

North Canton City Council  
Finance and Property Committee

Ordinance No. 71 - 2019

An ordinance authorizing the Mayor of the City of North Canton, through the Board of Control, to enter into a professional services agreement for architectural scope of services for the North Canton Bitzer Park Expansion Project, at a cost not to exceed \$31,000, and declaring the same to be an emergency.

WHEREAS, the City received a grant from the State of Ohio Department of Natural Resources for upgrades to our recreation facilities.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH CANTON, COUNTY OF STARK, STATE OF OHIO:

Section 1. That the Mayor of the City of North Canton, through the Board of Control, be, and is hereby authorized to enter into a professional services agreement for the North Canton Bitzer Park Expansion Project, at a cost not to exceed \$31,000, all more fully described in Exhibit A attached hereto.

Section 2. That the Director of Finance of the City of North Canton, be, and is hereby authorized to draw the necessary funds for the payment of the above specified contract from the following appropriations:

331	Park Development Fund	
331.309.5501	Facilities	\$31,000.00

Section 3. That if a provision of this ordinance is or becomes illegal, invalid or unenforceable, that shall not affect the validity or enforceability of any other provision of this ordinance.

Section 4. That this ordinance is hereby declared to be an emergency measure necessary for the preservation of the health, safety and peace of the City of North Canton, and further necessary to authorize the Mayor to enter into an agreement for the above-described park expansion project, and thereby promptly begin planning and permitting in time for an early spring construction season to more fully utilize the park; wherefore, provided it receives the affirmative vote of six or more members of Council elected thereto, this ordinance shall take effect and be in full force immediately upon its adoption by Council and approval by the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed in Council this 14 day of October, 2019

  
David Held, Mayor

Signed: 10/14, 2019

ATTEST:

  
Laura Brown, Director of Finance



**BRANDSTETTER  
CARROLL INC.**  
ARCHITECTS • ENGINEERS • PLANNERS

Exhibit A

August 27, 2019

2360 Chauvin Dr  
LEXINGTON  
KY 40517  
859.268.1933  
FX: 859.268.3341

308 East 8<sup>th</sup> St  
CINCINNATI  
OH 45202  
513.651.4224  
FX: 513.651.0147

1220 West 6<sup>th</sup> St  
Suite 300  
CLEVELAND  
OH 44113  
216.241.4480  
FX: 216.736.7155

17300 Preston Rd  
Suite 310  
DALLAS  
TX 75252  
469.941.4926  
FX: 469.941.4112

Mr. Patrick De Orio, Director of Administration  
City of North Canton  
145 North Main Street  
North Canton, Ohio 44720

RE: North Canton Bitzer Park Improvement Project

Dear Mr. De Orio:

Brandstetter Carroll, Inc. is pleased to provide this proposal of professional services for the Bitzer Park Improvement Project in North Canton, Ohio. We understand the components to be included are:

- Small electrified performing arts stage / pavilion
- Project budget: \$250,000

**Proposed Scope of Services:**

Phase 1: Preliminary Plan: The Architect will:

1. Prepare existing conditions site plan (utilizing topographic survey provided by Owner).
2. Prepare Preliminary Site Plan layout – two options.
  - a. Stage/pavilion location
  - b. Sidewalk access
3. Review pre-engineered structure vendors/products.
4. Prepare Preliminary Floor Plans and Elevations for Stage/Pavilion
5. Hold review meetings with Owner

Phase 2: Construction Drawings: The Architect will:

1. Preparation of construction drawings and details based on the Preliminary Plans approved in Phase 1:
  - a. Demolition Plan
  - b. Site Layout and Materials Plan
  - c. Site Grading and Drainage Plan
  - d. Site Utilities Plan
  - e. Landscape Planting Plan
  - f. Stage / Pavilion
    - i. Floor Plans
    - ii. Exterior Elevations
    - iii. Building Sections
    - iv. Wall Sections and Details
    - v. Structural Foundation Plans and Details
    - vi. Electrical Plans and Details
3. Prepare Technical Specifications

Phase 3: Bidding and Construction Administration: The Architect will:

1. Preparation of bidding documents, assistance with bidding, and construction administration during construction.

**Fees and Conditions**

For the above referenced Scope of Services, the Consultant shall be paid the following fee.

Phase 1: Preliminary Plan	\$8,400.00
Phase 2: Construction Documents	\$16,000.00
Phase 3: Bidding and Construction Administration	\$6,600.00
<b>Total Fee Bitzer Park</b>	<b>\$ 31,000.00</b>

- A. The fees are based upon the estimated hours to perform the scope of services listed above. The Agreement Fee will be adjusted if any additional services are requested by the Owner.
- B. The Owner will provide a topographic survey identify existing conditions, utilities, and topography, and any needed geotechnical services for the site.

Upon acceptance of this proposal, BCI will enter into an agreement with the City of North Canton using an AIA standard form of agreement, or a contract document of the City's choosing.

Sincerely,  
Brandstetter Carroll Inc.



Nancy K. Nozik, AIA  
Division Principal