

**NORTH CANTON CIVIL SERVICE COMMISSION
MEETING MINUTES**

Wednesday, May 3, 2023 – 8:00 a.m.
North Canton Civic Center

Record of proceedings held before North Canton Civil Service Commission, taken by Secretary Benjamin Young, at the North Canton Civic Center, 845 West Maple Street, North Canton, Ohio, on Friday, the 3rd day of May 2023, at 8:00 a.m.

Present for the meeting were: Commission Members Alice Stephens and Debra Howard, Chairman Doug Lane, Secretary Benjamin Young, Undersecretary Virginia Grier, Mayor Stephane B. Wilder, Chief of Fire/EMS John Bacon, Battalion Chief Drew Cramer, and Chief of Police Frank Kemp.

1. Call to Order

Chairman Lane called the meeting to order at 8:00 AM.

2. Roll Call

Members Lane, Howard, and Stephens responded to roll call.

3. New Business

a. Chief of Fire/EMS Promotional Exam to be held on June 26, 2023 at 9:00 AM.
Secretary Young proposed an examination for Fire/EMS Class 4, Chief, be held on June 26, 2023, at 9:00 AM. Due to an expectedly small pool of applicants the Secretary requested, pursuant to Rule 5.05, the Commission may authorize opening the exam to all department members who had the requisite years of service to be eligible for Fire/EMS 3 Battalion Chief. Chief Bacon concurred with Secretary Young's recommendation. The exam was authorized with the proposed expanded applicant pool with 3 in favor and 0 opposed.

b. Battalion Chief Promotional Exam to be held on June 26, 2023 at 9:00 AM.
Secretary Young proposed an examination for Fire/EMS Class 3, Battalion Chief, be held on June 26, 2023, at 9:00 AM. Due to the expansion of the applicant pool for the Chief exam and the duplicate proposed study materials the Secretary requested the Commission permit a single exam to count for both possible promotions. This would lower the administrative time and cost to write exams and mean candidates only needed to sit for one exam. Candidates would just need to indicate which positions they wished to be considered for. The exam was authorized as a single exam to be held concurrent with the Chief exam with 3 in favor and 0 opposed.

a. Captain Promotional Exam to be held on June 26, 2023 at 10:30 AM.
Secretary Young proposed an examination for Fire/EMS Class 2, Captain be held on June 26, 2023, at 10:30 AM. No special conditions were requested. The exam was authorized with 3 in favor and 0 opposed.

4. Adjourn

With no further business, the meeting was adjourned at approximately 8:05 AM.

Approved by the Commission this 11th day of July, 2023.



Benjamin Young, Secretary



Doug Lane, Chairman