamin R. Young, Clerk of Council

\_\_\_\_\_  
Stephan B. Wilder, Mayor

Signed on: \_\_\_\_\_



# Item Cover Page

## CITY COUNCIL AGENDA ITEM REPORT

**DATE:** January 25, 2021

**SUBMITTED BY:** Benjamin Young, Finance

**ITEM TYPE:** Ordinance

**AGENDA SECTION:** New Business

**SUBJECT:** If passed by the appropriate committee Council may consider Item 4.a. from the Committee of the Whole agenda for January 25, 2021 pursuant to Rule 24.

*An ordinance authorizing the appropriation and one-time transfer of funds of the City of North Canton to be appropriated for current expenses during the fiscal year ending December 31, 2021, and declaring the same to be an emergency.*

**DESCRIPTION:** Amend 2021 appropriations to include \$734,300 additional budget for: Dispatch uniforms, Kmart building utilities, general cleaning contract, CAK economic development coop agreement with JOBS Ohio and Team NEO, single audit fee, health insurance reinsurance fee and runout claims.

Budget proposal includes allowing up to \$7,500.00 for a financial contribution with the Stark Development Board and Jobs Ohio to help co-fund the Akron-Canton Airport Commercial Air Service Restoration Program. North Canton will be joining other Stark County communities and governments in signifying it's commitment to help entice and restart non-stop airline service that has declined due to the departure of a major airline service from the Akron Canton Airport.

**ATTACHMENTS:**

[Ord. -2021 January Supplemental Appropriations.docx](#)

North Canton City Council  
Finance and Property Committee

ORDINANCE - 2021

An ordinance authorizing the appropriation and one-time transfer of funds of the City of North Canton to be appropriated for current expenses during the fiscal year ending December 31, 2021, and declaring the same to be an emergency.

WHEREAS, this Ordinance serves to satisfy the auditors' requirements as set forth in AOS Bulletin 97-003 pertaining to documenting and receiving authorizing authority of such transfers of monies; and

WHEREAS, the City requires additional funds for costs related to dispatch uniforms, Kmart building utilities, Community Improvement Corporation funding, general cleaning contract, single audit fee, and health insurance reinsurance fee and runout claims anticipated in the calendar year 2021; and

WHEREAS, North Canton wishes to join other Stark County communities and governments in signifying a commitment to help entice and restart of non-stop airline service that has declined due to the departure of a major airline service from the Akron Canton Airport through the efforts of the Stark Development Board and Jobs Ohio to help co-fund the Akron-Canton Airport Commercial Air Service Restoration Program; and

WHEREAS, the Park Development Fund appropriation may be decreased due to the availability of funds encumbered in 2020 and carried over into 2021.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, AND STATE OF OHIO:

Section 1. That to provide for the current expenses and other expenditures of the City of North Canton, during the fiscal year ending December 31, 2021, the following funds, be, and are hereby, set aside and appropriated as follows:

|  |                      |                    |                      |
|--|----------------------|--------------------|----------------------|
| <b>GENERAL FUND</b>                      |                      |                    |                      |
| 101.104                                  | Dispatch             | Personnel Services | \$ 3,000.00          |
| 101.416                                  | Comm. & Econ. Dev.   | Other Operating    | \$ 367,000.00        |
| 101.625                                  | Lands and Buildings  | Other Operating    | \$ 15,000.00         |
| 101.627                                  | Other Operating      | Other Operating    | \$ 15,500.00         |
| <b>INCOME TAX FUND</b>                   |                      |                    |                      |
| 203.631                                  |                      | Other Operating    | \$ 3,400.00          |
| 203.631                                  |                      | Transfers          | \$ 325,000.00        |
| <b>STREET MAINTENANCE AND REPAIR</b>     |                      |                    |                      |
| 208.543                                  |                      | Other Operating    | \$ 800.00            |
| <b>PARKS DEVELOPMENT CAPITAL FUND</b>    |                      |                    |                      |
| 331.309                                  |                      | Other Operating    | (\$201,500.00)       |
| <b>WATER OPERATING FUND</b>              |                      |                    |                      |
| 650.765                                  | Water Administration | Other Operating    | \$ 3,400.00          |
| <b>SEWER OPERATING FUND</b>              |                      |                    |                      |
| 652.778                                  | Sewer Administration | Other Operating    | \$ 2,200.00          |
| <b>GARBAGE SERVICE FUND</b>              |                      |                    |                      |
| 654.783                                  |                      | Other Operating    | \$ 500.00            |
| <b>INSURANCE FUND</b>                    |                      |                    |                      |
| 761.784                                  |                      | Other Operating    | \$ 200,000.00        |
| <b>TOTAL SUPPLEMENTAL APPROPRIATIONS</b> |                      |                    | <b>\$ 734,300.00</b> |

- Section 2. That the Director of Finance be, and is hereby, authorized to issue warrants from appropriations established herein for the payment of vouchers duly approved by the proper departmental authority.
  
- Section 3. That the Director of Finance be, and is hereby, authorized to make a one-time permanent transfer of \$325,000 from the Income Tax Fund (203) to the General Fund (101) as allocated by the appropriations ordinances and amendments thereof.
  
- Section 4. That if a provision of this ordinance is or becomes illegal, invalid, or unenforceable, that shall not affect the validity or enforceability of any other provision of this ordinance.
  
- Section 5. That this ordinance is hereby declared to be an emergency measure necessary for the preservation of the health, safety, and peace of the City of North Canton; and further necessary to immediately pay invoices currently due, wherefore, provided it receives the affirmative vote of six or more members of Council elected thereto, this ordinance shall take effect and be in full force upon its adoption by Council, together with the Mayor's approval. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

Attest: \_\_\_\_\_

Benjamin R. Young, Clerk of Council

\_\_\_\_\_  
Stephan B. Wilder, Mayor

Signed on: \_\_\_\_\_



# Item Cover Page

## CITY COUNCIL AGENDA ITEM REPORT

**DATE:** January 25, 2021

**SUBMITTED BY:** Benjamin Young, Administration

**ITEM TYPE:** For Council

**AGENDA SECTION:** New Business

**SUBJECT:** If passed by the appropriate committee Council may consider Item 6.a. from the Committee of the Whole agenda for January 25, 2021 pursuant to Rule 24.

*An ordinance authorizing the Mayor of the City of North Canton, on behalf of the City of North Canton, to enter into an agreement to participate in the Ohio Department of Transportation's (ODOT) cooperative purchasing program to contract for the purchase of sodium chloride (rock salt) for the 2021-2022 winter season, and declaring the same to be an emergency.*

**DESCRIPTION:** Administration is requesting an ordinance authorizing the Mayor to participate in the Ohio Department of Transportation (ODOT) Contract for the purchase of sodium chloride (rock salt) for the 2021-2022 winter season.

The City has participated in this cooperative purchase for numerous years to get the best price for salt used upon our roadways. Usually near the spring of each year the City will be notified that it may participate in the ODOT Contract. At that time the City is required within a specified time limit to submit a Participation Agreement signed by the Mayor, along with the ordinance that authorizes the Mayor to enter into such agreement.

Because this participation notice is not always issued on a certain date, Administration is requesting this authorization so there is no chance the City would miss any time requirements for participation.

**ATTACHMENTS:**





North Canton City Council  
Street and Alley Committee

ORDINANCE ## - 2021

An ordinance authorizing the Mayor of the City of North Canton, on behalf of the City of North Canton, to enter into an agreement to participate in the Ohio Department of Transportation's (ODOT) cooperative purchasing program to contract for the purchase of sodium chloride (rock salt) for the 2021-2022 winter season, and declaring the same to be an emergency.

WHEREAS, section 5513.01(B) of the Revised Code provides the opportunity for the Ohio turnpike and infrastructure commission, any political subdivision, and any state university or college to participate in contracts with ODOT for the purchase of machinery, material, supplies, or other articles; and

WHEREAS, the City of North Canton is in need of rock salt for the 2020-2021 winter season, and because historically, the City has not received sufficient notice to participate in the cooperative purchase program by utilizing our general legislative process, time is of the essence to place it in position to timely respond and ensure our participation, thus obtaining the best price available for rock salt to maintain clear our roadways during the winter season.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, AND STATE OF OHIO:

- Section 1. That the Mayor be, and is hereby authorized, on behalf of the City of North Canton, to enter into an agreement to participate in the ODOT contract for the purchase of rock salt for the 2021-2022 winter season.
- Section 2. That the Mayor is hereby authorized to agree in the name of the City of North Canton to be bound by all terms and conditions as the Director of Transportation prescribes.
- Section 3. That the Mayor is hereby authorized to agree in the name of the City of North Canton to directly pay vendors, under each such contract of the Ohio Department of Transportation in which the City of North Canton participates.
- Section 4. That the City of North Canton shall be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Revised Code. The City of North Canton releases and forever discharges the Director of Transportation and ODOT from all such claims, actions, expenses, or other damages arising out of its participation in the cooperative purchase program that the City of North Canton may have or claim to have against ODOT or its employees unless such liability is the result of negligence on the part of ODOT or its employees.
- Section 5. That if a provision of this ordinance is or becomes illegal, invalid, or unenforceable, it shall not affect the validity or enforceability of any other provision of this ordinance.
- Section 6. That this ordinance is hereby declared to be an emergency measure necessary for the preservation of the health, safety, and peace of the City of North Canton and further necessary to ensure the City is able to promptly take advantage of the cost-saving measures through the ODOT cooperative purchasing program; wherefore, provided it receives the affirmative vote of six or more members of Council elected thereto, this ordinance shall take effect and be in full force immediately upon its adoption by Council and approval by the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

Attest: \_\_\_\_\_  
Benjamin R. Young, Clerk of Council

\_\_\_\_\_  
Stephan B. Wilder, Mayor

Signed on: \_\_\_\_\_